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## **LICENSING COMMITTEE**

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**TUESDAY, 6TH JUNE, 2006 at 18:00 HRS - .**

**MEMBERS:** Councillors Beacham, Bloch, Dobbie, Demirci, Lister, Mughal, Patel (Chair), Peacock (Vice-Chair), Reid, and Vanier

### **AGENDA**

**1. APOLOGIES FOR ABSENCE**

**2. URGENT BUSINESS:**

The Chair will consider the admission of any late items of urgent business. (Late items will be considered under the agenda item where they appear. New items will be dealt with at item 11 below).

**3. DECLARATIONS OF INTEREST:**

A member with a personal interest in a matter who attends a meeting of the Authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent.

A member with a personal interest in a matter also has a prejudicial interest in that matter if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgement of the public interest.

**4. SUMMARY OF PROCEDURE: (PAGES 1 - 4)**

The Chair will explain the procedure that the Committee will follow for each of the hearings considered under the Licensing Act 2003. A copy of the procedure is attached.

**5. MINUTES:**

To approve the minutes of the previous meetings of the Special Licensing Committee held on 8 May 2006 and 25 May 2006 (TO FOLLOW).

**6. MINUTES OF LICENSING SUB-COMMITTEE: (PAGES 5 - 10)**

To approve, as the parent body, the minutes of the Licensing Sub-Committee C on 24 January 2006 at the request of the Courts for the benefit of an appeal hearing (attached).

**7. ESTABLISHMENT OF LICENSING SUB-COMMITTEES: (PAGES 11 - 38)**

Report of the Head of Member Services and Head of Legal Services to establish three Licensing Sub-Committees to conduct the majority of licensing hearings, to provide for the appointment of substitutes and to amend the Local Procedure Rules on the late evening time limits for hearings.

**8. STAR BAR, 18-20 PARK ROAD, N8 (CROUCH END WARD): (PAGES 39 - 128)**

To consider an application for a vary to a premises licence to provide a licensable activity in the form of Supply of Alcohol, Provision of Regulated Entertainment and Provision of Entertainment.

**9. STREET LIFE FESTIVAL, FINSBURY PARK, N4 (HARRINGAY WARD): (PAGES 129 - 184)**

To consider an application for a premises licence to provide a licensable activity in the Supply of Alcohol, and the provision of Regulated Entertainment.

**10. APPLICATION FOR A GRANT OF SECTION 34 GAMING PERMIT: (PAGES 185 - 196)**

To consider an application to renew a Section 34 permit to allow 3 machines on the premises. The premises currently operates with 3 machines and is renewing an existing license previously granted by the Magistrates Court.

**11. ITEMS OF URGENT BUSINESS:**

To consider any new items admitted under item 2 above.

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<p><b><u>LICENSING SUB-COMMITTEE HEARINGS</u></b>  <b><u>PROCEDURE SUMMARY</u></b></p>	<p>Tick box to record action / decisi on</p>
<p><u>INTRODUCTION</u></p>	
<p>1. The Chair introduces himself and invites other Members, Council officers, Police, Applicant and Objectors to do the same.</p>	
<p>2. The Chair invites Members to disclose any prior contacts (before the hearing) with the parties or representations received by them</p>	
<p>3. The Chair explains the procedure to be followed by reference to this summary which will be distributed.</p>	
<p><u>NON-ATTENDANCE BY PARTY OR PARTIES</u></p>	
<p>4. If one or both of the parties fails to attend, the Chair decides whether to:</p>	
<p>(i) grant an adjournment to another date, or</p>	
<p>(ii) proceed in the absence of the non-attending party.</p>	
<p>Normally, an absent party will be given one further chance to attend.</p>	
<p><u>TOPIC HEADINGS</u></p>	
<p>5. The Chair suggests the "topic headings" for the hearing.</p> <p>In the case of the majority of applications for variation of hours, or other terms and conditions, the main topic is:</p> <p><b>Whether the extensions of hours etc. applied for would conflict with the four licensing objectives i.e.</b></p>	
<p>(i) the prevention of crime and disorder,</p>	
<p>(ii) public safety,</p>	

(iii) the prevention of public nuisance, and	
(iv) the protection of children from harm.	
6. The Chair invites comments from the parties on the suggested topic headings and decides whether to confirm or vary them.	
<u>WITNESSES</u>	
7. The Chair asks whether there are any requests by a party to call a witness and decides any such request.	
8. <u>Only</u> if a witness is to be called, the Chair then asks if there is a request by an opposing party to “cross-examine” the witness. The Chair then decides any such request.	
<u>DOCUMENTARY EVIDENCE</u>	
9. The Chair asks whether there are any requests by any party to introduce late documentary evidence.	
10. If so, the Chair will ask the other party if they object to the admission of the late documents.	
11. If the other party <u>do object</u> to late admission, the following criteria shall be taken into account when the Chair decides whether or not to admit the late documents:	
(i) What is the reason for the documents being late?	
(ii) Will the other party be unfairly taken by surprise by the late documents?	
(iii) Will the party seeking to admit late documents be put at a major disadvantage if admission of the documents is refused?	
(iv) Is the late evidence really important?	
(v) Would it be better and fairer to adjourn to a later date?	
<u>THE LICENSING OFFICER'S INTRODUCTION</u>	
12. The Licensing Officer introduces the report explaining, for example, the existing hours, the hours applied for and	

<p>the comments of the other Council Services or outside official bodies. This should be as “neutral” as possible between the parties.</p>	
<p>13. The Licensing Officer can be questioned by Members and then by the parties.</p>	
<p><u>THE HEARING</u></p>	
<p>14. This takes the form of a discussion led by the Chair. The Chair can vary the order as appropriate but it should include:</p>	
<p>(i) an introduction by the Objectors' main representative</p>	
<p>(ii) an introduction by the Applicant or representative</p>	
<p>(iii) questions put by Members to the Objectors</p>	
<p>(iv) questions put by Members to the Applicant</p>	
<p>(v) questions put by the Objectors to the Applicant</p>	
<p>(vi) questions put by the Applicant to the Objectors</p>	
<p><u>CLOSING ADRESSES</u></p>	
<p>15. The Chair asks each party how much time is needed for their closing address, if they need to make one.</p>	
<p>16. Generally, the Objectors make their closing address before the Applicant who has the right to the final closing address.</p>	
<p><u>THE DECISION</u></p>	
<p>17. Members retire with the Committee Clerk and legal representative</p>	

<p>to consider their decision including the imposition of conditions.</p> <p>The decision is put in writing and Members return to the meeting.</p>	
<p>18. The Chair should read out the following statement before asking the Committee Clerk to read out in public a summary of the Committee's Decision:</p> <p><i>“The Committee Clerk will read out a summary of the Committee’s Decision. The Parties will receive a written Decision Notice in which the Decision will be formally set out. Please note that the written Decision will be substantially the same although the wording might vary slightly from the summary read out.”</i></p>	

**MINUTES OF THE LICENSING SUB-COMMITTEE B (2003 LICENSING ACT)  
24 January 2006**

Councillors Patel (Chair)\*, Floyd\*, E Prescott, Haley\*

\* denotes members present

**LSC25 APOLOGIES FOR ABSENCE** (Agenda Item 1)

Apologies were received from Councillor E Prescott who was substituted by Councillor Haley

**LSC26 URGENT BUSINESS** (Agenda Item 2)

Item 7 on the Agenda (Lomnava) was withdrawn from the Agenda because the applicant withdrew his application for a new premises license.

Item 8 on the Agenda (Bingol) was withdrawn from the Agenda because it was mistakenly thought to be in Cllr. Haley's ward and will be heard at a later date.

**LSC27 DECLARATIONS OF INTEREST** (Agenda Item 3)

No declarations of interest were received.

**LSC28 MINUTES OF PREVIOUS MEETINGS OF LICENSING SUB-COMMITTEE C**  
(Agenda Item 4)

**RESOLVED**

That the Committee approves the minutes of the meetings of Licensing Sub-Committee C of 8 December 2005.

**LSC29 MIZGIN RESTAURANT, 485 GREEN LANES, N4** (Harringay ward): To consider an application for a NEW Premises Licence (Agenda Item 5).

The Licensing Officer, Daliah Barrett presented the Report for the New Premises License to the Committee highlighting the current position in terms of the operation of the premises. Ms Barrett reported that the premises had been the centre of enforcement action. The applicant had kept the premises open constantly on a 24 hour basis. The matter was taken to court and costs were awarded to the Council in the amount of £3000 for operating without a license. Mr Barrett finally reported that the premises had continued to operate on a 24 hour basis. Ms Barrett also highlighted to the Committee that the current application was not for the sale of alcohol because the applicant did not possess a personal license. Once this was received, the applicant could then apply for a license for the sale of alcohol. Ms Barrett continued that there had been a number of representations against the application. The Enforcement Services had submitted comments to the application. The Noise Team commented on the application and advised that this premise was served with a noise abatement notice for noise emanating from the extractor fan. The Heavy Enforcement Team had witnessed the premises open and

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trading in the early hours of the morning and the matter had been referred to legal. Ms Barrett highlighted that the Fire Officer had objected to the application, but that this had been withdrawn. The Planning Officer had objected the application on the grounds that the premises were not permitted to be operated between 07:00 or after midnight on Monday to Saturday and not at all on Sundays or Bank Holidays under the terms of its planning consent. Finally, Ms Barrett highlighted that there had been 3 letters of objection to the applicant for interested parties.

The Chair invited questions to the Licensing Officer. The applicant, Mr Nizamettin Kovaycin, asked Ms Barrett why the Enforcement Services claimed the premises were opened for 24 hours. Ms Barrett replied by giving evidence of an occasion when the premises was found to be open at 05:00. Councillor Haley asked Ms Barrett when the premises were last visited by Enforcement Services. The reply was that Heavy Enforcement had visited in January 2006, and the Noise Team had visited in December 2005. The Chair asked why the Fire Officer had withdrawn his representation. Ms Barrett replied that the fire equipment within the premises had been up-dated, but that she was not sure if CCTV cameras had been installed. Mr Sygrave, representing the Ladder Community Safety Partnership (LCSP), objector, asked Ms Barrett to clarify the hours applied for. Ms Barrett confirmed that although the application form itself stated 03:00 on Friday and Saturday nights, the applicant had amended the hours to Monday to Sunday 08:00 to 02:00.

The Chair invited the objectors to address the Committee. Mr Sharman, an objector resident of Green Lanes, read out the content of the letter of representation re-emphasising that the premises was open on a 24 hour basis and that there was considerable noise nuisance caused by the extractor fan to the rear of the premises. In a brief discussion between the objector and Committee members, it was established that Mr Sharman had been a resident at his property since 1989 and that he had not been consulted by the owner of the premises before the extractor fan was installed. Mr Sharman stated that he had approached the applicant numerous times and on one occasion was pushed out of the premises by the manager.

Mr Mitesh Mashru, an objector of Green Lanes, echoed Mr Sharman's concerns about the application, with particular emphasis on the extractor. He also raised an issue about the smell of cooking that emanates from the premises 24 hours a day. Mr Mashru also stated that there was noise nuisance from slamming doors and live music playing. He claimed that the manager of the premises (also the applicant) was not at all approachable on the occasions that when he had complained about the nuisances. The applicant subsequently denied this claim as well as denying that live music was played, stating that only recorded music was played. The Legal Advisor to the Committee, Maria Bilbao, asked Mr Mashru to clarify the problem of nuisance customers. Mr Mashru replied that there had been a problem in the past but that at present, this was not so much of a problem due to the presence of police in the area. He stated that he could not relate acts of crime to the actual premises. Ms Mashru continued by stating that he had lived in



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this vicinity of the premises for 20 years and had spoken to the applicant on numerous occasions, and reported issues to Haringey Council about dumped rubbish which had not been properly tied up and stored in the alleyway that led to his property. Finally, Mr Mashru confirmed that a reasonable compromise to the application would be a 12midnight closure on weekends, and 02:00 on weekends. This was also agreed with Mr Sharman.

Mr Ian Sygrave addressed the Committee as objector on behalf of the LCSP. He begun by stating that the premises was one of the worse cases of non-compliance in the Green Lanes area and urged the Committee to act decisively on its duty to protect residents in the vicinity of licensed premises against a range of nuisances that can impact on the people living, working or sleeping in the vicinity of the licensed premises. Mr Sygrave confirmed to the Committee that he had personally witnessed the premises open at between 02:00 and 03:00.

The Chair invited the applicant, Mr Kovaycin, to address the Committee. Mr Kovaycin stated that he would comply strictly with the hours he had applied for. He asked the Committee to consider a further amendment to the application in the form of 3-6 month trial period with the new hours in order to prove that he could abide by the rules. Mr Kovaycin apologised for the previous business conduct that had been highlighted to the Committee. He stated that without the longer hours, he could not make enough money to pay for bills, rent, taxes and renovation works to the premises. Cllr Haley asked Mr Kovaycin a number of times what assurances he could give to the Committee to ensure compliance with the law and to any hours that the Committee might be mindful to grant him. Mr Kovaycin gave no response. Cllr Haley then asked the applicant if he possessed a waste license. Mr Kovaycin stated that he did hold a waste license with Haringey Accorde and that refuse from the premises was tied up properly ready for collection every evening. The Chair asked Mr Kovaycin to clarify what time he closed the premises. Mr Kovaycin replied that he opened at 19:00 until 02:00 since a court hearing. The Chair asked Mr Kovaycin a number of questions at this point. He asked who the designated premises supervisor (DPS) was. Mr Kovaycin replied that he and his brother were both DPSs. The Chair asked if refused had been dumped outside the neighbour's door? Mr Kovaycin replied that this had not occurred and that all refuse from the premises was stored on the main road, not the alleyway. The Chair asked Mr Kovaycin if he had pushed Mr Sharman out of the premises. Mr Kovaycin denied this, stating that Mr Sharman had shouted at him. Finally, the Chair asked Mr Kovaycin what hours he would be operate the premises. Mr Kovaycin replied that he would close at 02:00 daily because he did not want to incur anymore fines.

The invited all parties to summarise their views in respect of the application. Ms Barrett added that the applicant's previous licenses had been breached two days after it had been granted. She stated that the premises were a difficult one when it came to enforcement and that she had been pushed out of the premises by Mr Kovaycin in the past.

Mr Sharman concluded that he had been continually ignored by Mr Kovaycin.

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Mr Mashru concluded that he had photo evidence of waste in the alleyway and stated that the premises had no benefit to local residents under the current management.

Mr Sygrave re-iterated that there was evidence that the premises had been operating beyond its permitted hours and that other night cafes in the Green Lanes area had survived by operating until 02:00.

**RESOLVED**

The Committee decided to refuse the application in full in order to uphold the public nuisance licensing objective.

The reasons for the decision were:-

The Committee heard evidence that there is nuisance from noise and smell which has led to prosecution, and evidence from residents that this nuisance is still taking place.

The Committee heard that there had been a prosecution for breaches of a previous license and there is a pending prosecution for operating the premises without a licence.

The Committee heard that at the Licensing Committee on 31 March 2005, the late night café licence was revoked because the applicant had breached nine enforcement actions; had recently pleaded guilty to a noise abatement order; and because planning permission conditions had also been breached.

The Committee heard that a breach of conditions notice had been served for a breach of a condition on the planning consent and that a prosecution was pending.

On the applicant's own evidence, he indicated that he wanted longer hours for opening and was reminded that he had not applied for those hours. The applicant assured the Committee, having resolved his financial problems, that he was operating the premises between the hours of 19:00 and 02:00 since August 2005 and would continue to do so if the license was granted.

The Committee heard evidence from the Licensing Officer and the interested parties that there had been several breaches by the applicant who should be closing at 23:00 as he has no license and that the premises had been witnessed open after 02:00.

In view of this evidence, the Committee was of the view that the applicant would not comply with any conditions if the application were to be granted with conditions.

**LSC30 ALI BABA, 645 GREEN LANES, N4** (Harringay ward): To consider an application for a NEW Premises Licence (Agenda Item 6).

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The Licensing Officer, Daliah Barrett presented the Report for the New Premises License to the Committee highlighting the current position in terms of the operation of the premises. The premises had been the centre of enforcement action. The previous owner of the premises had pleaded guilty to operating without a license and was fined £2500 and that the premises had been found to be open without a license past 23:00 since this fine. Ms Barrett informed the Committee that the representation against the application by the Fire Officer had been withdrawn since the measures required by the Fire Authorities had been implemented. Ms Barrett also notified the Committee of concerns raised by the Planning Officer. There was one letter of objection from an interested party.

The Chair invited questions to the Licensing Officer. Mr Sygrave, representing the Ladder Community Safety Partnership (LCSP), objector, asked Ms Barrett to clarify when the premises had been found to be open beyond 23:00. Ms Barrett replied by listing dates and times of the offending occasions on 20 November 2005 (02:15) and 22<sup>nd</sup> January 2006 (02:15).

The Chair invited the objector to address the Committee. Mr Sygrave, objector on behalf of the LCSP raised his concerns over the operating schedule that had been submitted as part of the application stating that it did not tackle directly the four objectives of the licensing laws and this raised concerns to him because of the levels of crime and anti-social disorder in the area around the premises. Mr Sygrave asked the applicant to compromise in his application by bringing the closing hours applied for to 12midnight on weekends, and 02:00 on weekends. The Legal Adviser, Maria Bilbao, asked Mr Sygrave if there was any evidence of crime and anti-social behaviour being attributable to the premises. Mr Sygrave replied that there was no evidence.

The Chair invited the applicant, Mr Orhan Kati, to address the Committee. Mr Kati stated that he was new to the business (since 21<sup>st</sup> October 2005). He informed the Committee that there had been no criminal activity related to his premises and that he supported efforts to prevent it. Mr Kati rejected Mr Sygrave's request for shorter opening hours on the grounds that he had not received any complaints from local residents or other residents' groups. Mr Kati continued by highlighting that a public house was situated next to his premises which operated longer hours. He claimed that there was more likely to be nuisance emanating from this establishment. He also stated that there was no evidence that parking had been a problem attributable to the premises. At the request of the Chair, Mr Kati gave reasons for the two occasions the premises were found to be open beyond its licensed hours. On 20 November 2005, this was four weeks after Mr Kati had taken over the running of the premises , and there had been a mis-communication in respect of the what hours the license permitted the premises to be open, although he was aware that his closing hour should have been 23:00. On 22 January 2006, Mr Kati stated that the premises were not open to the public, but the lights were on and the door open whilst it was being cleaned. Mr Kati claimed that the premises took a long time to clean up after customers had finished eating. The Chair asked Mr Kati what time he stopped serving customers. Mr Kati's reply was that he stopped serving food at 23:00.

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**RESOLVED**

The Committee decided to grant the application in full and subject to the following conditions:

- (i) Conditions to enforce the operating schedule.

There were two informatives:

- (i) The licence granted would not constitute consent under any other regime. It would be necessary for the licensee to obtain any other consents that may be necessary for the lawful operation of the premises, including planning consent.
- (ii) That there should be a clear and visible "closed" sign after 02:00, with doors closed to any customers.

**LSC31 ITEMS OF URGENT BUSINESS** (Agenda Item 7).

None

**The meeting ended at 23:05**

.....  
**Councillor JAYANTI PATEL**  
Chair of Licensing Sub-Committee C

Date.....

Agenda item:

**Licensing Committee**

on

**6 June 2006**Report Title: **Establishment of Licensing Sub-Committees**Joint Report of: **Head of Member Services and Head of Legal Services**Forward Plan ref. no. **N/A**Wards Affected: **All**Report: **Non-Key Decision****1. Purpose**

1.1 To establish three Licensing Sub-Committees to conduct the majority of licensing hearings, to provide for the appointment of substitutes and to amend the Local Procedure Rules on the late evening time limits for hearings.

**2. Recommendations**

- 2.1 To note the terms of reference of the Licensing Committee in Part E.7 of the Council's Constitution attached as Appendix 1 to this report.
- 2.2 That Members agree the establishment of three Licensing Sub-Committees with the membership set out in Appendix 2 to this report.
- 2.3 That Members confirm the terms of reference of the Licensing Sub-Committees in Part E.7 of the Constitution attached as Appendix 3 to this report.
- 2.4 That Members confirm the delegation of power to the Head of Member Services, in consultation with the Chair of the Committee, to appoint a substitute Member of a Licensing Sub-Committee from among the Members of the Committee when the permanent Sub-Committee Member is unable to attend for any reason and request full Council, through the General Purposes Committee, to amend Part F.7 of the Constitution as set out in Appendix 4 to this report.
- 2.5 That Members agree to amend the Local Licensing Procedure Rules so as to provide for late evening time limits for hearings and request full Council, through the General Purposes Committee, to amend Part C.9 of the Constitution as set out in Appendix 5 to this report.
- 2.6 To note that hearings are governed by the Local Licensing Procedure Rules and the relevant Regulations on hearings but the Council Procedure Rules in Part E.8 of the Constitution do not apply.
- 2.7 To note that the other business of the Committee, except for hearings, is governed by the Council's Procedure Rules (Council Standing Orders) but excluding CSO 43(4) on Substitutes.

Report Authorised by:


**Yuniea Semambo, Head of Member Services - Davina Fiore, Head of Legal Services**

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## **2 Executive Summary**

3.1 Members are recommended to establish three Licensing Sub-Committees and to confirm the existing terms of reference for these bodies. In order to ensure that the Sub-Committees can function with their fixed membership and quorum of three Members, it would be advisable to continue the delegated power to appoint substitute Members. A minor amendment to the Local Procedure Rules is proposed to clarify the late evening time limit for concluding hearings

## **3 Reasons for any change in policy or for new policy development (if applicable)**

N/A

## **4 Local Government (Access to Information) Act 1985**

5.1 The following background papers were used in the preparation of this report:

(i) the Council's Constitution and (ii) Local Licensing Procedure Rules

## **6. Licensing Committee**

6.1 The full Council appoints the membership of the Licensing Committee including its Chair and Vice-Chair. By law there must be at least 10 but no more than 15 appointed Members. The Committee can still meet and undertake its business with a quorum of 4 Members.

6.2 The Council can determine the terms of reference of the Committee. These are currently set out in Part E.7 of the Council's Constitution and attached as Appendix 1 to this report. Members are invited to note the Committee's terms of reference and, in particular, the reference to the Committee of all premises sites or events where 500 or more persons are expected to be present.

## **7. Establishing the Licensing Sub-Committees**

7.1 The Licensing Committee may establish Sub-Committees to assist with holding hearings for the less major cases. Although the membership for these has been reported to Annual Council, legally it should be the Licensing Committee that fixes the Sub-Committees' membership and confirms their terms of reference.

7.2 Last year there were 5 Licensing Sub-Committees to deal with the very large number of contested applications that followed the introduction of the new system under the Licensing Act 2003. It is anticipated that the volume of applications will slow down soon although still at a high level. It is recommended that 3 Licensing

Sub-Committees be appointed and this should be sufficient. The appointed membership of the Sub-Committees is fixed by law at 3 Members. The Council's own Local Licensing Procedure Rules set the quorum for hearings at 3 Members since this promotes better decision-making.

- 7.3 The membership of the 3 Licensing Sub-Committees is set out in Appendix 2 to this report. The "arithmetic" dictates that one Member of the parent Committee cannot be an appointed member of a Sub-Committee but can be shown as "unassigned".
- 7.4 On occasions an appointed Member of a Licensing Sub-Committee cannot take part in the decision on a particular case because of a conflict of interest or because the premises in question lie in the Member's own Ward. In such cases, and any other case where a Member is unexpectedly absent or seriously late, it will be necessary to appoint a substitute Member often at short notice. The Members appointed as substitutes would always be trained Members of the main Committee who were able to make themselves available.
- 7.5 To allow such appointment of substitutes, Members are asked to confirm the existing delegated power to the Head of Member Services to appoint substitute Members of a Licensing Sub-Committee from among the members of the Committee when the permanent Sub-Committee Member is unable to attend for any reason. Full Council will be recommended, through the General Purposes Committee, to include this within the Constitution in Part F.7 and the changes are set out in Appendix 4 to this report.
- 7.6 Members of the Committee are asked to note and confirm the existing terms of reference of the Licensing Sub-Committees. These are currently set out in Part E.7 of the Constitution and attached as Appendix 3 to this report. Members will note that the great majority of hearings will fall to the Sub-Committees but any case of special significance or difficulty can be called up to the parent Committee to decide. Reports on matters of general concern and decisions on general procedural issues will come to the Committee.

## **8. Time Limits for Hearings in the Late Evening**

- 8.1 Most hearings have taken place in the evening because of the problems faced by Members and the parties in attending during the working day. Regrettably, because of high volumes and the tight timetable for commencing hearings, it has sometimes proved impossible to conclude the business on the agenda before 10.00 p.m. which is the standard finishing time for other Council Committees and other bodies.
- 8.2 On occasions, Members have had to balance the benefits of continuing late beyond 10.00 p.m. to conclude a hearing against the disadvantages of working late when all participants are tired and under pressure to reach a quick decision. This was discussed at the Committee's previous meetings on 21 February and 14 March 2006.
- 8.3 It was then decided in principle that the Local Procedure Rules should be amended to provide that the Chair had to assess the outstanding business at 9.30 p.m. If

there was a good prospect of completing the case in hand by or shortly after 10.00 p.m. then the Sub-Committee should agree to waive the normal Rules to permit the hearing to be concluded. If there was obviously too much business to complete that evening then the case in hand and/or the other business on the agenda should be adjourned until another date to be fixed.

8.4 The amendments necessary to give effect to this have now been drafted as extra paragraphs 63 and 64 in the Local Licensing Procedure Rules. These are set out in Appendix 5 to this report. If agreed by Members these changes will be reported to The General Purposes Committee and full Council for incorporation into the Council's Constitution at Part C.9.

## **9 Recommendations**

9.1 To note the terms of reference of the Licensing Committee in Part E.7 of the Council's Constitution attached as Appendix 1 to this report.

9.2 That Members agree the establishment of three Licensing Sub-Committees with the membership set out in Appendix 2 to this report.

9.3 That Members confirm the terms of reference of the Licensing Sub-Committees in Part E.7 of the Constitution attached as Appendix 3 to this report

9.4 That Members confirm the delegation of power to the Head of Member Services, in consultation with the Chair of the Committee, to appoint a substitute Member of a Licensing Sub-Committee from among the Members of the Committee when the permanent Sub-Committee Member is unable to attend for any reason and request full Council, through the General Purposes Committee, to amend Part F.7 of the Constitution as set out in Appendix 4 to this report.

9.5 That Members agree to amend the Local Licensing Procedure Rules so as to provide for late evening time limits for hearings and request full Council, through the General Purposes Committee, to amend Part C.9 of the Constitution as set out in Appendix 5 to this report.

9.6 To note that hearings are governed by the Local Licensing Procedure Rules and the relevant Regulations on hearings but the Council Procedure Rules in Part E.8 of the Constitution do not apply.

9.7 To note that the other business of the Committee, except for hearings, is governed by the Council's Procedure Rules (Council Standing Orders) but excluding CSO 43(4) on Substitutes.

## **10 Comments of the Director of Finance**

10.1 There are no specific financial implications.

## **11. Comments of the Head of Legal Services**

11.1 The legal implications are set out in the body of this report.



**12. Use of Appendices / Tables / Photographs.**

12.1 Appendix 1 to this report is the terms of reference of the Licensing Committee

12.2 Appendix 2 to this report is the proposed membership of the three Licensing Sub-Committees

12.3 Appendix 3 to this report is the terms of reference of the Licensing Sub-Committees

12.4 Appendix 4 to this report shows the proposed amendments to section 9 of Part F.7 of the Constitution (Scheme of Delegation to Officers)

12.5 Appendix 5 to this report shows the proposed changes to the Local Licensing Procedure Rules

**APPENDIX I**

**PART E.7 of the Constitution – Terms of Reference of Regulatory and Non-Executive Committees**

[this extract from the version of the Constitution updated in June 2005 starts at page 7 of Part E.7 after the reference to the Remuneration Committee]

**SECTION 2 - COMMITTEES**

**6. Licensing Committee**

- (1) The Licensing Committee has all the functions referred to it by law under the Licensing Act 2003. These include:
- (a) To be responsible for monitoring the operation of the Act and licensable activities in the Borough;
  - (b) To receive reports on these matters and on the functions delegated to the Licensing Sub-Committees and to officers. To call for a report on any individual case;
  - (c) To be consulted on the review and determination of the Licensing Policy Statement including procedures for Council consultation with external stakeholders;
  - (d) To determine the procedures to be followed in handling applications, notices, representations and all hearings, subject to the relevant Regulations;
  - (e) To exercise the functions of the Licensing Sub-Committees in relation to any premises, site or event where 500 or more persons are to be present;
  - (f) To exercise the functions of the Licensing Sub-Committees in any case referred to the Committee by its Chair, or by the Chair of a Licensing Sub-Committee on the grounds of its special significance or difficulty;
  - (g) In a Council Election Year when there is a need to hold a hearing in the period between Election day and the Annual Meeting of the Council, those Members of the Licensing Committee who are re-elected as Councillors shall meet as the Licensing Committee to exercise any of the functions of the Licensing Sub-Committees, or under (e) above, and shall elect a Chair for the meeting.

- (2) Excluded from the Licensing Committee's terms of reference are:
- (a) The functions statutorily referred to the General Purposes Committee including the review and determination of the Licensing Policy Statement;
  - (b) The functions delegated to the Licensing Sub-Committees, as set out below, except where referred back to the Committee under subparagraph 6(1)(f) above.

## **APPENDIX 2**

### **MEMBERSHIP OF THE LICENSING SUB-COMMITTEES**

#### **Sub-Committee A**

Cllr Demirci – Bounds Green  
Cllr Patel (Chair) – Woodside  
Cllr Vanier – Tottenham Green

#### **Sub-Committee B**

Cllr Dobbie – Noel Park  
Cllr Mughal – Noel Park  
Cllr Peacock (Chair) – Northumberland Park

#### **Sub-Committee C**

Cllr Beecham (Chair) – Alexandra  
Cllr Lister – Tottenham Green  
Cllr Reid – Hornsey

**Unassigned Member of Licensing Committee able to sit, if appointed, as a substitute Member on any Licensing Sub-Committee for one hearing or one meeting**

Cllr Bloch – Muswell Hill

**APPENDIX 3**

**PART E.7 of the Constitution – Terms of Reference of Regulatory and Non-Executive Committees and Sub-Committees**

[this extract starts at page 14 of Part E.7 in the version of the Constitution updated in June 2005]

**3. Under Licensing Committee**

**3.01 Licensing Sub-Committees**

- (a) To exercise all the functions listed in sub-paragraphs (c) to (t) below in relation to any premises, site or event where less than 500 persons are to be present;
- (b) The Chair of a Licensing Sub-Committee may, before hearing it, refer any case falling within (a) above to the Licensing Committee on the grounds of its special significance or difficulty;
- (c) To determine applications for premises licences where relevant representations have been made;
- (d) To determine applications for provisional statements where relevant representations have been made;
- (e) To determine applications for variations of premises licences where relevant representations have been made;
- (f) To determine applications to vary designated premises supervisors following police objections;
- (g) To determine applications for transfer of premises licences following police objections;
- (h) To consider police objections made to interim authority notices;
- (i) To determine valid applications for review of premises licences;
- (j) To determine applications for club premises certificates where relevant representations have been made;
- (k) To determine applications to vary club premises certificates where relevant representations have been made;

- (l) To determine valid applications for review of club premises certificates;
- (m) To decide whether to give counter notices following police objections to temporary event notices;
- (n) To determine applications for grants of personal licences following police objections;
- (o) To determine applications for renewals of personal licences following police objections;
- (p) To decide on revocation of personal licences where convictions come to light after grant;
- (q) To determine applications for permits for amusements with prizes gaming machines in accordance with the policy resolution of the Licensing Committee on 6 December 2005
- (r) To determine applications for permits for games or lotteries under section 16 of the Lotteries and Amusements Act 1976
- (s) To determine applications for orders permitting games under section 6 of the Gaming Act 1968
- (t) To decide on any other matter within the licensing functions under the Licensing Act 2003 where it is necessary or desirable for Members to make that decision;
- (u) Licensing Sub-Committees have the power to make final decisions on behalf of the Council on matters within their terms of reference and there is no right of appeal to the Licensing Committee.

**APPENDIX 4**

[the words recommended for addition or insertion are shown in italics and underlined]

**PART F.7 of the Constitution – Scheme of Delegation to Officers**

[this extract starts at page 172 of Part F.7 in the version of the Constitution updated in June 2005]

<b>Section 9    Proper Officer and Specified Officer Functions</b>
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**1.1    Chief Executive**

The Chief Executive is appointed Proper Officer and specified officer in relation to:

- (a) Any reference in any enactment, passed before or during the 1971/72 sessions of Parliament (other than the Local Government Act 1972) or in any instrument made before 26<sup>th</sup> October 1972, to the Clerk of the Council or the Town Clerk of the Borough;
- (b) Any statutory function of a Proper Officer, or other specified officer, in any legislation, whenever made, not otherwise expressly provided for in this Constitution;
- (c) The Local Government Act 1972, Sections 83, 84, 88(2), 89(1)(b), 96, 225 and Schedule 12, Part I, paragraphs 4(2)(b) and 4(3) (notices relating to Members and meetings);
- (d) The Representation of the People Act 1983, Sections 8 (Registration Officer) and 35(3) (Returning Officer at an election of Councillors);
- (e) The Local Government and Housing Act 1989, Sections 4 (Head of Paid Service), and notifications pursuant to sections 15 to 17 and Schedule 1 and Regulations made thereunder (Political Balance);
- (f) Section 234 of the Local Government Act 1972. This authorises the Chief Executive to sign any notices or other documents which the Council is statutorily empowered to give, make or issue. This delegation is in addition to, and does not reduce, the power of individual senior officers to sign such notices or other documents, as provided for elsewhere in this Constitution.

In addition the Chief Executive is empowered:

- (g) To authorise Officers' attendance at any conference/seminar/symposium etc. \* after consultation with the appropriate Executive Member, where the conference / seminar / symposium etc. is outside Great Britain;
- (h) To authorise Members' attendance at any conference/ seminar/ symposium etc.\* in consultation with the Leader, where the conference / seminar / symposium etc. is outside Great Britain.

## 1.2 **Director of Finance**

The Director of Finance has been appointed Proper Officer and specified officer in relation to:

- (a) The proper administration of the Council's financial affairs under Section 151 of the Local Government Act 1972;
- (b) Sections 115 and 146 of the Local Government Act 1972 (receiving monies due from other officers and certifying changes in name or area of Council);
- (c) Part VIII (sections 111 to 116) of the Local Government Finance Act 1988;
- (d) Responsibility for the overall management of the internal audit function in accordance with the Accounts and Audit Regulations 2003;
- (e) Budget calculations and budget monitoring under Part 2 of the Local Government Act 2003.

## 1.3 **Head of Legal Services**

The Head of Legal Services has been appointed Proper Officer and specified officer in relation to:

- (a) Sections 229 and 238 of the Local Government Act 1972 (certification of documents);
- (b) Schedule 29, paragraph 41(3) of the Local Government Act 1972 (appointment of interim Registrar of Births, Marriages & Deaths on vacancy);
- (c) Section 30(5) of the Local Government Act 1974 (public notice of Ombudsman's reports);



- (d) Authorising any officer to appear on behalf of the Council in proceedings before a Magistrates Court under Section 223(1) of the Local Government Act 1972 and in proceedings before a County Court under Section 60 of the County Courts Act 1984. This includes the power to certify such authorisation under Section 41(3) of the Local Government (Miscellaneous Provisions) Act 1976;
- (e) Signing on behalf of the Council to certify a contract under the Local Government (Contracts) Act 1997;
- (f) The functions of the Monitoring Officer under sections 5 and 5A of the Local Government and Housing Act 1989 and sections 66 and 81 of the Local Government Act 2000 and Regulations made thereunder.

#### 1.4 **Head of Members' and Democratic Services**

The Head of Members and Democratic Services has been appointed Proper Officer and specified officer in relation to:

- (a) Part VA and Schedule 12A of the Local Government Act 1972 (Access to Information) and the Local Authorities (Executive Arrangements)(Access to Information)(England) Regulations 2000-2002 (Access to Information);
- (b) Except as provided in 1.6 below, section 191 (information to assist Ordnance Survey) of the Local Government Act 1972;
- (c) Sections 225 and 229 and Schedule 14, Part II, Paragraph 25 (7) of the Local Government Act 1972, and Section 41(1) of the Local Government (Miscellaneous Provisions) Act 1976 (custody of, and certifying, documents);
- (d) The Local Government and Housing Act 1989, Section 2(2) (Maintenance of list of politically restricted posts);
- (e) Section 19 of the Local Government & Housing Act 1989 and Regulations made thereunder (Members' Interests Regulations);
- (f) Section 8 of the Representation of the People Act 1983, as the officer who will act as Deputy to the Electoral Registration Officer in the event of the latter's incapacity or a vacancy arising.

In addition the Head of Members' and Democratic Services is empowered:

- (g) To determine the appointment of outside members to the "pool" from which the membership of School Admissions Appeals Panels and School Exclusions Appeals Panels are drawn;

- (h) To determine the membership of individual Appeals Panels (under (g) above) and the selection of Chairs of these Panels;
- (i) To make appointments of representative School Governors as notified by the Executive Member for Education or the Opposition Spokesperson, as appropriate;\*
- (j) To make appointments to vacancies on the Standing Advisory Council on Religious Education and Conference Committees;
- (k) In consultation with the Chair of the Licensing Committee, to appoint substitute Members to Licensing Sub-Committees for one hearing or one meeting from among the membership of the parent Licensing Committee when any permanent Sub-Committee Member is unable to attend for any reason.

#### 1.5 **Head of Personnel**

The Head of Personnel is authorised to provide the “Certificate of Opinion” for employees on SCP44 or above making application for exemption from political restriction under section 3 of the Local Government and Housing Act 1989 – (Politically Restricted Posts).

#### 1.6 **Director of Environmental Services**

The Director of Environmental Services is appointed the Proper Officer in relation to the functions of his Services for the purposes of Sections 191 Local Government Act 1972 (information to assist Ordnance Survey), Section 78(8) Building Act 1984 (urgent action on dangerous buildings) and section 205 of the Highways Act 1980 (certification under the private street works code).

#### 1.7 **Director of Housing Services**

The Director of Housing Services is appointed the Proper Officer for the purposes of section 606 of the Housing Act 1985 (reports on unfit houses).

#### 1.8 **Director of Social Services**

The Director of Social Services is authorised to appoint Review Panels to consider Stage 3 complaints in Social Services that fall within the National Health Service and Community Care Act 1990.

1.9 **General Provisions**

- (a) All Chief Officers have been appointed Proper Officers in relation to the functions of their respective Services for the purposes of section 234 of the Local Government Act 1972 (signing or authenticating any notice, order or other document which the Council are authorised or required to issue under any enactment);
- (b) Any reference to the function of a Proper Officer in relation to any legislation is to be taken as including subordinate legislation and any enactment for the time being amending or replacing such legislation;
- (c) If the office of any of the officers referred to above is vacant or the officer is absent or otherwise unable to act, his/her deputy, or, failing that deputy, the most suitable senior officer, is hereby authorised to act as the Proper Officer.

1.10 **Attestation of Seal**

The Seal on documents shall be attested by any one of the following officers:

Chief Executive, Director of Finance, Head of Legal Services, Deputy Head of Legal Services or any officer authorised by the Head of Legal Services either in relation to a specific document or particular categories of documents.

[the words recommended for addition or insertion are shown in italics and underlined]

## **Part C.9 of the Constitution**

### **HARINGEY COUNCIL – LOCAL LICENSING PROCEDURE RULES FOR HEARINGS UNDER THE LICENSING ACT 2003**

#### Interpretation

I. “Act” means the Licensing Act 2003

“Applicant” means a natural person or other legal entity making any application or giving any notice for any form of licence, certificate, consent or determination in accordance with the Act

“Application” means any type of application or notice for any form of licence, certificate, consent or determination for which provision is made under the Act

“Chair” means the Chair of the Licensing Committee or Licensing Sub-Committee determining the relevant application

“Committee clerk” means the officer(s) instructed by the Head of Members’ Services to attend Licensing Sub-Committee meetings to take the minutes and assist with the proper running of the meetings

“Council” means the Council of the London Borough of Haringey

“Hearings Regulations” means The Licensing Act 2003 (Hearings) Regulations 2005 (S.I. 2005 no. 44)

“Interested party” has the meaning prescribed in the Act

“Legal representative” means the officer(s) instructed by the Head of Legal Services to attend Licensing Sub-Committee meetings to advise on matters of law and procedure

“Licensing Committee” means the Council’s statutory Committee under the Act

“Licensing representative” means the officer(s) instructed by the Assistant Director, Enforcement to administer application procedures and to attend Licensing Sub-Committee meetings to advise on licensing matters

“Licensing Service” means the Service under the Assistant Director, Enforcement responsible for administering the Council’s functions under the Act

“Member” means Haringey Councillor appointed to serve as a Member of the Licensing Committee or a Licensing Sub-Committee as the context requires

“Notice” means any notice made in accordance with the Act, or Regulations made thereunder, in relation to an application

“Objector” means each interested party, responsible authority, other natural person or legal entity who/which has made relevant representations or given any notice in relation to any application

“Party/Parties” means the applicant(s) and/or the objector(s) in relation to any particular application

“Premises” means any premises or land in respect of which an application is made

“Relevant Representation” means any relevant representation made in accordance with the Act, or Regulations made thereunder, in relation to an application

“Responsible authority” has the meaning prescribed in the Act

“Sub-Committee” means a Licensing Sub-Committee to which the Licensing Committee of the Council has delegated powers to determine applications. Unless the context otherwise requires, this shall be interpreted to include the Council’s Licensing Committee when that Committee is hearing an application within its terms of reference.

“Ward Councillor” means a Haringey Councillor representing a Ward within which are located any premises that are the subject of an application.

#### Scope and Application

2. These Rules apply to all applications made in accordance with the Act, or Regulations made thereunder.
3. These Rules should be read and interpreted in conjunction the Hearings Regulations and the Act.

#### Pre-Hearing Procedure

4. The Licensing Service will notify the relevant Ward Councillors of each application, notice or relevant representation relating to premises within their Ward within 2 working days of receiving such application, notice or

relevant representation. This requirement is in addition to any requirement arising under the Hearings Regulations.

5. The Licensing Service may seek to mediate between the parties to an application with a view to securing: -
  - (a) the withdrawal of any relevant representation or notice, or
  - (b) the agreement of the parties that a hearing is unnecessary.
6. If, in any case, the parties agree that a hearing is unnecessary, the Licensing representative, in consultation with the Chair, shall decide whether the Council consider that a hearing is unnecessary to determine the application and shall give notice of that decision to the parties forthwith.
7. In any case where it has been decided that a hearing is unnecessary, the Sub-Committee shall consider the application at an ordinary meeting. In reaching its decision, the Sub-Committee shall take into account the form of application and accompanying documents, any written relevant representations and notices that have not been withdrawn and any report or other documents that appear to be relevant.

#### Membership and Quorum for Hearings

8. Where an application relates to premises within a Ward, then a Ward Councillor shall not take part in the decision upon that application as a Member.
9. So far as practicable, hearings will be arranged so that the Sub-Committee determining the application does not include Members representing any Ward in which premises affected by the application are located
10. The quorum for any hearing of a Sub-Committee shall be three Members and the quorum for any hearing by the Licensing Committee shall be four Members.
11. Any Member arriving after the commencement of a hearing, or leaving during the course of a hearing, shall take no part, or no further part, in the conduct of that hearing or the decision on the application in question.

#### Councillors' Participation in Hearings

12. A Councillor, who is not a Member of the Sub-Committee determining the application in question, may participate in the hearing but only if the Councillor is an objector who has made relevant representations in accordance with the Hearings Regulations and the Act, or if the Councillor has been asked to attend by a party in order to act as a witness or a representative for that party.
13. A Councillor, who is a Member of the Sub-Committee determining the application in question, will have a prejudicial interest in that application if the

he/she makes a relevant representation by way of objection to it and may well have a prejudicial interest if he/she has otherwise been involved in supporting or opposing the application. Any Member of a Sub-Committee who has a prejudicial interest for these or other reasons must not participate in the decision upon the application and must not be present at the hearing in any capacity or at all.

14. Any Member of a Sub-Committee who has made a relevant representation by way of objection to an application on behalf of his/her constituents and who cannot attend the hearing personally by reason of Rule 13, should arrange to be represented by an agent or a fellow Ward Councillor who is not a Member of the Sub-Committee.
15. A Councillor will have a personal interest in an application if it might reasonably be regarded as affecting that Councillor (or his/her spouse/partner, relatives, friends, employer or business) to a greater extent than other residents in the area. A Councillor with a personal interest shall not participate in decision-making on the application in question as a Member of the relevant Sub-Committee. This is in order to avoid any possible allegation of bias.
16. Whenever a Councillor, who is not a Member of the Sub-Committee, intends to participate in a hearing in accordance with Rule 12, the Councillor must consider whether he/she has a personal or a prejudicial interest before the hearing. A Councillor with a personal interest, who is not a Member of the Sub-Committee determining the application, may participate in a hearing in accordance with Rule 12 but must disclose such an interest first. A Councillor with a prejudicial interest, who is not a Member of the Sub-Committee determining the application, must not be present at the hearing in any capacity or at all. Members must be aware that their Code of Conduct applies to all Councillors at all times in whatever capacity they attend a hearing.
17. Where a Member of a Sub-Committee has had any form of personal or business involvement with a party to an application, which is to be determined by the Sub-Committee, or with any person connected to a party, then the Member must consider whether such involvement could amount to a personal or a prejudicial interest or whether such an interest could exist for any other reason. If there is any doubt on this matter, the Member must seek the advice of the Monitoring Officer or the legal representative.
18. A Councillor who has participated in a decision by the Council to make any application, or to support or assist an application made by another person, shall not participate in decision-making on the application in question as a Member of the relevant Sub-Committee.

Lobbying of Members and Expressions of Opinion by Members

19. If a Member of a Sub-Committee is approached by a party or a lobbyist for or against an application to be determined by that Sub-Committee, then the Member must: -
  - (a) explain that he/she cannot discuss the matter, and
  - (b) refer the lobbyist to another Councillor who is not a Member of the Sub-Committee or to the Licensing Service who can give further information on the process of dealing with the application, and
  - (c) keep an adequate written record of the approach, and
  - (d) disclose the fact of the approach before the hearing in accordance with Rule 51(c).
20. If a Member of a Sub-Committee receives any written representation either supporting or opposing an application to be determined by that Sub-Committee, then the Member shall pass the representation to the Licensing Service for appropriate action.
21. A Member of a Sub-Committee must avoid expressing any personal opinion about the merits of an application to be determined by that Sub-Committee and must not take any action that would bring into question the Member's capacity to consider the application objectively.
22. A Member of a Sub-Committee must not accept any gift, favour or free hospitality that could be seen as connected to any application to be determined by that Sub-Committee.
23. Members of Sub-Committees are not to be influenced by party political factors or pressures when determining any application.

Non-Attendance at Hearings

24. Where a party has not notified the Council that he/she does not intend to attend or to be represented at a hearing, and that party fails to attend the hearing then the Sub-Committee may either: -
  - (a) adjourn the hearing to a specified date where it considers this to be necessary in the public interest, or
  - (b) hold the hearing in the party's absence.
25. Normally, a party who fails to attend a hearing in the circumstances described in Rule 24 above, will be allowed one further opportunity to attend the hearing adjourned to a specified date.
26. Where an adjournment is granted, the Licensing representative shall make every reasonable endeavour to contact the party who failed to attend by telephone or in person in order to warn them of the new date for the adjourned hearing and the likelihood that the application will be determined in that party's absence in the event of further failure to attend.



Calling Witnesses

27. Where a party wishes to call a witness to give evidence at a hearing that party must give written notice to the Licensing Service of this intention no later than ten working days before the date of the hearing stating: -
- (a) the name of the witness, and
  - (b) a brief description of the point or points upon which the witness' evidence may assist the Sub-Committee in making its decision on the application
28. Where a party has given notice under Rule 27, the Licensing Service shall forthwith communicate this notice to the other party/parties, if possible by electronic means or by the most rapid practicable alternative means.
29. Where a party has given notice under Rule 27, the Sub-Committee shall consider at the commencement of the hearing whether it will permit the party to call the witness for the purpose(s) notified. Such permission shall not be unreasonably withheld.

Documentary Evidence

30. Where a party wishes to rely upon documentary evidence at a hearing that party must give written notice to the Licensing Service of this intention no later than ten working days before the date of the hearing. This notice shall be accompanied by six copies for the Council and sufficient additional copies of all the relevant documentary evidence for each other party made known to the notifying party. Compliance with this Rule is especially important in relation to documents that are not easy to photocopy because, for example, they are coloured or not A4 size.
31. Where a party has given notice under Rule 30, the Licensing Service shall forthwith communicate all the relevant documentary evidence to the other party/parties if possible by electronic means or by the most rapid practicable alternative means.
32. Where a party has complied fully with Rule 30, that party shall have the right to have the relevant documentary evidence admitted and, subject to the provisions of the Hearings Regulations, the Sub-Committee shall take such evidence into account in making its decision.
33. In any case where a party wishes to rely upon documentary evidence but has not fully complied with Rule 30, then at the commencement of the hearing the Sub-Committee shall follow this procedure: -
- (a) the Chair shall establish whether the other party/parties consent to the documentary evidence being admitted, and
  - (b) if all the other parties so consent, then the documentary evidence shall be treated as if Rule 32 applied to it, or

- (c) if any party does not so consent, then the Sub-Committee shall decide whether to admit the documentary evidence nonetheless
  - (d) in making its decision under Rule 33(c), the Sub-Committee shall have regard to any reasons given for the late production of the documentary evidence, or other non-compliance with Rule 30.
  - (e) in making its decision under Rule 33(c), the Sub-Committee shall consider how far any other party may be prejudiced by the late production of the documentary evidence, or other non-compliance with Rule 30, and also the extent of the prejudice to the party seeking to rely upon the evidence if its admission is refused.
  - (f) in making its decision under Rule 33(c), the Sub-Committee shall consider whether it would be desirable in the public interest to adjourn the hearing for any period of time, or to another date, in order to allow any other party a reasonable opportunity to consider the documentary evidence.
  - (g) in making its decisions under Rules 33(c) and 33(f) above, the Sub-Committee shall consider any representations by the parties and the advice of its legal representative.
34. Where a party wishes to rely upon documentary evidence at a hearing but considers that any details of that evidence should be treated as confidential, for example the name or address of the signatory of a letter, then the party may exclude such confidential details from any documentary evidence sent to the Licensing Service under Rule 30. This Rule does not apply to any notice given or relevant representation made, since the originator must state his/her name and address in order for it to be valid.
35. In any case where confidential details are excluded under Rule 34, the Licensing Service must be informed that a request will be made by the party under Rule 42. If permission is refused under Rule 43, the whole or part of the relevant documentary evidence may be excluded from consideration. If permission is granted to exclude any confidential details, this may affect the weight to be given to the rest of the related evidence under Rule 58.
36. Where a party wishes to rely upon a model, or any form of evidence that cannot be photocopied, at a hearing that party must give written notice to the Licensing Service of this intention no later than ten working days before the date of the hearing. The party seeking to rely upon such evidence shall indicate in the notice, so far as practicable, the nature of that evidence and the purpose(s) of producing it.
37. Where a party has given notice under Rule 36, the Licensing Service shall forthwith communicate all relevant information about the evidence to the other party/parties if possible by electronic means or the most rapid practicable alternative means.
38. Rules 30 to 33 shall be applied flexibly to evidence of the type described in Rule 36 with a presumption that such evidence will be admitted if it materially helps the Sub-Committee to understand relevant issues between the parties at the hearing.

Petitions

39. Petitions shall on each page state their purpose and contain a warning to potential signatories that they are liable to be made public and that a copy will be supplied to other parties to the application. Each person signing should print their name and address legibly. At the end a petition must state the name(s) and address(es) of the persons circulating the petition and the dates on which this took place.
40. A petition must comply with Rule 39 unless the Sub-Committee decide to waive compliance with any requirement(s) for a good reason. A petition shall also be treated as documentary evidence and Rules 30 to 33 shall apply.

Private Hearings and Confidential Evidence

41. In accordance with the Hearings Regulations, hearings shall take place in public unless a decision to the contrary is made under Rule 43 in any case.
42. Where a party or a witness consider that any giving of evidence, or part of any evidence, or part of a hearing, should be held in private, then the party or their witness shall make such request to the Chair at the commencement of the hearing.
43. The Sub-Committee may decide to exclude members of the public from any part of a hearing and/or treat any evidence as confidential where the Sub-Committee consider that the public interest in preserving the confidentiality of any evidence outweighs the public interest in that part of the hearing taking place in public.
44. For the purposes of Rule 43, a party, a witness and any person assisting or representing a party, may be excluded from any part of a hearing or from hearing or seeing any particular evidence. Where the Sub-Committee decide to hold part of a hearing in private, a party and/or his/her representative shall not be excluded except for very special reasons.
45. Where the Sub-Committee decide to hold part of a hearing in private, the officers of the Licensing Service will not be excluded except for very special reasons. The Committee Clerk and legal representative shall not be excluded.
46. Before making any decision under Rules 43 or 45, the Sub-Committee shall consider the advice of its legal representative.
47. Where any part of a hearing takes place in private, the hearing will be adjourned immediately thereafter for a period of time sufficient to enable the Committee clerk to prepare a fair summary of the evidence and proceedings heard in private. This summary will exclude all details that the Sub-Committee, acting with the advice of its legal representative, consider should

remain confidential. Upon the resumption of the hearing, the summary will be read out publicly in the presence of all the parties.

48. Rules 41 to 47 shall apply as nearly as may be practicable to documentary evidence where, with the consent of the Sub-Committee, confidential details may be disclosed to the Sub-Committee but excluded from disclosure to the public or persons mentioned in Rule 44.
49. Rules 41 to 47 shall apply, as nearly as may be practicable, where a witness wishes to disclose his/her name and/or address or other details only to the Sub-Committee and Council officers but not to the public or persons mentioned in Rule 44.
50. Whenever any evidence or information has been treated as confidential under Rules 41 to 49, the Sub-Committee shall consider whether to alter the weight given to that evidence in accordance with Rule 58.

#### Commencement of the Hearing

51. At the commencement of each hearing the Sub-Committee shall follow this procedure but may omit or abridge any step or Rule as appropriate -
  - (a) The Chair will introduce him/herself and invite the Members and officers to introduce themselves
  - (b) The Chair will invite the parties to introduce themselves and their representatives (if any)
  - (c) The Chair will invite Members to disclose any contacts they may have had before the hearing with the parties or lobbyists for them.
  - (d) If any party fails to attend the hearing, the Sub-Committee shall decide whether to proceed with the hearing in the absence of that party or whether to adjourn the hearing to another date. The Sub-Committee shall have regard to Rules 24 and 25 and Regulations 12 and 20 of the Hearings Regulations in making such decisions.
  - (e) The Chair will explain the procedure to be followed by reference to these Rules.
  - (f) The Chair will suggest the order of the topic headings for discussion at the hearing and will then invite the comments of the parties. In the light of such comments the Sub-Committee will confirm the order of the topic headings or amend them.
  - (g) The Chair will ascertain whether there are any requests by any of the parties to call a witness and the Sub-Committee will then determine any such request under Rule 29.
  - (h) The Chair will ascertain whether there is likely to be a request from any of the parties to cross-examine a witness called by another party and, if so, the reasons given for seeking a cross-examination. The Sub-Committee will then determine whether to allow such cross-examination in the interests of establishing relevant facts.
  - (i) The Chair will ascertain whether there are any requests by any of the parties to produce documentary evidence, including models etc., and whether there has been full compliance with Rules 30 to 37. In the

event of any non-compliance these Rules, the Sub-Committee shall decide whether to admit the evidence and/or adjourn the hearing under Rules 33 and 38.

- (j) The Chair will ascertain whether there are any requests by any of the parties to treat any evidence as confidential or to hear any of the evidence, or hold any part of the hearing, in private. If so, the Sub-Committee shall decide the request under Rules 43 to 49.
- (k) In any case where the Licensing Service has informed a party that there are particular points on which the Sub-Committee will need clarification, the Chair will then invite the party to provide such clarification.

#### Procedure and Evidence at Hearing

- 52. In accordance with Hearings Regulations, the hearing shall take the form of a discussion led by the Chair. With permission of the Chair the other Members of the Sub-Committee may ask questions of the parties, their representatives and witnesses and may lead the discussion on specific topics or points.
- 53. The hearing shall follow the order of the topic headings determined under Rule 51(f) unless there is a good reason to depart from this agreed by the Sub-Committee.
- 54. The Chair, or Member leading the discussion, shall endeavour to ensure that each party has a reasonable opportunity to explain their case under each topic heading. The parties, their representatives and witnesses have a duty to make their evidence and comments succinct and relevant to the issues under discussion.
- 55. A party shall not be permitted to cross-examine another party or their witness unless this has been allowed under Rule 51(h). If a party has concerns relating to the evidence or comments of another party or their witness, this should be explained to the Sub-Committee so that the Chair can question the other party/witness about these concerns before completing that topic heading.
- 56. Where permission has been given to a party to call a witness, that witness may give evidence in one or more stages when the discussion covers the appropriate topic heading(s). Normally, a witness will be invited by the Chair to make a statement. The witness will then be subject to cross-examination by the other party/parties if this has been allowed under Rule 51(h). Then the Sub-Committee may question the witness. A party shall not re-examine his/her own witness except with the consent of the Chair to clarify a significant point in earlier evidence.
- 57. At the end of each topic heading the Chair shall invite the Licensing Service or legal representative to make any comments that they may consider necessary. With the consent of the Chair, these officers may question parties or witnesses directly or put their questions through the Chair.

58. Strict legal rules of evidence shall not apply. However, in considering what weight to place on the evidence or comments of any party or witness, the Sub-Committee shall have regard to the extent to which information was: -
- (a) within a witness' direct knowledge, and
  - (b) clearly and specifically related to the points at issue in the hearing, and
  - (c) tested by questioning.
59. The Chair shall be responsible for the orderly conduct of the hearing. The Chair may require any person to be silent and may regulate the order in which persons speak at the hearing. The Chair will endeavour to prevent remarks which are repetitious or irrelevant or which amount to unsubstantiated offensive allegations against any person, present or not.
60. The Chair on his/her own motion may indicate the decision of the Sub-Committee on any procedural matter within the scope of these Rules notwithstanding that the decision is stated in these Rules to be that of the Sub-Committee. This is subject to the right of any Member, who makes an immediate request, to have the matter put to the vote of the Sub-Committee as a whole. Rule 66 will apply to such a vote.
61. In accordance with the Hearings Regulations, each party has the right to make a closing address to the Sub-Committee in order to summarise his/her case at the end of the hearing. Unless the applicant consents to a different order, the applicant shall have the right to make the final address.
62. Each party must be allowed an equal maximum period of time to make a closing address. Normally, the Chair will invite each party to state how much time that party will require. However, the Sub-Committee may fix a greater or lesser maximum time for each closing address provided that this is reasonable in relation to the weight and complexity of the issues at the hearing.

Time Limit for Hearings

63. At 9.30 p.m. the Chair must ask the Sub-Committee to agree –
- (a) to continue the hearing in hand and, if necessary, to suspend these Rules so as to allow it to continue for a reasonable time beyond 10.00 p.m. when this is necessary to complete the hearing and advisable in the interests of fairness, and/or
  - (b) to adjourn the hearing and/or any other unfinished business on the agenda until a date to be fixed.
64. Hearings shall not normally continue later than 10.00 p.m. and no new hearing shall be commenced after 10.00 p.m.

Decision Making

65. At the end of a hearing the Sub-Committee may confer publicly and announce its decision on the application(s) immediately.
66. Alternatively, the Sub-Committee may defer reaching its decision until a later time or date, in so far as this accords with the Hearings Regulations.
67. In any case, and whether or not Rule 66 applies, the Sub-Committee may retire with the Committee clerk and legal representative to another room to deliberate in private.
68. The Sub-Committee, if making a decision at that time, must reach their decision by a majority vote. The Licensing Committee, if making a decision at that time, must reach their decision by a majority vote but, in the event of an equality of votes, the Chair shall have a second, or casting, vote.
69. The decision(s) will then be summarised in writing and the Sub-Committee will return to the public meeting so that the Committee clerk can read out the decision(s) in the presence of all the parties and their representatives.
70. If the Sub-Committee require any clarification of matters of fact before reaching their decision(s), the Sub-Committee shall return to the public meeting and put questions to the parties, their witnesses or the Licensing representative in the presence of all the parties and their representatives.
71. If the legal representative gives legal advice on any point(s) material to the Sub-Committee's decision(s), this advice will be summarised and read out by the legal representative in public before the Committee Clerk reads out the decision(s).

Waivers and Irregularities

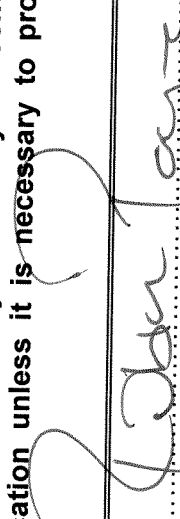
72. The Chair may agree to waive any of these Rules, including any time limit, in the case of any individual application where he/she considers that there is good reason to do so. Excepted from this power to waive are Rules 8 to 23 (inclusive). Any permanent variation of these Rules must be decided by the Licensing Committee.
73. Any irregularity arising from any failure to comply with any provision of these Rules before the Sub-Committee has made a determination shall not of itself render the proceedings void.
74. In any case of such an irregularity the Sub-Committee shall, if Members consider that any person may have been prejudiced as a result of the irregularity, take such steps as Members think fit to cure the irregularity before reaching a determination of the application(s). In any such case the Sub-Committee shall consult the legal representative before deciding upon any steps to cure the irregularity.

75. In any case where it appears after the Sub-Committee's determination that the decision has been vitiated by incorrect information or any procedural or legal error, the Legal Representative shall advise the Chair of this and of the steps necessary to remedy the problem. With the consent of the Chair, the Sub-Committee may reconvene to take the steps advised and/or to amend its decision. With the consent of the Chair in an appropriate case, the Members of the Sub-Committee may signify their consent to any steps advised and/or any amended decision without reconvening in person. When the legal representative so advises, the parties affected shall be invited to a reconvened hearing or, where appropriate, to signify their consent to any steps proposed without attending in person.

Cases Remitted by the Magistrates on Appeal

76. On an appeal to the Magistrates Court, the Court may remit the case to the Council for it to determine in accordance with the Direction of the Court. The Chair of the Licensing Committee on legal advice may wish the Council to contest that Direction by further legal proceedings. If not, the Chair will receive advice from the Head of Legal Services on how to comply with the Direction of the Court and will be requested to agree the appropriate procedure. So far as possible, these Rules will apply to any further hearing with such modifications as are advised to secure compliance with the Direction of the Court.



<b>Report title: Application to Vary a Premises Licence for Star Bar 18-20 Park Road, Crouch End, London, N8 8TD</b>	
<b>Report of: The Lead Officer Licensing</b>	
<b>Ward(s) affected CROUCH END</b>	
<b>1. Purpose</b>	To consider an application by RICKY MICHAELS to provide a licensable activity in the form of Supply of alcohol, Provision of Regulated Entertainment and Provision of Entertainment.
<b>2. Recommendations</b>	
<b>2.1 (a) Grant the application as asked (b) Modify the conditions of the licence, by altering or omitting or adding to them (c) Reject the whole or part of the application</b>	The Committee is asked to note that it may not modify the conditions or reject the whole or part of the application unless it is necessary to promote the licensing objectives.
<b>Report authorised by: Robin Payne</b>	 Assistant Director Enforcement Services
<b>Contact Officer: Ms Daliah Barrett</b>	<b>Telephone: 020 8489 5103</b>
<b>3. Executive summary</b>	For consideration by Sub Committee under Licensing Act 2003 for a New Premises licence
<b>4. Access to information:</b>	Local Government (Access to Information) Act 1985 Background Papers The following Background Papers are used in the preparation of this Report: <b>File: STAR BAR, 18-20 PARK ROAD</b>  The Background Papers are located at Enforcement Service, Civic Centre, High Road Wood Green N22

## 5. REPORT

### Background

**5.1** Application by **RICKY MICHAELS**, for a New Premises Licence in respect of **18-20 PARK ROAD** under the Licensing Act 2003.

### 5.2 Details of proposed Variation.

To extend licensing hours on Thursday, Friday and Saturday until 03.00am the following day, with 30 minutes wind down.  
And Sunday to Wednesdays until 01.00am the following day, with 30 minutes wind down.

St Georges Day, St Patrick's Day, St Valentines Day, Christmas Day and boxing Day until 03.00am the following day.

To provide live music on Tuesday, Wednesday and Thursdays from 19.00hrs to 24.00hrs midnight.

To extend recorded music Thursday, Friday and Saturday fro 23.00 t 03.00am the following day, and Sundays to Wednesdays from 12.00 ( midday) until 01.00am the following day.

To provide facilities for dancing on Sunday to Wednesdays from 19.00hrs to 01.00am the following day and on Thursdays, Fridays and Saturdays from 19.00 hrs to 03.00am the following day.

### CURRENT LICENSE

Sale of alcohol and Regulated Entertainment

05.00pm – 12 midnight – Monday to Thursday  
05.00pm 01.00am Friday  
12 noon – 01.00am Saturday  
12 noon – 12 midnight Sunday

Hours open to the public

Monday – Thursday	05.00pm – 00.30am
Friday	05.00pm – 01.30am
Saturday	12noon – 01.30am
Sunday	12noon – 00.30am

### 5.2 Crime and Disorder

CCTV will be installed an intruder alarm will be upgraded. Doormen operating Friday and Saturday nights.

**5.4 Public Safety**

Emergency lighting installed, fire warning system and fire equipment all installed.

**5.5 Public Nuisance**

Live music must be reduced in volume after 01.00am  
Doormen on duty  
Entrance to the premises by one door only and is controlled

**5.6 Child Protection**

Children can come into the premises and must be accompanied by an adult until 21.00hrs only.

No gaming machines and no adult entertainment.

**6. RELEVANT REPRESENTATIONS (CONSULTATION)**

**Responsible authorities:**

**6.1 Comments of Metropolitan Police**

The Police have no objections to this application.

**6.2 Comments of Enforcement Services:**

Noise team has commented on this application and advised that this premise was served with a noise abatement notice on 02/03/06 since the abatement notice was served there has been a market improvement. The complaints report that noise is not a problem at present. **See App 2**

However, given the history of this case, permitting recorded music Thursday to Saturday, 2300hrs till 0300hrs and live music Tuesday and Thursday until midnight, is likely to give rise to a nuisance unless the music is well controlled.

**Food Team**

Have no objections to this application

**Health and Safety**

Have no objections to this application

Have no objections to this application

**6.3 Fire Officer**

The Fire Officer has not made a representation against this application.

#### **6.4 Planning Officer**

Planning do not have any objections to this application.

#### **6.5. Comments of Child Protection Agency or Nominee**

Protection of Children Identification Condition:

Alcohol may only be sold to individuals over the age of 18 with valid proof of identification with one of the following:

- A valid passport
- A photo driving license issued in a European Union Country
- A proof of age standard card system
- A citizen card, supported by the Home Office

#### **7.0 Interested Parties**

5 letters of representation have been received against this application.  
**See App 3**

#### **8.0 Financial Comments**

The fee which would be applicable for this application was **£190.00**

#### **9.0 Licensing Comments**

This matter was adjourned by the Licensing Committee sitting on 8<sup>th</sup> May 2006 to enable the applicants to serve evidence they had brought to the meeting and were wanting to use in support of their application. These further documents are now attached in **Appendix 4**

The evidence submitted by the applicants relates to the lowering of a floor with the tenants flat (Mrs Wallace) who lives above the bar. The applicants argue that the lowering of this floor and removal of sound proofing has contributed to the tenant problems of noise breakout from the bar below.

The applicants also submitted a letter from the then noise officer Mr Ian Kelly written to the then licensee withdrawn a noise abatement notice due to the fact that it could not be substantiated because of the lowered floor. Members should note that the noise report and letter submitted by the applicants were first submitted between 2002/2003.

Members will see a letter at **Appendix 4A** dated 14<sup>th</sup> March 2003 once again addressed to the previous licensee from a chartered surveyor in which the surveyor states that the floor has now been raised back to the original level throughout the flat save the bathroom area which is directly above the toilet area in the bar downstairs.

**At Appendix 4B** is a letter from The Wallace Family in which they state that the lowered floors areas has subsequently been replaced. The letter also states that

Page 5  
the use of the premises in question was as a shop when originally given planning permission. The change from a shop to a bar was unfeasible.

Licensing requested information on the current noise situation. Members are reminded that there have been a number of visits made to the premises since January 2006 and that Noise Abatement Notices have been served. The Noise Team are intending to prosecute.

The Scientific Officer also visited the premises and advised the current applicants that the very large speakers currently in situ at the premises were not acceptable for the size of premises and advised them to replace with smaller speakers. This has not been undertaken.

The comment of the Noise Officer is attached at **Appendix 5**,

' In relation to a letter from Ian Kelly saying that the Council would not be taking any enforcement action (on advice from Legal) due to the fact that the floor of Ms Wallace's (the objector) flat had been altered by themselves and that is why the noise was breaking through into her premises we are having to take this historical information into account in the action we are currently taking and are satisfied that this is not the sole reason for current nuisance (if it even contributes)

We would not support any license which gives agreement to music being played late and the proprietor when playing any music must not play at a level so as to cause nuisance to the first floor flat occupier

If the floor has been interfered with by the first floor flat leaseholder then this is a civil matter which the ground floor leaseholder and freeholder should take their own civil action having regard to the terms of the lease'

**Application to vary a premises licence under the Licensing Act 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.  
 You may wish to keep a copy of the completed form for your records.

I/We **RICKY MICHAELS**  
*(Insert name(s) of applicant)*  
 being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below

**Premises licence number**  
 NOT KNOWN NOT ISSUED AT THE PRESENT TIME

**Part 1 – Premises Details**

**Postal address of premises or, if none, ordnance survey map reference or description**  
 THE STAR (WAS KNOWN AS THE ICE BAR)  
 18-20 PARK ROAD  
 CROUCH END

<b>Post town</b>	LONDON	<b>Post code</b>	N8 8TD
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Telephone number at premises (if any)	0208 341 3280
Non-domestic rateable value of premises	£31500

**Part 2 – Applicant details**

<b>Daytime contact telephone number</b>	
<b>E-mail address (optional)</b>	
<b>Current postal address if different from premises address</b>	
<b>Post Town</b>	<b>Postcode</b>

**Part 3 - Variation**

Do you want the proposed variation to have effect as soon as possible?  Please tick yes

If not do you want the variation to take effect from 

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

**Please describe briefly the nature of the proposed variation (Please see guidance note 1)**  
TO EXTEND LICENSING HOURS ON THURSDAYS, FRIDAYS AND SATURDAYS UNTIL 03.00AM THE FOLLOWING DAY. WITH 30 MINUTES WIND DOWN.  
AND SUNDAYS TO WEDNESDAYS UNTIL 01.00AM THE FOLLOWING DAY, WITH 30 MINUTES WIND DOWN.  
  
ST GEORGES DAY, ST PATRICKS DAY, ST VALENTINES DAY, CHRISTMAS DAY AND BOXING DAY UNTIL 03.00AM THE FOLLOWING DAY  
  
TO PROVIDE LIVE MUSIC ON TUESDAY, WEDNESDAY AND THURSDAYS FROM 19.00HRS TO 24.00HRS MIDNIGHT.  
  
TO EXTEND RECORDED MUSIC THURSDAY, FRIDAY AND SATURDAY FROM 23.00 TO 03.00AM THE FOLLOWING DAY. AND SUNDAYS TO WEDNESDAYS FROM 12.00 (MIDDAY) UNTIL 01.00AM THE FOLLOWING DAY  
  
TO PROVIDE FACILITIES FOR DANCING ON SUNDAYS TO WEDNESDAYS FROM 19.00HRS TO 01.00AM THE FOLLOWING DAY AND ON THURSDAYS, FRIDAYS AND SATURDAYS FROM 19.00 HRS TO 03.00AM THE FOLLOWING DAY.

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend

#### Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

<u>Provision of regulated entertainment</u>	Please tick yes
a) plays (if ticking yes, fill in box A)	<input type="checkbox"/>
b) films (if ticking yes, fill in box B)	<input type="checkbox"/>
c) indoor sporting events (if ticking yes, fill in box C)	<input type="checkbox"/>
d) boxing or wrestling entertainment (if ticking yes, fill in box D)	<input type="checkbox"/>
e) live music (if ticking yes, fill in box E)	<input checked="" type="checkbox"/>
f) recorded music (if ticking yes, fill in box F)	<input checked="" type="checkbox"/>
g) performances of dance (if ticking yes, fill in box G)	<input type="checkbox"/>
h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)	<input type="checkbox"/>
<b><u>Provision of entertainment facilities:</u></b>	
i) making music (if ticking yes, fill in box I)	<input type="checkbox"/>
j) dancing (if ticking yes, fill in box J)	<input checked="" type="checkbox"/>
k) entertainment of a similar description to that falling within (i) or (j) (if ticking yes, fill in box K)	<input type="checkbox"/>
<b><u>Provision of late night refreshment</u></b> (if ticking yes, fill in box L)	<input type="checkbox"/>
<b><u>Sale by retail of alcohol</u></b> (if ticking yes, fill in box M)	<input checked="" type="checkbox"/>
<b>In all cases complete boxes N, O and P</b>	



**A**

Plays Standard days and timings (please read guidance note 6)		Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 2)	
Day	Start	Finish	
Mon			Indoors <input type="checkbox"/>
Tue			Outdoors <input type="checkbox"/>
Wed			Both <input type="checkbox"/>
Thur			
Fri			
Sat			
Sun			
Please give further details here (please read guidance note 3)			
State any seasonal variations for performing plays (please read guidance note 4)			
Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 5)			

**B**

Films Standard days and timings (please read guidance note 6)		Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 2)		
Day	Start	Finish	Indoors	<input type="checkbox"/>
Mon			Outdoors	<input type="checkbox"/>
Tue			Both	<input type="checkbox"/>
Wed			<b>Please give further details here (please read guidance note 3)</b>	
Thur			<b>State any seasonal variations for the exhibition of films (please read guidance note 4)</b>	
Fri			<b>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 5)</b>	
Sat				
Sun				

**C**

Indoor sporting events Standard days and timings (please read guidance note 6)		Please give further details (please read guidance note 3)	
Day	Start	Finish	
Mon			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 4)
Tue			
Wed			
Thur			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 5)
Fri			
Sat			
Sun			

**D**

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)		Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 2)	
Day	Start	Finish	
Mon			Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input type="checkbox"/>
Tue			
Wed			
Thur			
Fri			
Sat			
Sun			
<b><u>Please give further details here</u></b> (please read guidance note 3)			
<b><u>State any seasonal variations for boxing or wrestling entertainment</u></b> (please read guidance note 4)			
<b><u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5)			

E

Live music Standard days and timings (please read guidance note 6)		Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 2)		
Day	Start	Finish	Indoors	Outdoors
Mon			<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tue	19.00	24.00		<input type="checkbox"/>
Wed	19.00	24.00		<input type="checkbox"/>
Thur	19.00	24.00		<input type="checkbox"/>
Fri				
Sat				
Sun				

<p><b>Please give further details here</b> (please read guidance note 3) TWO OR THREE MUSICIANS ONLY ON A QUIET NIGHT OF THE WEEK, LIGHT COUNTRY TYPE MUSIC</p>
<p><b>State any seasonal variations for the performance of live music</b> (please read guidance note 4) SAINT PATRICKS SAINT GEORGE'S DAY SAINT VALENTINES DAY ,CHRISTMAS DAY, BOXING DAY AND NEW YEARS EVE</p>
<p><b>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</b> (please read guidance note 5) SAINT PATRICKS SAINT GEORGE'S DAY SAINT VALENTINES DAY,CHRISTMAS DAY, BOXING DAY AND NEW YEARS EVE UNTIL 03.00AM FOLLOWING MORNING.</p>

F

Recorded music Standard days and timings (please read guidance note 6)		Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 2)		
Day	Start	Finish	Indoors	Outdoors
Mon	12 NOON	1 AM	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tue	12 NOON	1 AM	<input type="checkbox"/>	<input type="checkbox"/>
Wed	12 NOON	1 AM	<p><b>Please give further details here</b> (please read guidance note 3)  RECORDED MUSIC INCLUDING FROM CD/RECORD PLAYER AND TV WITH OR WITHOUT A DJ DURING NORMAL HOURS OR AS PART OF A FUNCTION AND MAYBE INCLUDING AUDIENCE PARTICIPATION.</p> <p><b>State any seasonal variations for the playing of recorded music</b> (please read guidance note 4)  ST PATRICKS DAY, ST GEORGES DAY, ST VALENTINES DAY, CHRISTMAS DAY, BOXING DAY AND NEW YEARS EVE</p> <p><b>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</b> (please read guidance note 5)  ST PATRICKS DAY, ST GEORGES DAY, ST VALENTINES DAY, CHRISTMAS DAY, BOXING DAY AND NEW YEARS EVE UNTIL 3 AM THE FOLLOWING MORNING.</p>	
Thur	12 NOON	3AM		
Fri	12 NOON	3 AM		
Sat	12 NOON	3 AM		
Sun	12 NOON	1 AM		

**G**

Performances of dance		Indoors <input type="checkbox"/>	
Standard days and timings (please read guidance note 6)	Outdoors <input type="checkbox"/>		
Day	Start	Finish	Both <input type="checkbox"/>
Mon			<p><u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 2)</p> <p><u>Please give further details here</u> (please read guidance note 3)</p> <p><u>State any seasonal variations for the performance of dance</u> (please read guidance note 4)</p> <p><u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 5)</p>
Tue			
Wed			
Thur			
Fri			
Sat			
Sun			

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)		<u>Please give a description of the type of entertainment you will be providing</u>		
Day	Start	Finish	Indoors	Outdoors
Mon			<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
Tue			<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	
Wed			<u>Please give further details here</u> (please read guidance note 3)	
Thur			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 4)	
Fri				
Sat			<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 5)	
Sun				



I

Provision of facilities for making music Standard days and timings (please read guidance note 6)		Please give a description of the facilities for making music you will be providing			
Day	Start	Finish	Indoors <input type="checkbox"/>	Outdoors <input type="checkbox"/>	Both <input type="checkbox"/>
Mon			Will the facilities for making music be indoors or outdoors or both – please tick (please read guidance note 2)		
Tue			Please give further details here (please read guidance note 3)		
Wed			State any seasonal variations for the provision of facilities for making music (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for provision of facilities for making music at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat					
Sun					

J

Provision of facilities for dancing Standard days and timings (please read guidance note 6)		Will the facilities for dancing be indoors or outdoors or both – please tick (see guidance note 2)	
Day	Start	Finish	Indoors <input checked="" type="checkbox"/>
			Outdoors <input type="checkbox"/>
			Both <input type="checkbox"/>
<b>Please give a description of the facilities for dancing you will be providing</b> SMALL SPACE IN FRONT OF THE DJS BOOTH			
Mon	19.00	01.00	
		NEXT DAY	
Tue	19.00	01.00	
		NEXT DAY	
Wed	19.00	01.00	
		NEXT DAY	
Thur	19.00	03.00	
		NEXT DAY	
Fri	19.00	03.00	
		NEXT DAY	
Sat	19.00	03.00	
		NEXT DAY	
Sun	19.00	01.00	
		NEXT DAY	

**K**

Provision of facilities for entertainment of a similar description to that falling within i or j Standard days and timings (please read guidance note 6)		Please give a description of the type of entertainment facility you will be providing		
Day	Start	Finish	Will the entertainment facility be indoors or outdoors or both – please tick (please read guidance note 2)	
Mon			Indoors <input type="checkbox"/>	Outdoors <input type="checkbox"/>
Tue			Both <input type="checkbox"/>	
Wed			Please give further details here (please read guidance note 3)	
Thur			State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within i or j (please read guidance note 4)	
Fri				
Sat			Non standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within i or j at different times to those listed in the column on the left, please list (please read guidance note 5)	
Sun				

L

Late night refreshment Standard days and timings (please read guidance note 6)		Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 2)		
Day	Start	Finish	Indoors	Outdoors
Mon			<input type="checkbox"/>	<input type="checkbox"/>
Tue				<input type="checkbox"/>
Wed				<input type="checkbox"/>
Thur				
Fri				
Sat				
Sun				
Please give further details here (please read guidance note 3)				
State any seasonal variations for the provision of late night refreshment (please read guidance note 4)				
Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 5)				

**M**

Supply of alcohol Standard days and timings (please read guidance note 6)		Will the supply of alcohol be for consumption (Please tick box) (please read guidance note 7)		On the premises
Day	Start	Finish		Off the premises
Mon	12.00	01.00	<input type="checkbox"/>	<input type="checkbox"/>
		NEXT DAY	<input type="checkbox"/>	<input type="checkbox"/>
Tue	12.00	01.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
		NEXT DAY		
Wed	12.00	01.00		
		NEXT DAY		
Thur	12.00	03.00		
		NEXT DAY		
Fri	12.00	03.00		
		NEXT DAY		
Sat	12.00	03.00		
		NEXT DAY		
Sun	12.00	01.00		
		NEXT DAY		

**State any seasonal variations for the supply of alcohol** (please read guidance note 4)  
 SAINT PATRICKS SAINT GEORGE'S DAY SAINT VALENTINES DAY, CHRISTMAS DAY, BOXING DAY AND NEW YEARS EVE

**Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list** (please read guidance note 5)  
 SAINT PATRICKS SAINT GEORGE'S DAY SAINT VALENTINES DAY, CHRISTMAS DAY, BOXING DAY AND NEW YEARS EVE UNTIL 03.00AM FOLLOWING MORNING.

**N**

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)  
 NO GAMING MACHINES

NO ADULT ENTERTAINMENT

O

Hours premises are open to the public Standard days and timings (please read guidance note 6)		State any seasonal variations (please read guidance note 4) SAINT PATRICKS SAINT GEORGE'S DAY SAINT VALENTINES DAY, CHRISTMAS DAY, BOXING DAY AND NEW YEARS EVE	
Day	Start	Finish	
Mon	12.00	01.30	Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 5) SAINT PATRICKS SAINT GEORGE'S DAY SAINT VALENTINES DAY, CHRISTMAS DAY, BOXING DAY AND NEW YEARS EVE UNTIL 03.00AM FOLLOWING MORNING.
		NEXT DAY	
Tue	12.00	01.30	
		NEXT DAY	
Wed	12.00	01.30	
		NEXT DAY	
Thur	12.00	03.30	
		NEXT DAY	
Fri	12.00	03.30	
		NEXT DAY	
Sat	12.00	03.30	
		NEXT DAY	
Sun	12.00	01.30	

	NEXT DAY	
--	----------	--

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking  
NIL

Please tick yes

- I have enclosed the premises licence
- I have enclosed the relevant part of the premises licence

If you have not ticked one of these boxes please fill in reasons for not including the licence, or part of it, below

Reasons why I have failed to enclose the premises licence or relevant part of premises licence  
HAS NOT BEEN ISSUED BY THE COUNCIL

**P** Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

**a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)**

AS PER ORIGINAL APPLICATION

**b) The prevention of crime and disorder**

CCTV WILL BE INSTALLED AND INTRUDER ALARM WILL BE UPGRADED  
DOORMEN ON FRIDAY AND SATURDAY NIGHTS

AS PER ORIGINAL APPLICATION

**c) Public safety**

AS PER ORIGINAL APPLICATION

EMERGENCY LIGHTING INSTALLED  
FIRE WARNING SYSTEM AND FIRE FIGHTING EQUIPMENT ALL INSTALLED.

**d) The prevention of public nuisance**

LIVE MUSIC WILL BE REDUCED IN VOLUME AFTER 01.00AM  
DOORMEN ON DUTY  
AS PER ORIGINAL APPLICATION  
ENTRANCE BY ONE DOOR ONLY AND IS CONTROLLED

**e) The protection of children from harm**

CHILDREN CAN COME INTO THE PREMISES ACCOMPANIED BY AN ADULT UNTIL  
21.00HRS ONLY

NO GAMING MACHINES AND NO ADULT ENTERTAINMENT.



Please tick yes

- I have made or enclosed payment of the fee
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I understand that I must now advertise my application
- I have enclosed the premises licence or relevant part of it or explanation
- I understand that if I do not comply with the above requirements my application will be rejected

**IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

**Part 5 – Signatures** (please read guidance note 10)

**Signature of applicant (the current premises licence holder) or applicant’s solicitor or other duly authorised agent (please read guidance note 11). If signing on behalf of the applicant please state in what capacity.**

Signature	<i>Tracy Smith</i>
Date	9.3.2006
Capacity	YOUNG AND SMITH (AUTHORISED AGENTS)

**Where the premises licence is jointly held signature of 2nd applicant (the current premises licence holder) or 2nd applicant’s solicitor or other authorised agent (please read guidance note 12). If signing on behalf of the applicant please state in what capacity.**

Signature	
Date	
Capacity	

**Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 13)**

YOUNG AND SMITH  
 REGENTS HOUSE  
 105 GLOBE ROAD  
 STEPNEY

**Post town** LONDON **Post code** E1 4LB

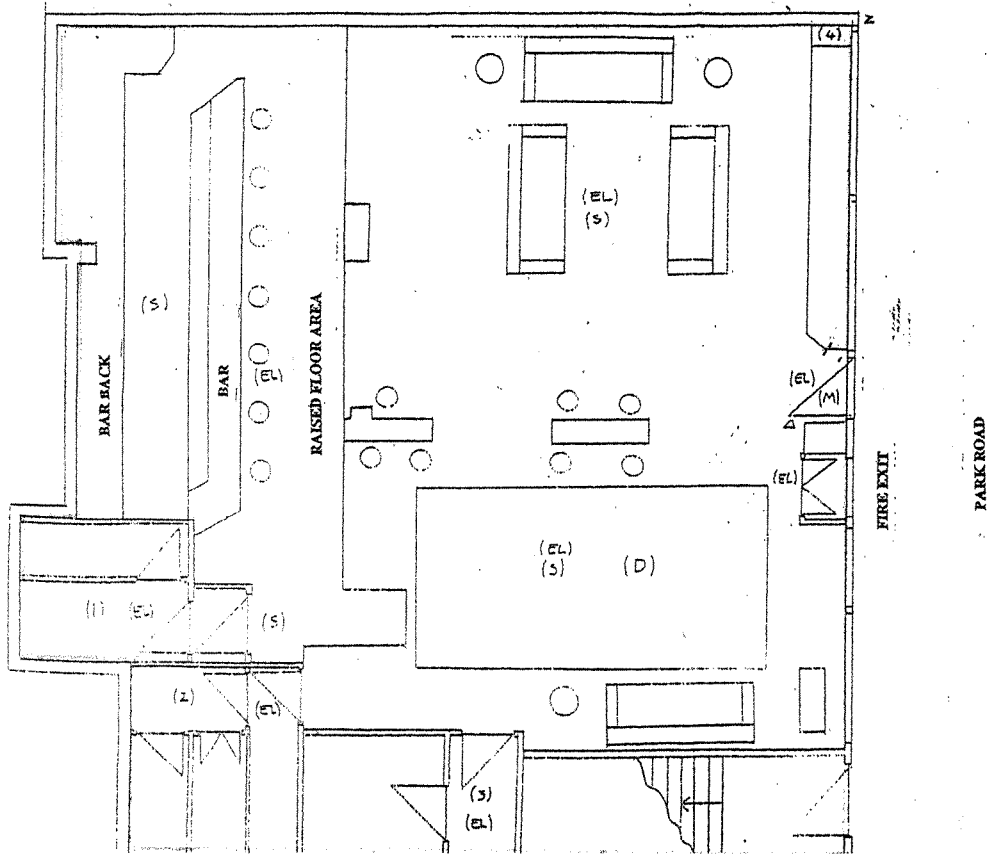
**Telephone number (if any)** 020 7709 8788

**If you would prefer us to correspond with you by e-mail your e-mail address (optional)**  
 tracy@youngandsmith.com

## Notes for Guidance

This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence you should make a new premises licence application under section 17 of the Licensing Act 2003.

1. Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.
2. Where taking place in a building or other structure please tick as appropriate. Indoors may include a tent.
3. For example state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
4. For example (but not exclusively), where the activity will occur on additional days during the summer months.
5. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
6. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
7. If you wish people to be able to consume alcohol on the premises please tick on, if you wish people to be able to purchase alcohol to consume away from the premises please tick off. If you wish people to be able to do both please tick both.
8. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups, the presence of gaming machines.
9. Please list here steps you will take to promote all four licensing objectives together.
10. The application form must be signed.
11. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
12. Where there is more than one applicant, both applicants or their respective agents must sign the application form.
13. This is the address which we shall use to correspond with you about this application.



ICE BAR 18 PARK RD, N8      SCALE 1:100

<b>KEY</b>
<b>M</b> = MALE W/C
<b>F</b> = FEMALE W/C
<b>(S)</b> = DISABLE W/C
<b>(EL)</b> = EMERGENCY LIGHTING
<b>S</b> = SMOKE DETECTOR
<b>D</b> = DANCE FLOOR
<b>M</b> = MAIN ENTRANCE
<b>N</b> = FIRE BREAK GLASS
<b>(N)</b> = FIRE BELL
<b>4</b> = EXTRACTOR

**CERTIFICATE OF SERVICE**

**RE: THE STAR, 18-20 PARK ROAD, CROUCH END, LONDON, N8 8TD**

I, Tracy Morphew, of Young and Smith, Regents House, 105 Globe Road, London, E1 4LB hereby certify that I served the following parties with notice of application for variation of premises licence:

Licensing Officer, London Borough of Haringey, Environmental Services, 639 High Road, London, N17 8BD

Metropolitan Police Service, Licensing, Wood Green Police Station, 347 High Road, London, N22 4HZ

LFEP, Edmonton Police Station, 99 Church Street, Edmonton, London, N9 9AA

London Borough of Haringey (pollution, noise and health), Commercial and Environmental Protection Group, Enforcement Services, 639 High Road, London, N17 8BD

London Borough of Haringey, Planning Enforcement, Enforcement Services, 639 High Road, London, N17 8BD

Inspector Chris Thorpe, Metropolitan Police Service, Licensing, Wood Green Police Station, 347 High Road, Wood Green, London, N22 4HZ

By sending the said application by first class post to them by me at the General Post Office situated at MPSO, Globe Road, London, E1 at 2.30 p.m. in the afternoon on the 9th March 2006 and addressed to them as set out above, being their last known or usual addresses.

Dated this 9th day of March 2006

Signed .....  .....



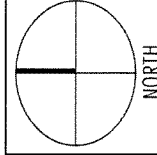
Reproduced from the Ordnance Survey mapping with the permission of the Controller of Her Majesty's Stationery Office. © Crown copyright. Unauthorised reproduction infringes crown copyright and may lead to prosecution or civil proceedings. LB Haringey LA0864/01 2004

Site plan

Star Bar, 18-20 Park Road N8

**HARINGEY COUNCIL**  
**Directorate of Environmental Services**

Robin Payne  
 Assistant Director  
 Enforcement Service  
 639 High Road  
 London N17 8BD  
 Tel 020 8489 0000  
 Fax 020 8489 5525



Drawn by	DW
Scale	1:1250
Date	08/05/2006

**FIRE AND COMMUNITY SAFETY DIRECTORATE**

**Roy Bishop Deputy Commissioner**

Date  
14 March 2006

Our Ref.  
FS/31/015450/LH

Your Ref.

Addressee

The Senior Partner  
Young and Smith  
Regents House  
105 Globe Road  
Stepney  
London  
E1 4LB

Please reply to

Tony Cadman  
Inspecting Officer

Direct Telephone  
020 8803 7530

Direct Fax  
020 8807 7196

Direct E-mail  
[haringeygroup@london-fire.gov.uk](mailto:haringeygroup@london-fire.gov.uk)

Dear Sir or Madam,

**LICENSING ACT 2003**

**Premises: The Star Bar, 18-20 Park Road, Crouch End, London, N8 8TD**

With reference to the application dated 9 March 2006, as shown on plan, un-numbered, the Fire Authority, **does not propose to make any representation** to the Licensing Authority, provided that the premises are constructed and managed in accordance with the information supplied with your application.

This letter is without prejudice to the powers of the licensing authority and to any requirements or recommendations that may be made by enforcing authorities under other legislation.

Any queries regarding this letter should be addressed to the person named at the top of the letter. If you are dissatisfied in any way with the response given, please ask to speak to the Team Leader quoting our reference.

Yours faithfully,

  
for Assistant Commissioner

cc.: Ms D Barrett, Lead Licensing Officer, Haringey Council, 2<sup>nd</sup> Floor Civic Centre, High Road, Wood Green,  
London, N22 8LE

Data Protection Act 1998: The information you have given on this form will be processed by London Fire Emergency Planning Authority for the purpose of **fire and emergency planning and control**. We will keep your details secure and will not disclose them to other organisations or third parties (except contractors or suppliers working on our behalf) without your permission unless we are legally required to do so.

For more information about how we use your personal information, see our notification entry (Z7122455) [www.informationcommissioner.gov.uk](http://www.informationcommissioner.gov.uk) or visit: [www.london-fire.gov.uk](http://www.london-fire.gov.uk)

# Memo

**To:** Deliah Barrett **From:** Derek Pearce

Licensing, Haringey Council Noise Team, Haringey Council

**Phone:** 020 8489 5103 **Phone:** 020 8489 5264

**Date:** 30/03/2006

**Re:** Application to vary a premises licence.

**Urgent**  **For Review**  **Please Comment**  **Please Reply**  **Please Recycle**

## Applicant Details:

Star Bar, 18-20 Park Road, Crouch End, London, N8 8TD

## Noise Team Comments:

### 1. History

#### Ice Bar

- 20/09/00, one complaint, advice given
- 29/12/00, one complaint, no action required
- 08/06/01, one complaint, no action required
- 23/06/01, one complaint, no action required
- 28/06/01, one complaint, no action required
- 30/06/01, one complaint, warning letter recommended
- 06/07/01, one complaint, no action required
- 11/07/01, one complaint, no action required
- 12/07/01, warning letter issued
- 14/07/01, one complaint, no action required
- 28/09/01, one complaint, advice given
- 29/09/01, one complaint, no action required
- 08/10/01, one complaint, no action required
- 28/02/02, one complaint, no action required
- 22/03/02, one complaint, no action required
- 20/04/02, one complaint, no action required
- 24/05/02, one complaint, no action required
- 31/05/02, one complaint, warning letter recommended
- 07/06/02, one complaint, warning letter recommended

- 10/06/02, warning letter sent
- 14/06/02, one complaint, Abatement Notice recommended
- 21/06/02, Abatement Notice served (however withdrawn on 16/05/03)
- 22/06/02, one complaint, no action required
- 29/06/02, one complaint, no action required
- 05/07/02, one complaint, no action required
- 23/07/02, one complaint, no action required
- 02/08/02, one complaint, no action required
- 18/08/02, one complaint, no action required
- 16/08/02, one complaint, prosecution recommended
- 22/08/02, one complaint, prosecution recommended
- 23/08/02, Ns 11 prosecution letter sent
- 30/08/02, one complaint, no action required
- 27/09/02, one complaint, prosecution recommended
- 04/10/02, one complaint, prosecution recommended
- 18/10/02, one complaint, no action required
- 01/11/02, one complaint, no action required
- 09/11/02, one complaint, prosecution recommended
- 10/11/02, one complaint, no action required
- 16/11/02, one complaint, no action required
- 29/11/02, one complaint, no action required
- 04/12/02, two complaints, no action required
- 20/12/02, one complaint, prosecution recommended
- 10/01/02, Ns 11 prosecution letter sent
- 14/03/03, one complaint, no action required
- 26/04/03, one complaint, warning letter recommended
- 01/05/03, warning letter sent
- 13/08/03, one complaint, no action required
- 26/09/04, one complaint, no action required
- 08/01/05, one complaint, warning letter recommended
- 15/01/05, one complaint, warning letter recommended
- 17/01/05, warning letter sent
- 15/01/05, one complaint, no action required
- 25/02/05, one complaint, no action required
- 26/02/05, one complaint, no action required
- 04/03/05, one complaint, Abatement Notice recommended
- 05/03/05, one complaint, no action required
- 11/03/05, Abatement Notice served
- 15/05/05, Special Warning Letter recommended
- 28/05/05, one complaint, prosecution recommended
- 21/06/05, prosecution withdrawn

#### Star Bar

- 17/12/05, one complaint, warning letter recommended
- 30/12/05, one complaint, warning letter recommended
- 06/01/06, one complaint, warning letter recommended
- 07/01/06, one complaint, no action required
- 13/01/06, two complaints, abatement notice recommended
- 17/01/06, warning letter sent



- 21/01/06, four complaints, abatement notice recommended
- 24/01/06, one complaint,
- 08/02/06, one complaint, abatement notice recommended
- 10/02/06, one complaint, no action required
- 11/02/06, one complaint, abatement notice recommended
- 16/02/06, one complaint, abatement notice recommended
- 24/02/06, one complaint, abatement notice recommended
- 02/03/06, abatement notice served

2. Noise Team Comments:

Since the abatement notice was served there has been a marked improvement. The complainant reports that noise is not a problem at present.

However, given the history of this case, permitting recorded music Thursday to Saturday, 2300hrs till 0300hrs, and live music Tuesday and Thursday until midnight, is likely to give rise to a nuisance unless the music is well controlled.



Derek Pearce

Noise Team Leader

# MEMORANDUM



Date: 16<sup>th</sup> March 2006      Tel: 5103      My Ref: DB/KB/ANN/LIC      Your Ref:

From: Daliah Barrett      To: See below

Section: Enforcement Services

Building Control  
Food Group  
Health & Safety  
Noise Team  
Planning  
Planning Enforcement  
Waste Enforcement  
Legal  
Cleansing Dept.  
Trading Standards

## APPLICATION TO VARY A PREMISES LICENCE - STAR BAR 18-20, PARK ROAD, CROUCH END, LONDON, N8 8TD

Please find enclosed a copy of an application to vary a Premises License for Star Bar 18-20, Park Road, Crouch End, London. Details of the variation are as follows

<b>Supply of Alcohol</b>	
<b>Sunday to Wednesday</b>	1200 to 0100
<b>Friday &amp; Saturday</b>	1200 to 0300
<b>Regulated Entertainment</b>	
<b>Live Music</b>	
<b>Tuesday to Thursday</b>	1900 to 2400
<b>Recorded Music</b>	
<b>Sunday to Wednesday</b>	1200 to 0100
<b>Thursday to Saturday</b>	2300 to 0300
<b>Provision of Facilities for Dancing</b>	
<b>Sunday to Wednesday</b>	1900 to 0100
<b>Thursday to Saturday</b>	1900 to 0300

All responses must be received within in 21 days, even if you have no comments a response would still be appreciated.

Daliah Barrett  
Licensing Lead Officer

---

**Dunn Brett**

**From:** Wendy Hawley [aush.wenh@blueyonder.co.uk]  
**Sent:** 06 April 2006 18:23  
**To:** Dunn Brett  
**Cc:** Licensing  
**Subject:** Petition to silence Bysse's noisy neighbours

**From:** Wendy Hawley  
28 Landrock Road, Crouch End,  
London N8

**To:** Planning and Environmental Control Services Licensing Department Civic Centre,  
High Road Wood Green, N22 8LE

Dear Sirs  
RE: 18 - 20 Park Road, N8 8TD  
Application for later opening hours.

I the undersigned hereby object to the application being made by the above premises for later opening hours to 3am Thurs-Sat and certain public and religious holidays, and 1am on other nights plus a half-hour winding-up time.

I want to object for reasons of :

1. Protection of children from harm
2. Prevention of a public nuisance
3. Public safety
4. Crime and disorder
5. Noise Pollution

Yours Sincerely

Wendy Hawley  
Austin Howard

.....  
e-mails: ..... 1.licensing@haringey.gov.uk or 2.  
brett.dunn@haringey.gov.uk  
by post: Planning and Environmental Control Services, Licensing Dept  
Civic Centre, High Road, Wood Green, N22 8LE

Closing date for objections 10th of April 2006

STAR BAR  
REPRESENTATIONS

---

**Dunn Brett**

**From:** Richard Fisher [richardfisher@onetel.net]

**Sent:** 09 April 2006 17:43

**To:** Dunn Brett

**Cc:** Licensing

**Subject:** STAR BAR - 18-20 Park Road N8

**Dear Sirs**

**Re: Star Bar, 18-20 Park Road N8 8TD - Application for later opening hours**

I write to object to the above application. We have already had problems in Crouch End owing to drunkenness and resulting violence through licensed premises remaining open for such long hours, and permitting yet longer hours will only serve to aggravate the problem.

The above premises are surrounded by flats above shops and residential property nearby, both in Park Road and Middle Lane. Such extended hours would result in disturbance to residents in need of a quiet night's sleep when the bar eventually closes and its customers finally leave.

The proposed extension does not provide anything by way of a necessary service to the public, and is clearly sought for no other reason than to increase the profits of the licensee.

Yours faithfully

J R Fisher  
1 Middle Lane  
N8 8PJ

**The London Borough of Haringey**

Licensing Team

Civic Centre

High Road

Wood Green

London

N22 8LE

**RE: 18 – 20 Park Road, N8 8TD**  
**Application for later opening hours**

10 April 2006

Dear Sir/Madam

I the undersigned hereby object to the application being made by the above premises for later opening hours to 3am Thurs-Sat and certain public and religious holidays, and I am on other nights plus a half-hour winding-up time.

I want to object to reasons of:

1. Protection of children from harm
2. Prevention of public nuisance
3. Public safety
4. Crime and disorder

Yours Sincerely



Anna Karlsson

41b Park Road

London N8 8TE

**Dunn Brett**

**From:** Anna Karlsson [karlsson.a@gmail.com]  
**Sent:** 09 April 2006 10:01  
**To:** Licensing; Dunn Brett  
**Subject:** Letter of complaint, The Star, Park Road, N8

Planning and Environmental Control Services  
Licensing Department  
Civic Centre, High Road  
Wood Green, N22 8LE

Dear Sir/Madam  
RE: 18 – 20 Park Road, N8 8TD  
Application for later opening hours.

I the undersigned hereby object to the application being made by the above premises for later opening hours to 3am Thurs-Sat and certain public and religious holidays, and 1am on other nights plus a half-hour winding-up time.

I want to object to reasons of :

1. Protection of children from harm
2. Prevention of public nuisance
3. Public safety
4. Crime and disorder

Yours Sincerely

Anna Karlsson  
41b Park Road  
London N8 8TE

.....  
e-mails: [1.licensing@haringey.gov.uk](mailto:1.licensing@haringey.gov.uk) or [2.brett.dunn@haringey.gov.uk](mailto:2.brett.dunn@haringey.gov.uk)  
by post: Planning and Environmental Control Services, Licensing Dept  
Civic Centre, High Road, Wood Green, N22 8LE

Closing date for objections 10th of April 2006

---

**Dunn Brett**

**From:** LCApccar05@aol.com  
**Sent:** 07 April 2006 13:56  
**To:** brett.dunn@haringey.go.uk  
**Subject:** Star Bar late licence

**RE: 18-20 PARK ROAD, N8 8TD**  
Application for late opening hours.

We the undersigned hereby strongly object to the application being made by the above premises for late opening hours to 3am Thurs-Sat & certain public & religious holidays.& 1am on other nights plus a half-hour winding-up time for the following reasons:

- 1/ Our bedrooms are facing the road & noise due to music & drunken disorderly behaviour is unbearable.
- 2/ People started vommiting & urinating under our alleyway entrance.
- 3/ Our sleep is disturbed.

Yours Sincerely

D. J. Varney - 11b Park Road N8  
P. Kaur - 11c Park Road N8  
S. Kavri - 11d Park Road N8

**Dunn Brett**

---

**From:** dt201jh@gold.ac.uk  
**Sent:** 06 April 2006 17:34  
**To:** Licensing  
**Subject:** Letter of Complaint

From: Mr Jacob Howard  
28 Landrock Road  
Hornsey  
London N8 9HL

To: Planning and Environmental Control Services Licensing Department Civic Centre, High Road Wood Green, N22 8LE

Dear Sirs

RE: 18 - 20 Park Road, N8 8TD  
Application for later opening hours.

I the undersigned hereby object to the application being made by the above premises for later opening hours to 3am Thurs-Sat and certain public and religious holidays, and 1am on other nights plus a half-hour winding-up time.

I want to object to reasons of :

1. Protection of children from harm
2. Prevention of public nuisance
3. Public safety
4. Crime and disorder

Yours Sincerely

Jacob Howard



**Dunn Brett**

---

**From:** Ellie Gill [elligill@hotmail.com]  
**Sent:** 10 April 2006 15:39  
**To:** Dunn Brett  
**Subject:** Letter of complaint

Planning and Environmental Control Services  
Licensing Department  
Civic Centre, High Road  
Wood Green, N22 8LE

Dear Sirs  
RE: 18 - 20 Park Road, N8 8TD  
Application for later opening hours.

I the undersigned hereby object to the application being made by the above premises for later opening hours to 3am Thurs-Sat and certain public and religious holidays, and lam on other nights plus a half-hour winding-up time.

I want to object to reasons of :

1. Protection of children from harm
2. Prevention of public nuisance
3. Public safety
4. Crime and disorder

Yours Sincerely

**Ellie Gill**

RE: 18-20 PARK ROAD, N8 8TD  
Application for late opening hours.

We the undersigned hereby strongly object to the application being made by the above premises for late opening hours to 3am Thurs-Sat & certain public & religious holidays, & 1am on other nights plus a half-hour winding-up time for the following reasons:

- 1/ Our bedrooms are facing the road & noise due to music & drunken disorderly behaviour is unbearable.
- 2/ People started vomiting & urinating under our alleyway entrance.
- 3/ Our sleep is disturbed.

Yours Sincerely

D. J. Varney - 11b Park Road N8  
P. Kaur - 11c Park Road N8  
S. Kavri - 11d Park Road N8



**Subj:** RE: Star Bar late licence  
**Date:** 07/04/2006 15:29:33 GMT Standard Time  
**From:** Brett.Dunn@haringey.gov.uk  
**To:** LCAPcar05@aol.com

Dear Sir/Madam,

Your representations have been received and recorded. However please note that you now must send a signed copy to authenticate your representation to the Licensing Authority:

Our address is:

The London Borough of Haringey  
 Licensing Team  
 Civic Centre  
 High Road  
 Wood Green  
 London  
 N22 8LE

Please note that false representations bear a maximum penalty of a £5,000 fine.

If you do not send a signed copy of this representation to the Licensing Authority your objection will not be valid.

If you have any further queries feel free to contact me on 020 8489 5544.

Yours sincerely,

Brett Dunn  
 LICENSING STRATEGY OFFICER

**From:** LCAPcar05@aol.com [mailto:LCAPcar05@aol.com]  
**Sent:** 07 April 2006 13:56  
**To:** brett.dunn@haringey.go.uk  
**Subject:** Star Bar late licence

RE: 18-20 PARK ROAD, N8 8TD  
 Application for late opening hours.

We the undersigned hereby strongly object to the application being made by the above premises for late opening hours to 3am Thurs-Sat & certain public & religious holidays.& 1am on other nights plus a half-hour winding-up time for the following reasons:

- 1/ Our bedrooms are facing the road & noise due to music & drunken disorderly behaviour is unbearable.
- 2/ People started vomiting & urinating under our alleyway entrance.
- 3/ Our sleep is disturbed.

Yours Sincerely

D. J. Varney - 11b Park Road N8  
 P. Kaur - 11c Park Road N8  
 S. Kavri - 11d Park Road N8

\*\*\*\*\*

Ellie Gill,  
13 Middle  
Lane,  
London, N8  
8PJ.

10/04/06

Planning and Environmental Control Services  
Licensing Department  
Civic Centre, High Road  
Wood Green, N22 8LE

Dear Sirs  
RE: 18 - 20 Park Road, N8 8TD  
Application for later opening hours.

I the undersigned hereby object to the application being made by the above premises for later opening hours to 3am Thurs-Sat and certain public and religious holidays, and 1am on other nights plus a half-hour winding-up time.

I want to object to reasons of :

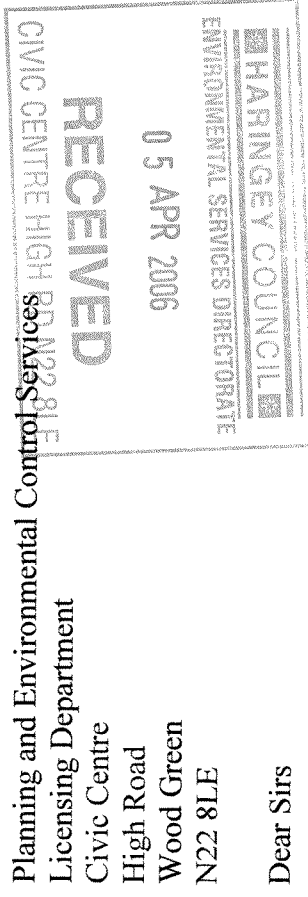
1. Protection of children from harm
2. Prevention of public nuisance
3. Public safety
4. Crime and disorder

Yours Sincerely

Ellie Gill



20a Park Road  
London  
N8 8TD  
3 April 2006



**RE: 18-20 Park Rd, London, N8 8TD, Star Bar**

We write to you about a Notice recently placed in the window of the above property in which the proprietors give notice that they wish to extend their hours of opening and music-playing to 3am on Thurs-Sat and certain public and religious holidays, and 1am on other nights with an extra half hour winding-up.

We write to register our objection to any application that has been made in these terms. We live in the flat upstairs from the bar, and would ask you to turn down the application on the grounds set out below.

### **1. Planning permission**

As far as we are aware, the proposed hours of opening exceed those given in the Planning Permission granted to the premises.

The reason that the planning department originally gave for limiting the bar's hours of opening was "ensuring that the amenities of adjacent residential properties are not diminished".

Noise and smoke smell emissions from the bar already significantly affect the "amenities" of our property. Please check this with your noise and smell departments. The owners of the premises were served a Notice under Section 80 of the Environmental Protection Act 1990 on 24 February 2006, due to recurrent noise nuisance.

In our view, an increase in opening hours will result in an increase in noise nuisance from the music in the bar. Not only will the nuisance continue for longer, but due to the decrease in other ambient noise, and due to our wish to be asleep after 11 pm, the nuisance will be more intense.

### **2. The prevention of crime and disorder**

We consider that the increase in opening hours is likely to lead to an increase in alcohol-related crime and disorder. We are often witness to noise and disturbance directly outside the flat. This year alone, since the change from "Ice" to "Star", we

have witness and been disturbed by drunken people coming out of the bar: singing; vomiting; arguing; talking loudly and fighting.

Your own Crime Audit 2001 acknowledges that alcohol-related violence is a serious problem in “night-time entertainment areas”, and that there is an increase in the number of arrests in those areas. With over 50 restaurants and bars in Crouch End, we consider this to be such an area. It is clear to us that an increase in opening and drinking hours inside this bar will lead to an increase in drunkenness and violence coming out of this bar.

### **3. The prevention of public nuisance**

In our view your own Statement of Licensing Policy is relevant:

“13.3 Noise nuisance is of particular concern; music, people talking, ventilation equipment and traffic can all be disturbing especially at night when ambient noise is low.

13.4 The conduct of customers leaving premises or spilling out into public and open spaces is often a source of disturbance and anti-social behaviour. Problems can include littering, the breaking of glasses and bottles, vomiting and urination.”

We are affected by all of the above nuisances. We are also affected by: acrid smoke rising through our floor due to the failure of ventilation in the bar; and by loud conversations held on mobile phones in the street outside of our windows.

We already suffer from sleep deprivation from Thursday through to Saturday nights, and the proposals are that we should have another two hours taken off our sleep on each of those nights plus another hour on every other night of the week.

We attach a letter signed by other close neighbours in order to show that we are not the only family to experience nuisance from the bar and to object to their proposal.

### **4. Protection of children from harm**

As previously stated, smoke leaks up through the floor of our flat, and it concerns us that Finn Wallace (aged 1 years), who is currently living in the flat whilst Alex is working in London is regularly exposed to the smoke coming from a bar full of people. Passive smoking has been proven to be harmful to children.

### **5. Human Rights Act**

As you will be aware, the Human Rights Act 1998 incorporates the European Convention on Human Rights into UK law, and makes it unlawful for a public authority to act in a manner which is incompatible with a Convention right. As far as possible, legislation, such as the Licensing Act 2003 which is before you, should be read in a manner compatible with the Convention rights.

We consider that our rights of “respect for private and family life” under Article 8 of the European Convention have been violated. Although the infringement is caused by the proprietors of the bar, we consider that responsibility for it lies with your public authority, which has allowed the bar to operate under ever-increasing hours of opening, which has so far failed to provide us with effective protection from the nuisance.

We refer you to a case brought before the European Court, *Mareno Gomez v Spain Nov 16 2004*. In this case, the Court upheld the Applicant’s complaint about the failure of her area authority to take steps to prevent nuisance to her. From our point of view, the most important part of the Court finding was that the authority had a positive obligation to prevent third party infringements of the Applicant’s Article 8 rights.

We consider that you have an obligation to consider our Convention rights, in particular when discussing the Licensing Objective of “public nuisance”.

Please let us know of the date that you will be hearing the licensing application in order that we can be present at the meeting.

We look forward to hearing from you in this matter.

Yours faithfully

The Wallace family: Pat Wallace, Sian Barlow, Alex Wallace.

The block contains three handwritten signatures in black ink. From left to right, they appear to be: 'Pat Wallace', 'Sian Barlow', and 'Alex Wallace'. The signatures are written in a cursive, flowing style.

APPENDIX 4

NEW EVIDENCE SUBMITTED BY MS  
MICHEALS

---



The Star Bar  
18-20 Park Road  
Crouch End  
London  
NS 8TD

19.4.2006

Dear Mr. Young

Thank you for the letter sent regarding objections raised by Mrs. Wallis to our variation premises licence.

Under the No 1 heading... Planning permission Mrs Wallis has stated that noise and smell omissions from the bar significantly affect the amenities of her property. This is untrue. We were visited by a Mr Fred Rowbotham of the Environmental Services to inspect our bar. On his inspection he thoroughly checked every aspect of the bar and stated that no smoke or smell could possibly escape and penetrate into the flat above. We spoke to Mr Rowbotham today; he is going to send us a letter to verify this which I will forward to you as soon as it arrives. He also said today and I quote Mrs Wallis called Environmental Services to her flat about two weeks ago complaining of smoke and smells coming from the bar into her flat. On inspection, Mr Rowbotham's colleague said this was untrue - no smoke or smell of any kind was detected.

With regard to the noise abatement notice served on 24th February, we have put in an appeal as Mrs Wallis has lowered the floors and removed the soundproofing in her flat in 2 places. Photos and acoustic reports can be supplied to prove this. The noise team are aware of this, but state if they enter her premises and can hear noise that they are within their rights to serve a notice. They advised that we contact the landlord of both premises requesting his assistance in this matter. We wrote to the landlord and a copy of his reply is attached. He has stated that in his opinion, Mrs Wallis is behaving unreasonably and suggested a restraining order. The landlord's solicitor has contacted us and informed us that Mrs Wallis has lowered her floors and removed the soundproofing illegally as she did not ask the landlord for permission. The solicitor is now in the process of serving Mrs Wallis with an order to reinstate her floors and the soundproofing otherwise she will be in direct breach of the terms of her lease. So, as you can clearly appreciate, Mrs Wallis's noise problem is directly of her own making due to the illegal lowering of her floors which she has refused to put right. However this is now in the landlord's solicitors' hands and is being dealt with.

Under the heading The Prevention of Crime and Disorder Mrs Wallis has stated they are often witness to noise and disturbance directly outside her flat by drunken people coming out of the bar, vomiting, talking loudly and fighting. This is completely untrue. There has not been one fight or incidence of anyone vomiting or singing loudly. A doorman is outside the bar at weekends and has not once had to deal with any of the above accusations. The police

have never been called. There is never any litter outside as cleaners are employed. There has not been a single broken bottle or glass or urinating outside the premises

Mrs Wallis states again about smoke rising through her floors, but as previously explained Mr Rowbotham states quite clearly this is untrue. Mrs Wallis also states that there is no ventilation in the bar. This is not true there are 2 large extractors in the windows and a unit in the bar that extracts smoke. This also covers section 4 Protection of Children from harm. Mrs Wallis states that Finn Wallis, age 1, who lives in the flat is regularly exposed to smoke coming from the bar. This has been proven to be untrue.

Under the heading Human Rights Act Mrs Wallis states that her rights of respect for private and family life have been violated. This is untrue as explained in the previous sections. This covers all points raised in Mrs Wallis's objections and the letter from the landlord and from Mr Rowbotham will be forwarded to you in the post.

Please contact me if you need any more information.

Yours sincerely,

Jane Michaels

Supaspot Limited  
18 Seaforth Gardens  
London N21 3BS

13 March 2006

Mr R Michaels  
Shop Premises  
18/20 Park Road  
London N8

Dear Mr Michaels

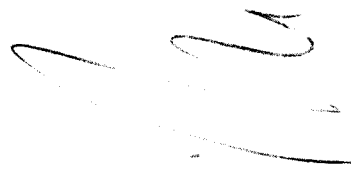
**Re Shop Premises 18/20 Park Road London N8**

We are sorry to hear that you are having problems with Ms Wallace, the occupant of the upper part of the property, and have asked our solicitor to contact you in order that he may act on your behalf.

In our opinion, it would seem that if she is behaving unreasonably and causing nuisance you might obtain a court restraining order. Perhaps this is something that you might discuss.

We take this opportunity to draw your attention to our letters dated 3 February 2006, copy enclosed, and 5 January 2006, and ask that you address the issue therein and pay £62.50 which you still owe.

Yours faithfully

A handwritten signature in dark ink, appearing to be 'M.A.', is written over a horizontal line.

MICHAEL SEGEN &  
7TH FLOOR, BATH  
52 HOLBORN VIADU  
EC1A 2FD

Solicitors for the said Ex

**Licensing Act  
Notice of Application  
for a Premises Licence**

NOTICE IS HEREBY given that Hornsey Vale Community Centre Licensing Authority of Haringey premises License Application as the May Day Firework Night Celebrations occasional events International Evening at the Park and quiz night premises: Hornsey Community Centre at Park, Mayfield, RN8 9LP.

A register of applications can be obtained from Environment Service, 10 Tottenham Road, Tottenham, London N15 2TA or www.haringey.gov.uk/representations.htm

**L  
GRANT**

Notice is given that the Licensing Authority of Haringey has granted a premises licence for the premises known as the May Day Firework Night Celebrations occasional events International Evening at the Park and quiz night premises: Hornsey Community Centre at Park, Mayfield, RN8 9LP.

It is an offence under section 177(1) of the Licensing Act 2003 to supply alcohol to a person who is under the age of 18 years.

Dorset Licensing Authority  
01202 6

charge at the offices of SPW Popleton & Appleby, Cable House, 239 Regents Park Road, Finchley, London, N3 3LF on the two business days prior to the meeting.

Dated this Tuesday 14th day of March 2006  
By Order of the Board  
C Giambone, Director

**NOTICE OF APPLICATION  
MADE UNDER THE LICENSING  
ACT 2003**

Notice is given that Ricky Michaels has applied to the London Borough of Haringey for a variation of a premises licence for the premises at 18/20 Park Road, Crouch End, London, N8 8TD known as The Star for the following variation - To extend licensing hours on Thursdays, Fridays and Saturdays until 3 am the following day and Sundays to Wednesday until 1 am the following day both with 30 minutes wind down. To extend hours on St Georges Day, St Patricks Day, St Valentines Day, Christmas Day and Boxing Day until 3 am the following day. To provide live music on Tuesday, Wednesday and Thursday from 19.00 pm until midnight. To extend the provision of recorded music on Thursday, Friday and Saturday until 3.00 am and Sunday to Wednesday until 1.00 am. To provide facilities for dancing on Sunday to Wednesday from 19.00 pm until 01.00 am and Thursday, Friday and Saturday from 19.00 pm until 3.00 am.

Anyone wishing to make representations about this application must give notice in writing specifying the grounds of representation to the London Borough of Haringey, Environmental Services, 639 High Road, London, N17 8BD to be received by 10th April 2006.

Please note it is an offence to knowingly or recklessly make a false statement in connection with an application and may be prosecuted by this authority where on summary conviction you will be liable to a fine of £5,000.

Persons making representations will be invited to attend in person a public hearing before a committee of the council.

A record of the application may be inspected at London Borough of Haringey, 639 High Road, London, N17 8BD

**Enforcement Service**

Civic Centre, High Road, Wood Green, London, N22 8LE  
Tel. 0208 489 5183  
Fax: 0208 489 5578

Mr R Michaels  
The Star Bar  
20 Park Road  
Crouch End  
London N8 8TD

**Our Ref. ES/ES/FRR  
Your Ref.**

This matter is being dealt  
with by Fred Robotham

10 April 2006

Dear Sir,

RE: STAR BAR, 20 Park Road, N8  
Smoke Complaint

I refer to our recent telephone conversation regarding the above matter.

I write to confirm that an officer visited the flat above on the 17<sup>th</sup> March 2006 at about 23:40. His observations were: "I caught a whiff of what could have been tobacco smoke when entering the front bedroom, but it went quickly". No smell of smoke anywhere else.

Should you require any further information please do not hesitate to contact me.

Yours faithfully



**Fred Robotham  
Scientific Officer**

**Environmental Services**

**Planning & Environmental Control Service**  
639 High Road, Tottenham, London, N17 8BD  
Tel: 020 8489 0000 Fax: 020 8489 5530  
Minicom: 020 8489 5549

Inventoriet Ltd.,  
T/A: Ice Bar,  
18-20, Park Road,  
London, N8.

Your Ref:

Our Ref: ES/PECS/DRG/NT/IK/JH

Contact: Ian Kelly

Ext: 5250

Date: 16<sup>th</sup> April 2003

For the attention of Mr. Richard Cooney and Mr. Chetan Dave

Dear Sirs,

**Re: Environmental Protection Act 1990, Part III  
Noise Nuisance  
Ice Bar, 18-20 Park Road, London, N8**

I refer to my meeting at these offices with your Mr. Richard Cooney and Mr. Chetan Dave to discuss this department's action in respect of the noise outbreak from your premises into the dwelling above.

I have considered the information you have provided and in particular:-

- 1) Report and recommendations of Shaun Murkett Acoustics Consultants Ltd dated 14<sup>th</sup> October 2000 concerning the provision of sound insulation for the conversion of the premises to a licenced bar.
- 2) Report and recommendations of Shaun Murkett Acoustics Consultants Ltd dated 2<sup>nd</sup> July 2002 concerning the provision of additional sound insulation to the bar, following service of a Noise Abatement Notice dated 21<sup>st</sup> June 2002.
- 3) Building plans held by the Building Control Group of this department.
- 4) Letter from Shaun Murkett Acoustics Consultants Ltd dated 24<sup>th</sup> March 2003 which describes their findings and recommendations in September/October 2000 and June 2002, and the reasons for those recommendations.
- 5) Report dated 14<sup>th</sup> March 2003 from Paul J. Spence Chartered Surveyor dealing with the areas of the floor which were lowered in the dwelling above your premises.
- 6) Letter dated 8<sup>th</sup> April 2003 from Paul J. Spence Chartered Surveyor dealing with the void between the original ceiling of the ground floor premises and the floor of the first floor premises and how the void is demised to you as the leaseholder of the ground floor and to the leaseholder of the first floor dwelling.

Having regard to the circumstances of this case it has been decided that the Council will not proceed against you for the contraventions of the Noise Abatement Notice which were witnessed on 16<sup>th</sup> and 22<sup>nd</sup> August 2002 and on 20<sup>th</sup> December 2002. I am of the opinion that had all the facts of this case been available to this department in June 2002 then . . . Noise Abatement Notice would not have been served on you. I have taken legal advice on maintaining the Notice in force and I am able to inform you that the Noise Abatement Notice dated 21<sup>st</sup> June 2002 is withdrawn with immediate effect.

3D.

**Environmental Services**

**Planning & Environmental Control Service**  
 639 High Road, Tottenham, London, N17 8BD  
 Tel: 020 8489 0000 Fax: 020 8489 5530  
 Minicom: 020 8489 5549

Your Ref: ES/PECS/DRG/NT/TK/JH  
 Our Ref: ES/PECS/DRG/NT/TK/JH  
 Contact: Ian Kelly  
 Ext: 5250  
 Date: 16<sup>th</sup> April 2003

Mrs. P. Wallace,  
 20A, Park Road,  
 London, N8 8TD.

Dear Mrs. Wallace,

**Re: Environmental Protection Act 1990, Part III  
 Noise Nuisance  
Ice Bar, 18-20 Park Road, London, N8**

I refer to your complaints about noise from the above premises and the action taken by this department.

The proprietors of Ice Bar, Inventormet Ltd., have claimed for some time that the noise outbreak from their premises into your home only arose after areas of your floor were lowered sometime after the change of use of the ground floor to a licenced bar when I visited your home on 29<sup>th</sup> August 2002, one of the lowered floor areas was in use as a bathroom and you and your son told me that the other area was to be fitted as a kitchen. At the time of my visit on 29<sup>th</sup> August 2002 I was not aware that the floor areas had been lowered below the level existing at the time of the change of use of the ground floor.

My department has recently been provided with information from acoustics consultants and a chartered surveyor employed by Invenormet Ltd which confirms that the floor was lowered after the ground floor became a bar in 2000 and that the sound insulation between the bar and your home was reduced as a result. I must now conclude that the noise outbreak into your flat arose as a result of lowering the 2 areas of floor and consequently that it was incorrect to serve the Noise Abatement Notice on Inventormet Ltd because the noise nuisance did not arise as a result of their actions.

I understand that the floor area in the rear right hand corner has now been reinstated within your flat, but that the bathroom retains the lowered floor. Unless effective sound insulation works have been carried out to the bathroom floor and the walls below the main floor level, then the sound insulation in this area will remain poor and noise nuisance may continue to arise. If alternative works have not been carried out the best way to return the sound insulation to the required standard is probably to reinstate the floor to the main floor level and replace any sound insulation materials which may have been removed when the floor was lowered.

If you require any further clarification of the contents of this letter please do not hesitate to contact me.

Enclosed is a copy of a letter of even date, to Inventormet Ltd, informing that that they will not be prosecuted for breaches of the Noise Abatement Notice and that the Notice is being withdrawn with immediate effect. A copy of this letter is being sent to Inventormet Ltd.

Yours sincerely,



**Ian Kelly**  
 Noise Co-ordinator

**End**

Director **Peter Norton**  
 Assistant Director – Planning & Environmental Control Service **Shifa Mustafa**







Shaun Murkett

Acoustic Consultants Ltd.

## Report on Noise survey at The Ice Bar, 20 Park Rd. Crouch End, London N8

**Date of report** 2<sup>nd</sup> July 2002

**Dates of visits.** Thursday 27<sup>th</sup> June

**Present.** Richard Cooney; Cheetn; Shaun Murkett,

**Location.** Ice Bar, 18-20 Park Rd. Crouch End, London N8

**Purpose.** To conduct a noise survey and investigation.

**Author of report.** Shaun Murkett BSc. C.Eng. MIEE. MIOA.

### 1 Executive summary

**1.1** The bar appears to be well run and managed, however the local authority had concerns about noise breakout in the evening, and a noise abatement order has been served. This report gives suggestions and recommendations, and addresses those concerns.

**1.2** The bar has been investigated for building construction and potential noise problems. Sound levels have been monitored under typical operating conditions and general observations were made at various locations in and around the bar and at the residents.

**1.3** Noise break-out was observed initially, and requires some immediate attention for the bar to be able to play music at a reasonable volume without any complaints, especially to meet the requirements of the noise abatement order.

**1.4** A scheme of building works and noise reduction measures has been proposed to remedy the noise situation. A detailed list of recommendations was made, and these have been put into action. The improvements to the building will have long term benefits and enable the bar management to fulfil all the necessary local authority noise criteria.

**1.5** When these works are complete then a final noise test should be performed. This will involve the setting up and calibration of the limiter and an inaudibility test, and then the issue of calibration certificates by the consultant. This will ensure full compliance with all the local authority noise criteria conditions and provide reasonable grounds for lifting the abatement order in due course.

1 Clissold Road, Stoke Newington, London N16 9EX  
tel 020 7923 7275 fax 020 7503 4917  
mob 07956 367598 e-mail murkett@acl.com  
registered company no. 3708245 vat reg no. 778 - 2925 - 80

*Managing Director and Principal consultant: Shaun Murkett BSc. C.Eng. MIEE. MIOA*

## 2 Introduction and Background.

2.1 This report was commissioned by Richard Cooney, of the Ice Bar investigate the noise situation. A resident has made complaints to the local authority and after a visit a noise abatement order has been served. The local authority has asked for an independent acoustic consultants' report into the noise situation. There has been some concern about the effectiveness of the building construction to contain noise break out. This report will address those concerns and give advice on how to meet the noise criteria set by the authority. Our first report on the Ice Bar at 20 Park Rd, Crouch End was dated the 14<sup>th</sup> October 2000 and this report detailed that a transmissions test was carried out and advice was given for improving the soundproofing and the report made recommendations for the conversion to A3 use for background music in the bar.

### 2.2 History.

The Ice Bar has now been in operation for over a year since the complete refurbishment and has been playing music in the evenings under the present operation since the bar opened. It is understood that a lot of work has already been done to improve the building in terms of soundproofing and interior décor of the bar; this was detailed in our previous report. The independent suspended ceiling has been installed and additional plasterboard was applied to the existing ceiling and all the holes made good. Background music has been played through a permanently installed CD sound system. It is understood that there have only been one or two complaints to the bar manager directly about the noise and the management responded immediately. The Local Authority Environmental Health Officer has visited recently and there was an alleged noise issue and they served a Noise Abatement Order to prevent any further noise nuisance. At the time of the alleged noise nuisance it is understood that the prime concern of the officers involved and the residents was the sound of peoples' voices gathered around the bar area towards the rear of the bar. It was confirmed there was no excessive noise break-out from the front of the bar. The Local Authority's main concern is primarily about noise break-out to the residents above. Relations with the local police are good. It is understood that they have not been called to the bar since the refurbishment. The bar is licensed for around 150 people in total.

### 2.3 Location. ( See the sketch map and photographs ).

The two storey terraced building is located on the busy Park Road of Crouch End. To the north adjoining the bar is a large commercial premises, to the west over the road are shops and residential accommodation above. To the south is commercial premises with residential accommodation above. To the east is the back yard and gardens with residential accommodation behind. The area is mixed commercial and residential with many shops, bars and pubs in the area, many of which have late licenses for music and dancing.

#### Nearby residents.

The nearest residents live directly above the bar in 20a Park Road. There are also residential flats above the shops and bars opposite at a distance of about 20m.

### 2.4 Local authority noise criteria.

The local authority noise team criteria is basically to prevent a noise nuisance, and is generally for no difference or increase in Laeq sound level after 11pm measured in the residents home between when the music is on and when off in the bar. This amounts to near inaudibility of the bar music at the nearest residents' home, after 11pm.

## **2.5 Operating times.**

The bar now has a supper license until 12 midnight on Friday and Saturday evenings. For the rest of the week it operates until from around late afternoon, until 11.00 pm.

## **2.6 Layout and construction of bar.** ( See sketch map and photographs )

The main part of the bar is on the ground floor, and is one large area with the bar serving area towards the rear. There are toilets to the rear with a disabled toilet to the side. The building is made of brickwork with substantial party walls of at least 15" thick. The width of the bar is about 8m and this wall is mainly windows and doors directly onto the pavement of Park Road. The depth of the bar is about 8m and the ceiling height is about 2.2 m. There are two supporting columns in the centre of the room.

## **2.7 Ventilation.**

The bar at present is ventilated by a mechanical extract system with fans pulling air in and out from the grilles located in the front windows onto Park Road. It is intended in the future, to install a full air conditioning system within intake and extract on the windows of this side of the bar.

## **2.8 Sound system. Main bar.**

There was a simple background sound system owned by the management and permanently installed. This comprised a Technics Hi Fi amplifier V620 and a Technics CD player behind the bar with a pair of medium sized, full range Bose loudspeakers located in each corner of the bar at the rear, and a sub-base loud speaker unit, was located under the bar. There were no limiters or volume controllers fitted to the sound system; at present the sound levels are controlled by the bar management. The DJ when playing on the Friday or Saturday evening plugs his mixer into a socket near the front window wall and the amplifier is switched to play the DJ music direct from his mixer.

## **Proposed Limiter installation.**

It is recommended to install a Formula Sound AVC 2 volume controller to ensure that the internal sound levels do not exceed a set level; this is now becoming the normal requirement for any licenced venue in London which has a music and dance licence music after 11pm.

## **2.9 Mode of operation.**

The D.J.s set up around 8.00 pm on Friday nights and Saturday nights and play until the end of the evening. In the evenings at weekends there are always two registered security staff employed throughout the bar.

### 3 Measurements and Observations.

#### 3.1 Evening visit. Thursday 27<sup>th</sup> June 2002 9.00 pm – 1.00 am

The visit was made to meet the management team and to inspect the premises and look at the construction of the building, and to get an idea of the layout of the bar and location, and relation to nearby residents.

This visit was also to determine any noise break out routes and to discuss the local authority requirements of a late entertainment licence, and to produce an immediate list of recommendations to the bar management. Background noise levels were measured outside before the music was started and then later with music playing. The sound system was set up and music played at a loud volume sufficient to indicate the potential noise breakout routes, and the sound level meter set up to measure the music sound level. The music level was set to give the manager an idea for the kind of level that would be acceptable without a major building work program. If this needed to be increased in the future then more substantial building work would be considered and a fresh evaluation of the situation commissioned. The building construction was examined and the effectiveness of the doors, windows, walls, and roof of the building was then checked on a simple basis by walking around outside and listening critically, accompanied by the manager.

Arrangements had been previously made with the residents living above and access was kindly granted to the flat directly above the bar. The flat had changed significantly since my last visit when the refurbishment of the bar was being considered as part of the first report dated 14 October. A new floor had been installed in the large, open plan area, a sunken kitchen area made, and a similar shower room. Visits were made to the residents and transmission tests undertaken. The main room above the bar to the right comprises one open plan area with a kitchen to the rear in a sunken section of the room, sunken by about 500mm to an area of 4m by 3m. The flat is arranged as a two bedroom flat with one large bedroom and kitchen/lounge immediately above the bar. The lounge and bedroom windows have been double glazed but traffic noise could still be heard easily. There was a large skylight in the middle of the room (which had no opening windows) and a door on the rear wall, also with no opening windows. There is now a new shower room leading off the main open plan room, also in a sunken area.

#### 3.2 Noise breakout points

- Sunken area where the proposed kitchen will be placed, especially the wall separating the sunken area from the rest of the open plan area.

#### Sunken Kitchen Area Building work

The sunken kitchen area has been recessed by 500mm from the normal floor level of the rest of the flat. This was not the situation upon the first visit made over a year ago and while the refurbishment was underway in the bar, the refurbishment was also started in the upstairs flat. There was a void which both parties believed belonged to the other one. The result is that the independent suspended ceiling which covers the rest of the bar area has not been installed in this area. Sinking the kitchen floor of the flat above has gained more head room in this area due to a reduced ceiling height above that part of the flat but has in fact reduced the effectiveness of the original soundproofing. A test pilot drill was drilled through the wall to come out into the bar area below to confirm distances and depths of the construction. The soundproofing as specified in the previous report was inspected as best could be with access holes and confirmed the quantity of Rockwool and the depths were as specified. An inspection was made of the independent joists. The noise breakout appeared to be coming particularly from the internal wall in the sunken area, especially around the service pipes for the plumbing and an access hole was left available to investigate further. The sound of

people talking could be distinctly heard and music noise also. Throughout the rest of the flat, the noise breakout was predominantly from this area and the base “thump” was also particularly noticed.

### 3.3 Initial discussions, for immediate recommendations

Discussions were held with the management about what had already been done about noise control, and some possible solutions to improve the noise break out which could be put into place quickly. A list of recommendations was discussed and is summarised in the discussion section of this report. The soundproofing and construction of the ceiling of the bar was inspected, especially in the sunken area and since access would effectively make the improvements more effective in this area this would be the first part to make a start on solving this detailing problem of noise breakthrough through the wall

### 3.4 Sound measurements and locations.

The main monitoring locations were chosen, and sound levels measured. The main sound level meter, a CEL 593 type 1 sound analyser, was used at a height of 1.2m on a tripod. The meter was set in third octave and octave band environment mode and snapshot mode as appropriate to each measurement period.

The meter was used with a wind shield, and calibrated before and after the survey. The weather was about 15°C, dry and calm.

The monitor locations were chosen as below;

- A in the centre of the bar, some 4 m from the nearest loudspeaker
- B in the centre of the flat above, in the residence.

## 4 Results and Analysis.

### 4.1 Music sound levels inside bar.

The sound system was set with a CD playing at a loud volume for the purposes of the tests and measured a distance at around 4 m from the nearest speaker. The sound level meter was set in octave band snap shot mode and gave the result in terms of music sound level in Leq. Initial music sound level was 75 dBA Laeq. Although this was fairly quiet for a bar, it was just audible in the resident's flat above. Later, when the music was turned up to a higher level at approximately 90 dBA Laeq it was certainly audible and the bass could clearly be heard and individual vocals.

## 5 Discussion.

**5.1** The bar has been investigated for building construction and potential noise break out. Noise levels have been monitored, at various locations around the bar, with the music off, and then with the music on, at typical times of the day. The bar appears to be well run and managed, however there has been some concern from the local authority about noise breakout, on two occasions, and this has resulted in a noise abatement order being served. The construction of the building was examined and potential sources of noise break out identified and pointed out to the management. A detailed list of recommendations was discussed with the manager after the first visit and most of these are now being fully considered.

### 5.2 Sound system and sound levels measured in bar.

The inhouse sound system equipment was all in good condition and sounded OK; although the speakers were not in the most effective positions in the bar. Standing near the bar the predominant sound was from the sub bass speaker which was located under the bar and the sound was not crisp at all. This is not the ideal position as it is near the bar and away from the customers and also there is a fairly good structural route up to the flat above through the supporting walls. Discussions were held to improve the quality of the sound system for the audience in the main area by the addition of some small full range speakers on brackets with anti vibration mounts, or anti vibration foam mat, and to remove the sub bass unit completely. Part of the system has two existing full range medium sized Bose loudspeakers. These are fairly adequate and could be retained on anti vibration mats, but away from the ceiling.

### 5.3 Noise reduction measures

A simple immediate solution would be to turn down the volume of the music to a lower level, and keep it at this level. Although some reduction in music sound level may be desirable, the bar is operating as an entertainment venue and it would not be realistic to reduce the sound level to very low levels as this would become unviable as a music business.

Of course the more improvements are made to the construction of the building the louder the music can be without giving rise to complaints. To continue to play the music at a reasonable volume some immediate basic soundproofing improvements to reduce the noise breakout are recommended, and are detailed below.

### 5.4 Noise breakout routes and proposed solutions. ( See sketches ). Potential Noise breakout at the following areas:-

- Kitchen sunken area in flat above, particularly around the internal wall separating the kitchen area from the rest of the open plan room.

### 5.5 Proposed solutions. Soundproofing.

The basic soundproofing improvements detailed below, when complete, will enable the music sound levels in the bar to be operated at a reasonable level, if desired, and still meet the criteria of the local authority. If the sound levels are required to operate at a much higher level, then much more substantial building work will be necessary. The volume controllers would then need to be re-calibrated and set for a sound limit that still meets the criteria when all the building work improvements have been completed. The building works could be considered in phases to see if more work is necessary to still maintain the sound level, or if a reduction in sound level is acceptable then less building work is needed. Note that building control and also the fire officer must give confirmation of acceptance after these works are complete.

## 5.6 List of initial Recommendations for Ice Bar. Building works. ( See sketches ).

### Bar Area Ceiling

It is recommended to install under this section, within the bar area, a completely new independent suspended ceiling comprising 3 layers of 15 mm plasterboard with 100 ml of RW3 rockwool infill in the void above. This construction should still allow reasonable working access to the bar below and maintain sufficient ventilation for the bar area. The construction should not touch the existing supporting front and rear beam in the bar area. The construction will be supported from the existing suspended ceiling in the main part of the bar area and the wall hangers fixed to the rear wall on the east side.

### Kitchen sunken area, resident's flat. See sketch

This is the weakest part of the new floor construction that has been recently installed in the flat. Given the resident's expenditure and time constructing a hard oak floor in this area and the consequent expense and labour involved in removing this to improve their floor to a suitable standard, it is recommended to concentrate on the internal wall as a first stage, and only to consider improving the floor at a later stage if necessary. The internal wall should have a layer of 19 mm plasterboard soundboard plank attached over the complete area, floor to ceiling and effectively screwed and fixed to the existing wall to substantially increase the mass. It is further recommended to construct an independent stud wall with 2" joists at 600 centres separated from the existing wall by 20 mm and for this wall to be clad with two layers of 15 mm DB sound check plasterboard with 50 mm of RW Rockwool infill. All existing gaps and air spaces should be sealed air tight with mastik, particular needs to be made for access for services into the kitchen; It is recommended to use small, cotton or canvas, sand filled bags to tuck around the pipes on completion and then seal with the finished plasterboard leaving the absolute minimum of air space around.

### New additional independent ceiling in bar below sunken kitchen area See sketch

2 layers of 19 mm chiprock plank plasterboard should be fixed to the existing ceiling and sealed at the edge with low modulus mastik. A new ceiling comprising 3 layers of 15 mm soundcheck plasterboard should be installed, supported such that the plasterboard clears the existing beams by a distance of 20 mm. The joists should be on 300 mm centres and supported by joist hangers on the rear east wall and the brickwork beam. The front-rear beam boxing in, should be supplemented by three layers of 15 mm chalk plasterboard and then at a distance of 100 mm a small independent wall section installed.

### Second phase.

It is recommended to inspect and re-test the system and then to consider improving the overall mass of the floor in the sunken area and the isolation by consideration of a floating floor with a new flooring system if the noise breakthrough is still sufficient to be causing a problem..

### 5.7 Sound system.

#### Main bar.

It is recommended to:-

- Remove the very small Bose speakers and the sub bass unit completely.
- Install 4 additional full range, small loudspeaker units on brackets and shelves, each equipped with anti-vibration foam mat away from the ceiling.
- The 2 full range, existing Bose loudspeakers at the front of the bar should be retained and installed on an anti-vibration mat.
- Install formula sound AVC2 volume control as discussed.
- Consultant to calibrate controller when all building work complete and sound system ok.
- Install AVC 2 volume controller as discussed,
- Consultant to calibrate controller when all building work complete and sound system OK.

### **5.8 Volume limiters and controllers.**

It is generally understood that most local authorities now require licensed premises in operation with music after 11pm to have some kind of volume controller or limiting device to control sound levels. The use of a volume controller does give a lot of peace of mind to senior management when the possibility of complaints exists with music noise breakout.

This will ensure that in future the local authority noise criteria is always met, and there are no more complaints. The management is also given more peace of mind with new staff, who generally are not so aware of the problems caused by high sound levels.

The volume controller can be installed and then set up and calibrated to a set music sound level which is determined by listening outside the bar. It is recommended to use a Formula Sound AVC 2 which has been successfully used in many similar situations. Obviously when the soundproofing improvements are complete then this level can be higher since the noise break-out will be reduced. When the local authority noise criteria is met near the residents for inaudibility after 11pm the music sound level is set on the controller and the unit is calibrated. A full certificate of calibration is then issued by the consultant.

### **5.9 Staff and management procedure.**

It is essential that all the staff are made aware of the noise implications to the business and the consequences of further noise complaints. A briefing is recommended to inform staff, with notices to remind staff placed in the bar. Lobby doors should be kept closed as much as possible as this forms a clear route for the music noise to break out; customers must be persuaded not to linger around near the doors and come in and out as quickly as possible. Regular checks should be made outside by simply listening late in the evening to confirm very low audible music noise outside near any residents.

A set of notices posted on each of the exit doors would remind customers of the noise situation and ask them to respect the neighbours and leave as quietly as possible.

### **5.10 Door security, and outside bar.**

Security doormen, registered with the local authority are essential after 11pm to control the customers entering and leaving the bar; a good doorman can make a big difference in the behaviour of the customers, and prevent unnecessary shouting and car door slamming. This is already in place and working successfully.

### **5.11 Progress so far.**

The bar management are well aware of the implications of the noise issues surrounding the bar, and have taken professional advice in commissioning this report to investigate the noise situation.

Immediate instructions have been given to contractors based on the recommendations given in this report. They are currently doing as much as possible to implement the recommendations made in this report as quickly as possible in order to meet the noise criteria of the local authority and to keep any disturbance to nearby residents to the absolute minimum. Most of the building works are now being implemented, and the limiters considered. The inaudibility criteria has yet to be confirmed at the nearest residents, when most of the building work is complete, and the changes to the sound system. Most of the building works are now being implemented and the limiters have been ordered. The noise criteria has yet to be confirmed at the nearest residence, when most of the building work is complete and the changes to the sound system are finalised.



**5.13 Noise abatement order.**

The local authority noise criteria for a late licence application after 11pm is one of inaudibility at the nearest residents house. There has been some noise break out observed, however the noise reduction measures recommended in this report should achieve that requirement and a simple inspection after the final recommendations are complete will confirm the acceptability of the bar. The bar management will then have fulfilled all the requirements and conditions of the local authority noise abatement order. After a short time of acceptance that noise breakout will not occur again and the control over sound levels is confirmed then the abatement order should be able to be lifted in due course.

## 6 Conclusion and Recommendations.

**6.1** The bar appears to be well run and managed, however the local authority had concerns about noise breakout in the evening, and a noise abatement order has been served.

**6.2** The bar has been investigated for building construction and potential noise problems. Sound levels have been monitored under typical operating conditions and general observations were made at various locations in and around the bar and at the residents.

**6.3** Noise break-out was observed initially, and requires some immediate attention for the bar to be able to play music at a reasonable volume without any complaints, especially to meet the requirements of the noise abatement order.

**6.4** A scheme of building works and noise reduction measures has been proposed to remedy the noise situation. A detailed list of recommendations was made, and these have been put into action. The improvements to the building will have long term benefits and enable the bar management to fulfil all the necessary local authority noise criteria.

**6.5** The bar management are well aware of the implications of the noise issues surrounding the bar, and have taken professional advice in commissioning this report to investigate the noise situation. They are currently doing as much as possible to implement the recommendations made in this report as quickly as possible in order to meet the conditions of the abatement order, and to keep any disturbance to nearby residents to the absolute minimum.

**6.6** When these works are complete then a final noise test should be performed. This will involve the setting up and calibration of the limiter and an inaudibility test, and then the issue of calibration certificates by the consultant. This will ensure full compliance with all the local authority noise criteria conditions and provide reasonable grounds for lifting the abatement order in due course.

### **6.7 List of initial Recommendations for Ice Bar. Building works.**

- In bar, install independent suspended ceiling around lowered bar ceiling under sunken kitchen area.
- In resident's flat install additional plasterboard to existing wall, seal all air gaps and install independent additional wall.

**Sound system.**

**Main bar**

- Remove the very small Bose speakers and the sub bass unit completely.
- Install 4 additional full range, small loudspeaker units on brackets and shelves, each equipped with anti-vibration foam mat away from the ceiling.
- The 2 full range, existing Bose loudspeakers at the front of the bar should be retained and installed on an anti-vibration mat
- Install all speakers on anti-vibration foam mat (shelves).
- Install formula sound AVC2 Controller volume control as discussed.
- Consultant to calibrate controller when all building work complete and sound system finalised.
- Do not allow any additional amplifiers and speakers to be used by DJs.

**Staff management.**

- Keep all windows closed after 7 pm
- Keep all lobby doors closed as much as possible.
- Do not allow DJs to bring additional amplifiers and speakers..
- Perform regular sound checks outside to confirm absence of music noise breakout.
- Prevent customers lingering under direction of security staff.
- Sufficient Registered security staff on doors to supervise clients leaving late at night.
- Remind all staff of the noise issues; briefing to staff and notices in kitchen and bar.
- Instruct staff in operating sound system correctly, and advising musicians.
- Notices posted asking customers to respect the neighbours and to leave quietly.
- Calibrate and service the controllers annually to maintain licence conditions.

Shaun Murkett 2<sup>nd</sup> July 2002

3D.

**Environmental Services**

**Planning & Environmental Control Service**  
639 High Road, Tottenham, London, N17 8BD  
Tel: 020 8489 0000 Fax: 020 8489 5530  
Minicom: 020 8489 5549

Your Ref:

Our Ref: ES/PECS/DRG/NT/K/JH

Contact: Ian Kelly

Ext: 5250

Date: 16<sup>th</sup> April 2003

Mrs. P. Wallace,  
20A, Park Road,  
London, N8 8TD.

Dear Mrs. Wallace,

**Re: Environmental Protection Act 1990, Part III  
Noise Nuisance  
Ice Bar, 18-20 Park Road, London, N8**

I refer to your complaints about noise from the above premises and the action taken by this department.

The proprietors of Ice Bar, Inventornet Ltd., have claimed for some time that the noise outbreak from their premises into your home only arose after areas of your floor were lowered sometime after the change of use of the ground floor to a licenced bar when I visited your home on 29<sup>th</sup> August 2002, one of the lowered floor areas was in use as a bathroom and you and your son told me that the other area was to be fitted as a kitchen. At the time of my visit on 29<sup>th</sup> August 2002 I was not aware that the floor areas had been lowered below the level existing at the time of the change of use of the ground floor.

My department has recently been provided with information from acoustics consultants and a chartered surveyor employed by Inventornet Ltd which confirms that the floor was lowered after the ground floor became a bar in 2000 and that the sound insulation between the bar and your home was reduced as a result. I must now conclude that the noise outbreak into your flat arose as a result of lowering the 2 areas of floor and consequently that it was incorrect to serve the Noise Abatement Notice on Inventornet Ltd because the noise nuisance did not arise as a result of their actions.

I understand that the floor area in the rear right hand corner has now been reinstated within your flat, but that the bathroom retains the lowered floor. Unless effective sound insulation works have been carried out to the bathroom floor and the walls below the main floor level, then the sound insulation in this area will remain poor and noise nuisance may continue to arise. If alternative works have not been carried out the best way to return the sound insulation to the required standard is probably to reinstate the floor to the main floor level and replace any sound insulation materials which may have been removed when the floor was lowered.

If you require any further clarification of the contents of this letter please do not hesitate to contact me.

Enclosed is a copy of a letter of even date, to Inventornet Ltd, informing that that they will not be prosecuted for breaches of the Noise Abatement Notice and that the Notice is being withdrawn with immediate effect. A copy of this letter is being sent to Inventornet Ltd.

Yours sincerely,



Ian Kelly  
Noise Co-ordinator

End.

Director **Peter Norton**  
Assistant Director – Planning & Environmental Control Service **Shifa Mustafa**

5D.

**Environmental Services**

**Planning & Environmental Control Service**  
639 High Road, Tottenham, London, N17 8BD  
Tel: 020 8489 0000 Fax: 020 8489 5530  
Minicom: 020 8489 5549

Inventornet Ltd.,  
T/A: Ice Bar,  
18-20, Park Road,  
London, N8.

Your Ref:

Our Ref: ES/PECS/DRG/NT/K/JH

Contact: Ian Kelly

Ext: 5250

Date: 16<sup>th</sup> April 2003

For the attention of Mr. Richard Cooney and Mr. Chetan Dave

Dear Sirs,

**Re: Environmental Protection Act 1990, Part III  
Noise Nuisance  
Ice Bar, 18-20 Park Road, London, N8**

I refer to my meeting at these offices with your Mr. Richard Cooney and Mr. Chetan Dave to discuss this department's action in respect of the noise outbreak from your premises into the dwelling above.

I have considered the information you have provided and in particular:-

- 1) Report and recommendations of Shaun Murkett Acoustics Consultants Ltd dated 14<sup>th</sup> October 2000 concerning the provision of sound insulation for the conversion of the premises to a licenced bar.
- 2) Report and recommendations of Shaun Murkett Acoustics Consultants Ltd dated 2<sup>nd</sup> July 2002 concerning the provision of additional sound insulation to the bar, following service of a Noise Abatement Notice dated 21<sup>st</sup> June 2002.
- 3) Building plans held by the Building Control Group of this department.
- 4) Letter from Shaun Murkett Acoustics Consultants Ltd dated 24<sup>th</sup> March 2003 which describes their findings and recommendations in September/October 2000 and June 2002, and the reasons for those recommendations.
- 5) Report dated 14<sup>th</sup> March 2003 from Paul J. Spence Chartered Surveyor dealing with the areas of the floor which were lowered in the dwelling above your premises.
- 6) Letter dated 8<sup>th</sup> April 2003 from Paul J. Spence Chartered Surveyor dealing with the void between the original ceiling of the ground floor premises and the floor of the first floor premises and how the void is demised to you as the leaseholder of the ground floor and to the leaseholder of the first floor dwelling.

Having regard to the circumstances of this case it has been decided that the Council will not proceed against you for the contraventions of the Noise Abatement Notice which were witnessed on 16<sup>th</sup> and 22<sup>nd</sup> August 2002 and on 20<sup>th</sup> December 2002. I am of the opinion that had all the facts of this case been available to this department in June 2002 then . . . Noise Abatement Notice would not have been served on you. I have taken legal advice on maintaining the Notice in force and I am able to inform you that the Noise Abatement Notice dated 21<sup>st</sup> June 2000 is withdrawn with immediate effect.



Richard Cooney  
Ice Bar  
18/20 Park Road  
London N8 8TD

14 March 2003

Dear Richard,

**20A PARK ROAD, N8 8TD**

I have now had an opportunity to inspect Flat 20A above your bar and would report as follows: -

The son of the Leaseholder of the flat claims that when you saw the floor above the bar opened up and lowered, this was because he was working in this area laying triple plasterboard sound-proofing to reduce the noise coming from below.

As you can see from the photograph, the floor has now been raised back to the original level of the flooring throughout the rest of the flat (except the bathroom) and an oak-strip finish laid on top.

Since complaints were made to the Local Authority concerning noise emanating from your bar (and I understand from you that a restrictor was fitted to the sound system at that time), Mrs Wallace has not heard any further noise. She claims that she is experiencing 'quite enjoyment' at present.

The bathroom floor is at a lower level and is immediately above the toilets to your premises. It would appear from what you have said that this floor has been lowered by the Leaseholder since the grant of her Lease (1996). It is likely that this work was carried out as the roof level at this point in the building is slightly lower than other areas. Assuming that she has not obtained formal permission from the Freeholder to carry out these alterations, then she would be in breach of her Lease. She is now claiming that there is no noise problem from this area, however it would seem to me that, as it is fairly difficult to distinguish exactly where noise is emanating from, it is conceivable that past complaints to the Local Authority concerning noise from your bar could have been due to the facts that: -

- 1) The bathroom floor was lowered without formal consent.
- 2) The floor area above the bar was exposed for a considerable period of time whilst the Leaseholder's son was carrying out sound-proofing works.



Should you require any further clarification, please do not hesitate to contact me.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'PJS', with a long horizontal stroke extending to the right.

PAUL J SPENCE

Enc.





Appendix 4A

LETTER FROM CHARTERED  
SURVEYOR



Richard Cooney  
Ice Bar  
18/20 Park Road  
London N8 8TD

14 March 2003

Dear Richard,

**20A PARK ROAD, N8 8TD**

I have now had an opportunity to inspect Flat 20A above your bar and would report as follows: -

The son of the Leaseholder of the flat claims that when you saw the floor above the bar opened up and lowered, this was because he was working in this area laying triple plasterboard sound-proofing to reduce the noise coming from below.

As you can see from the photograph, the floor has now been raised back to the original level of the flooring throughout the rest of the flat (except the bathroom) and an oak-strip finish laid on top.

Since complaints were made to the Local Authority concerning noise emanating from your bar (and I understand from you that a restrictor was fitted to the sound system at that time), Mrs Wallace has not heard any further noise. She claims that she is experiencing 'quite enjoyment' at present.

The bathroom floor is at a lower level and is immediately above the toilets to your premises. It would appear from what you have said that this floor has been lowered by the Leaseholder since the grant of her Lease (1996). It is likely that this work was carried out as the roof level at this point in the building is slightly lower than other areas. Assuming that she has not obtained formal permission from the Freeholder to carry out these alterations, then she would be in breach of her Lease. She is now claiming that there is no noise problem from this area, however it would seem to me that, as it is fairly difficult to distinguish exactly where noise is emanating from, it is conceivable that past complaints to the Local Authority concerning noise from your bar could have been due to the facts that: -

- 1) The bathroom floor was lowered without formal consent.
- 2) The floor area above the bar was exposed for a considerable period of time whilst the Leaseholder's son was carrying out sound-proofing works.





Should you require any further clarification, please do not hesitate to contact me.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'PJS', with a long, sweeping horizontal line extending to the right.

PAUL J SPENCE

Enc.

APPENDIX 4B

LETTER FROM THE WALLACES

20a Park Road  
London  
N8 8TD  
13 May 2006

Planning and Environmental Control Services  
Licensing Department  
Civic Centre  
High Road  
Wood Green  
N22 8LE

Dear Sirs

**RE: 18-20 Park Road, London, N8 8TD; Star Bar**

We write further to the meeting held on 8 May 2006 regarding an application by the above bar for a variation to their current license, and further to our written objection to that application. Below are our comments on several points put by the bar's proprietors at the meeting. We enclose a sketch plan of the flat and photographs. We also enclose a list of witnesses that we would like to attend the next meeting in support of our objection to the application.

The proprietors' statement at the meeting gave incorrect information about this flat. This information has been given in the past in support of the bar proprietors at meetings and in letters, and has been repeated in correspondence to departments of Haringey Council. The incorrect information appears to stem from expert reports which were commissioned by the bar's previous proprietor.

The implication is that the only complaint about the bar's conduct comes from Pat Wallace, and that she has not been truthful or fair in the complaints that she has made. What we say below is a true statement of what we have witnessed and experienced.

- 1. The proprietors sought to remove responsibility for noise nuisance in 20a Park Road from themselves; and stated that Mrs Wallace bears responsibility for the nuisance problems because of works done to the floors of this flat.**

Brief History

Alex Wallace, Pat's son, carried out works to 20a Park Road during the period when Ice Bar first began trading in 2001. Alex is a builder and plumber and has a good understanding of building and buildings. We would like to have him speak at the meeting as a witness.

At the time that he started work in 2001, Alex intended to replace the floor cover of approximately two thirds of the flat with wooden boards. This is the shaded area on the sketch plan.



He first of all removed the floor cover which was to be replaced. It is important to note that he was working above the level of the insulation work of the bar proprietor, and did not damage, alter or remove any sound insulation whatsoever.

Incorrect information has been given about the floor in area A (see sketch plan). Alex had decided to lower the floor in area A to the level of an existing disused floor. This disused floor is only present in area A. We then thought, and we still think, that the area above the joists of the disused floor belongs to Pat Wallace.

At this point it might be useful for the committee to understand the history of 18-20 Park Road, 20a Park Road and 7 Back Lane. All are the same building, used as a garage before Mr and Mrs Wallace moved in 26 years ago.

Pat Wallace is the leaseholder for both 20a Park Road and 7 Back Lane. The two parts of the building were originally connected by a doorway, an improved version of which still leads through a door in area A on the sketch plan. The door can be seen in photo A17 at top right.

The disused floor in area A corresponds with the door sill into 7 Back Lane; and is the same as the floor level in 7 Back Lane. In other words, people used to step down into area A, walk across it and through door connecting the two parts of the property.

Because of the dispute with the bar proprietor about noise, Alex later decided to make area A level with the rest of the flat, and to insulate properly underneath it.

Incorrect information has also been given about the floor in room B on the sketch plan. In 2001, the floor in B was already lower than the rest of the flat. It had been at that level at least since 1992, when Pat Wallace's late husband had renovated the flat, possibly much longer. Alex simply removed the floor cover in B and replaced the joists at the same level, re-covering them with wooden boards.

After attending the meeting of 8 May 2006, and hearing yet more accusations, this time by new bar proprietors, we have also decided to make room B level with the rest of the flat and to insulate properly underneath it. We have done this work this week.

Our statement means that parts of what the bar proprietor has said, and some parts of the expert reports are wrong. We have done our best to find photographs of the work that has been done in order to prove to you that we are telling the truth. Alex probably knows more about this floor than any one else, and can answer your questions.

#### Insulation in Area A

When he first removed the floor cover in Area A, Alex found that the bar proprietor, unlike in adjoining areas, had not put down any insulation or plasterboard at all. What he saw below him was: the joists for the floor of the flat; a gap; a disused floor with some boards missing; and the ceiling of the bar attached to the bottom of the





However, since the meeting of 8 May, we have raised the floor level in area B, and insulated it. As proof of what has been done, we enclose photographs of the work, arranged in chronological order from 9 May 2006 to today (see B3- B 25).

#### Conclusion

You will notice that, contrary to the accusation by the bar-owners, we have never once removed, damaged or otherwise interfered with any sound insulation. We have only added insulation in un-insulated areas.

Neither do we consider that we have been trespassing on property belonging to the bar. As stated, Alex lowered the floor in area A to a previous floor level of the flat. If his assumption that the disused floor was part of his mother's property was wrong, it is not important to your decision because we have insulated the space and removed ourselves from it. Likewise, if it is the case that Angus Wallace did lower the floor in room B in 1992, then that is now rectified. Again we do not think that it is an important factor in your decision.

The reason that we changed the level of the floor in B is that we do not want to be in an endless dispute with the bar proprietors about the ownership of a small space. We find that whenever we try to make a serious point about noise nuisance, the level of the floor is used as a kind of smokescreen by the proprietors of the bar in order to avoid confronting their responsibility for the problem. We hope that this avoidance will now end.

The reason for our decision to change the floor level is not that we think it will make any difference to the noise nuisance that we experience. Our opinion is still that the actual problem with noise is not, and never has been, that it leaks from area A or B, but that it is pervasive throughout the flat, the hallway, and also the adjoining property to the rear of the building, 7 Back Lane. We would like to ask Tom Walters of 7 Back Lane to appear as witness to the extent of noise nuisance in the flat.

It is our view that the building was not designed or built to include a night club downstairs. The original change of use from shop to bar was unfeasible. Despite the restrictions to opening hours put in place by the planning department, the bar has been a source of noise nuisance. We do not think that any amount of insulation will change this problem within the building fabric.

We would finally like to remind the Committee that it has before it seven other letters, signed by nine other Crouch End residents. Those letters also oppose the application, and describe various degrees of nuisance to do with music, and concerns over the behaviour of the customers of the bar in the streets. None of those complainants share our floor. We also think that it would be useful to the Committee to ask questions to a member of the Haringey Noise Department Duty Officer called Brian, who has witnessed many instances of noise nuisance from the bar. We have included him in our list of witnesses if he is willing and able to attend.



**APPENDIX 5**

**EVIDENCE AND COMMENTS FROM  
NOISE TEAM.**

---

**Barrett Daliah**

**From:** Pearce Derek  
**Sent:** 15 May 2006 14:47  
**To:** Barrett Daliah  
**Cc:** Thompson Sandra (Environmental)  
**Subject:** RE: STAR BAR 18-20 PARK ROAD N8

Hi Daliah

I believe that Sandra has updated you on the action we are taking

In relation to a letter from Ian Kelly saying that the Council would not be taking any enforcement action (on advice from Legal) due to the fact that the floor of Ms Wallace's (the objector) flat had been altered by themselves and that is why the noise was breaking through into her premises we are having to take this historical information into account in the action we are currently taking and are satisfied that this is not the sole reason for current nuisance (if it even contributes)

We would not support any license which gives agreement to music being played late and the proprietor when playing any music must not play at a level so as to cause nuisance to the first floor flat occupier

If the floor has been interfered with by the first floor flat leaseholder then this is a civil matter which the ground floor leaseholder and freeholder should take their own civil action having regard to the terms of the lease

Derek

---


**HARINGEY COUNCIL**
**Environmental Services Directorate**

Minicom Service for people who are profoundly deaf and hard of hearing. Textphone 020 8489 5549

# FAX

Date:

10/05/06.

No. of pages including cover sheet

5

To:

 Dulah  
 Licensing  
 Team  
 Leader

From:

 Enforcement Service  
 Noise Team  
 639 High Road  
 Tottenham  
 London N17 8BD

Phone:

Phone:

020 8489

Fax:

Fax:

020 8489 5530

SUBJECT:

REMARKS:  Urgent For your Review Reply ASAP Please Comment
 Please find attached details  
 re: "Star" 18-20 Park Road N8.

 Kind Regards  
 Jackie - Noise Team

Haringey Council – Enforcement Service		Noise Observation Record	
		MVM reference:	
Date: 5/7/06	Time Received: 21:35	Ward:	
Address of Source	HfH: Yes <input type="radio"/> No <input checked="" type="radio"/> (circle) Homes for Haringey		
THE STAR "18-20 Avee Road, Longford N15"		PSL: Yes <input type="radio"/> No <input type="radio"/> (circle)	
Type of Noise: Music / Party / Alarm / Banging / Dog / Other			
Complainant's Details		HfH: Yes <input type="radio"/> No <input checked="" type="radio"/> (circle) Homes for Haringey	
Name: Mr WILKINS	PSL: Yes <input type="radio"/> No <input type="radio"/> (circle)		
Address: 20A Avee Road, Longford N15			
Tel no: 020 8341			
History Check (Complete this before visit)			
i) On Action List? Yes <input checked="" type="radio"/> No <input type="radio"/> W L / S 80 / S 60 / <u>Prosecution</u> / Other (circle) and date 21/4/06			
ii) On potentially violent (PV) List? Yes <input checked="" type="radio"/> No <input type="radio"/> (circle)			
Instructions if on PV list:			
Telephone Calls to Complainant: Time: 21:45 Result of Call: Visit Refused			
Time: Result of Call:			
Time: Result of Call:			
Visit to Complainant / <del>Area</del> : Arrival Time: 23:03 Departure Time: 23:22			
For Administration Use			
Occupier Name Check .....		Date: .....	
Source of Information: Council Tax/NNDR		HfH Homes for Haringey	
If other specify source:			
Observations to be recorded on the reverse		NS 21 (Rev. April 2006)	

Observations

(N/A) COMPLAINT 23.03. PROTESTS ARE DOMESTIC TRAFFIC FEWER PEDESTRIANS  
 STANDING ABOVE ESTABLISHED (SAR) PATROLS FROM WITHIN COMMUNITARIANS...  
 PEDESTRIANS WITH AN EXTENSIVE SPECTRUM OF WHOLESOME CLOTHING (FRONT AND SIDE)  
 / WITNESSES LOW ANTI-TRAFIC 'SOUND' TYPE MUSIC WITH A ROVERANCE  
 BASS, WHICH SAYS FEW COMMENTS OF TRAFFIC CONTINUED UNDISTURBED THE  
 SPOKESMAN OF MY VISIT WHICH CONCLUDES AT 23.22. I WAS UNWITNESSED  
 RECEIVING ANY PARTICULATE SOUND OR TRAFFIC FROM WITHIN THE FIRST  
 FLOOR LOUNGE / ABOVE IT WAS SUFFICIENTLY LOUD TO RESOUND  
 CONVERSATION AS A MEDIUM LEVEL. THIS ROOM LIES FROM FRONT TO  
 BACK & TO THE FRONT OF THE ROOM THE MUSIC WAS CLEARLY AUDIBLE  
 ABOVE THE NOISE OF PAVING TRAFFIC (BUS ROUTES) FROM WITHIN THE  
 ROOM FIRST FLOOR LOUNGE. THE MUSIC WAS ASH LOUD & THIS DOES  
 MORE PROBABLY IN A MUSIC BETWEEN TRAFFIC. THE VIBES OF FESTIVAL  
 PATROLS OF THE SAR AT 15-20 MINS EARLY (SOUNDING FROM PATROLS) SOUND  
 ALSO AS HEARD IN THIS ROOM. MEDIUM CONVERSATION WAS RECEIVED AS  
 I WAS THE LISTENING TO MUSIC / MUSIC AS A MEDIUM LOUD. FROM WITHIN  
 THE ABOVE FIRST FLOOR LOUNGE THE MUSIC WAS ASH CLEARLY AUDIBLE  
 ABOVE THE BACKGROUND TRAFFIC NOISE & HEARD IN MY OPINION THAT I  
 WOULD STOP IN THIS ROOM. ON RETURNING TO THE 8TH LOUNGE, THE  
 MUSIC WAS AGAIN LOUDER WITH THE BASS APPEARING TO BE MORE POWERFUL  
 IT WAS A CLEAR & DISTINCT SOUND COMING FROM THE SAR LOUNGE AT 15-20  
 MINS AS USUAL IN OTHER OF A RESIDENTIAL AREA. ALSO AS HEARD  
 TO UNDER NO OF PATROLS ON FESTIVAL PATROLS & NO OTHER LOCAL STAFF  
 PER THE AVAILABILITY OF POLICE NO. PATROL MADE & LEFT. 23.00.03.03.23.40

Action Recommended: warning letter / section 80 notice / prosecution / other / None (circle) prosecution

Signed: BB Name: SOLOMON (Block Letters)

Date: 5/10 Time: 23.40



Haringey Council – Enforcement Service		Noise Observation Record	
		MVM reference:	
Date: 7/7/06	Time Received: 00:32	Ward:	
Address of Source	STAR BAR (?) 18-20, MARK ROAD, LONDON, N18	HfH: Yes <input type="radio"/> No <input checked="" type="radio"/> (circle) Homes for Haringey	PSL: Yes <input type="radio"/> No <input type="radio"/> (circle)
Type of Noise: <u>Missig</u> / Party / Alarm / Banging / Dog / Other			
Complainant's Details		HfH: Yes <input type="radio"/> No <input checked="" type="radio"/> (circle) Homes for Haringey	
Name: Mr WATERS	Address: 7, BACK LANE, LONDON, N18	PSL: Yes <input type="radio"/> No <input type="radio"/> (circle)	
Tel no: 020 8347 7291			
History Check (Complete this before visit)			
i) On Action List? <input checked="" type="radio"/> Yes <input type="radio"/> No <input type="radio"/> WL / S 80 / S 60 / <u>Prosecution</u> / Other (circle) and date			
ii) On potentially violent (PV) List? Yes <input checked="" type="radio"/> No <input type="radio"/> (circle)			
Instructions if on PV list:			
Telephone Calls to Complainant:		Time: 00:55	Result of Call: <u>Visit Rep'd</u>
		Time:	Result of Call:
		Time:	Result of Call:
<u>Visit to Complainant</u> / Area:		Arrival Time: 07:08	Departure Time: 07:23
For Administration Use			
Occupier Name Check .....		Date: .....	
Source of Information: Council Tax/NNDR		HfH Homes for Haringey	
If other specify source:			
Observations to be recorded on the reverse		NS 21 (Rev. April 2006)	

Observations

VISIT COMPLAINTS REPAIRS ARE A STATE COURSE. MATHEMATICS...  
 TO THE LAW OF COMPLAINT REPAIRS AT 18-20 ARE ARE RND. HB...  
 REPAIRS COURSE OF SELF KITCHEN/SINK & BATHROOM, SINKS AND TO...  
 FIRST FLOOR BED ROOM (COURSE TO 15 TO ARE A) & LIVING ROOM FROM...  
 WITH COMPLAINTS REPAIRS WITH ALL DOOR AND HANDS & WINDOWS...  
 CROSS, FOR THE LOCATION OF MY UNIT (0108-0123) (WITH REPAIRS) (CITY)...  
 APPLIED 'JAMES' THESE MUSIC WITH A POWER RATING 5000, WHICH SAVES...  
 FOR CHANGES OF TRACK CONTINUED UNALTERED. THERE WAS NO INTER...  
 WITHIN THE COMPLAINTS REPAIRS THAT IT WAS REFERRED TO OFFICERS...  
 THIS MUSIC WAS SO GOOD THAT IT WENT INTO MY KITCHEN...  
 COMPLAINT ON THE COURSE FEELS BETTER. THE NATURE OF...  
 TO AT A MENTAL LEVEL IN THE FIRST FLOOR LIVING ROOM. K. H. H...  
 OPINION, I WAS SEVERELY AND DISAPPOINTED TO REPAIRS. I WAS IN THE...  
 FIRST FLOOR REPAIR. THIS WAS THE ONLY WAY TO GET A REPAIR. I WAS...  
 SENT & WAS COMING FROM THE COURSE FROM SOMEONE REPAIRS...  
 (SHE SAID) 18-20 ARE RND, THIS WHICH SAYS A REPAIR WITH WITH...  
 THE COMPLAINT REPAIRS AND WAS IN AREA OF A FEW TO 190...  
 APARTMENT HOUSE REPAIRS. I WAS ON THAT REPAIRS. I WAS...  
 THESE REPAIRS & REPAIRS. I WAS TO BECOME THE COURSE...  
 AS ABOUT 5000 THE REPAIR REPAIRS. WHO IS KNOWN TO THE COURSE...  
 & SAYS WITH THE 1st FLOOR. I WAS REPAIRS. I WAS REPAIRS...  
 & REPAIRS. I WAS REPAIRS. I WAS REPAIRS. I WAS REPAIRS...  
 OF REPAIRS. THE REPAIRS. I WAS REPAIRS. I WAS REPAIRS...  
 / REPAIRS IN VISIT WITH APPROX 0208-0123. I WAS REPAIRS. I WAS REPAIRS...

Action Recommended: warning letter / section 80 notice (prosecution) other / None (circle)

Signed: JB Name: BOWATER send copy to licensing (Block Letters)

Date: 7/02 Time: 02:25

**Licensing Act 2003 Sub-Committee on 6<sup>th</sup> JUNE 2006**

**Report title: Application for a Premises Licence For STREET LIFE FESTIVAL, FINSBURY PARK N4**

**Report of: The Lead Officer Licensing**

**Ward(s) affected Haringey**

**1. Purpose**

To consider an application by DEBRA McNICHOLAS & DUNCAN BRUCE to provide a licensable activity in the Supply of alcohol and Provision of regulated entertainment

**2. Recommendations**

- 2.1 (a) Grant the application as asked  
 (b) Modify the conditions of the licence, by altering or omitting or adding to them  
 (c) Reject the whole or part of the application

The Committee is asked to note that it may not modify the conditions or reject the whole or part of the application unless it is necessary to promote the licensing objectives.

Report authorised by: Robin Payne

  
 Assistant Director Enforcement Services

**Contact Officer: Ms Daliah Barrett**

**Telephone: 020 8489 5103**

**3. Executive summary**

For consideration by Sub Committee under Licensing Act 2003 for a New Premises licence

**4. Access to information:**

Local Government (Access to Information) Act 1985

Background Papers

The following Background Papers are used in the preparation of this Report:

**File: STREET LIFE FESTIVAL, FINSBURY PARK N4**

The Background Papers are located at Enforcement Service, Civic Centre, High Road Wood Green N22

## 5. REPORT

### Background

**5.1** Application by **DEBRA McNICHOLAS & DUNCAN BRUCE**, for a New Premises Licence in respect of **FINSBURY PARK EVENT SPACE** under the Licensing Act 2003. The application is for a timed event on 10<sup>th</sup> June 2006 from 12 mid-day to 10.00pm. It is for a capacity of 4,999 and will involve the sale of alcohol and regulated entertainment.

### **5.2 Details of new Premises Licence application**

#### **Opening Hours for Public**

Sunday 10<sup>th</sup> June 06 12.00 to 22.00

#### **Supply of alcohol**

Sunday 10<sup>th</sup> June 06 12.00 to 22.00

#### **Provision of regulated entertainment (Dancing, Performance of dance, Recorded music and live music)**

Sunday 10<sup>th</sup> June 06 12.00 to 22.00

#### **Provision of facilities for making music and Provision of facilities for dancing**

Sunday 10<sup>th</sup> June 06 12.00 to 22.00

### **OPERATING SCHEDULE**

#### **General**

We will take the guidance of the licensing department, parks department and emergency services regarding all matters relevant to the smooth and safe running of the event.

There will be a communication tree and chain of command mapped out to the event which will be made available to the council and emergency services.

### **5.2 Crime and Disorder**

Please see Licensing Objectives attached

### **5.3 Public Safety**

Please see licensing Objectives Attached

**5.5 Public Nuisance**

Please see licensing Objectives Attached.

**5.6 Child Protection**

Please see licensing Objectives Attached.

**6.0 RELEVANT REPRESENTATIONS (CONSULTATION)**

**Responsible authorities:**

**6.1 Comments of Metropolitan Police**

The Police have made objections to this application. See Appendix 2

**6.2 Comments of Enforcement Services:**

Noise team have not commented on this application.

**Food Team**

Have no objections to this application

**Health and Safety**

Have commented on this application with the following comments:

1. Event Health and Safety officer needs to provide copies of Method Statement and Sub contractors Risk Assessment.
2. No glass bottles or glasses in public area, drink must be in plastic /polystyrene glasses / cups.
3. Sound engineer's to wear ear plugs whilst operating sound equipment IF working in a Loudspeaker Amplified Zone.

**Trading Standards**

Have no objections to this application

**6.3 Fire Officer**

The Fire Officer have notified that: Escape lighting must be installed (If Events finish later than 09:30 pm)  
Confirmation of fire officers in attendance

**6.4 Planning Officer – App 3**

Planning has no objection to this application.

**6.5. Comments of Child Protection Agency or Nominee**

No comments to make on this application.

**7.0 Interested Parties**

No letters of representation have been received against this application.

**8.0 Financial Comments**

The fee which would be applicable for this application was **£190.00**

**9.0 Licensing Comments**

A list of proposed conditions has not been attached due to the fact that the organisers have not been able to produce a workable event management plan.

### Application for a premises licence to be granted under the Licensing Act 2003

(1) **HARINGEY COUNCIL**

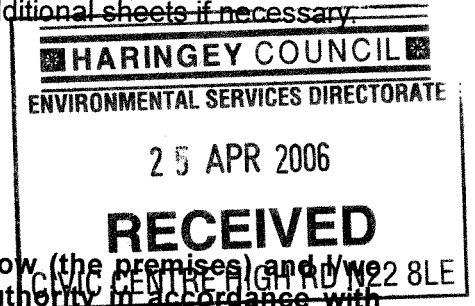
FO010304478  
CHQ 180

Reference number:

#### PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records

(2) **We DEBRA McNICOLAS  
DUNCAN BRIDGE**



apply for a premises licence under section 17 the Licensing Act 2003 for the premises described in Part 1 below (the premises) and **we** are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

#### Part 1 - Premises details

Postal address of premises or, if none, Ordnance Survey map reference or description  
**FINSBURN PARK**

Post town **HARINGEY** Postcode **N4**

Telephone number at premises(if any)

Non-domestic rateable value of premises £

#### Part 2 - Applicant details

Please state whether you are applying for a premises licence as

Please tick  yes

- a) an individual or individuals\*  please complete section (A)
- b) a person other than an individual\*
  - i. as a limited company  please complete section (B)
  - ii. as a partnership  please complete section (B)
  - iii. as an unincorporated association; or  please complete section (B)
  - iv. other (for example a statutory corporation)  please complete section (B)

(1) Insert name and address of relevant licensing authority and its reference number (optional)  
(2) Insert name(s) of applicant

- c) a recognised club  please complete section (B)
- d) a charity  please complete section (B)
- e) the proprietor of an educational establishment  please complete section (B)
- f) a health service body  please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital  please complete section (B)
- h) the chief officer of police of a police force in England and Wales  please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm:

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or Please tick  yes
- I am making the application pursuant to
  - a statutory function; or
  - a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr  Mrs  Miss  Ms  Other title   
 (for example, Rev)

Surname  First names

I am 18 years old or over  Please tick  yes Date of birth 

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

Current postal address if different from premises address  
 CRICKETERS PUBLIC HOUSE,  
 18 NORTHMOOR ROAD,  
 STAKE NEWINGTON

Post town  Postcode

Daytime contact telephone number

E-mail address (optional)



Mr  Mrs  Miss  Ms  Other title   
 (for example, Rev)

Surname  First names

I am 18 years old or over  Please tick  yes  
 Date of birth Day  Month  Year

Current postal address if different from premises address

Post town  Postcode

Daytime contact telephone number

E-mail address (optional)

*DUNCAN BRIDGE @ HOTMAIL.COM*

**(B) OTHER APPLICANTS**

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name
Address
Registered number (where applicable)
Description of applicant (for example partnership, company, unincorporated association etc.)
Telephone number (if any)
E-mail address (optional)

When do you want the premises licences to start?

Day	Month	Year
<del>14</del> <sup>10</sup>	<del>5</del> <sup>6</sup>	2006

If you wish the licence to be valid only for a limited period, when do you want it to end?

Day	Month	Year
<del>14</del> <sup>10</sup>	<del>5</del> <sup>6</sup>	2006

Please give a general description of the premises (please read guidance note 1)

10/6/2006

FINSBURY PARK MAIN FIELD.

Alcohol will be sold from bar areas on / in the field and these serving areas will be contained within a structure such as a marquee creating a "beer-tent" area.

Customers would be consuming their drinks around / in the licensed site and not specifically within the confines of the structure.

For layout of event see site plan / enclosure

Music and entertainment would be around the field generally. - see site + event management documents enclosed

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend

4999

3-5000 (Maximum)
------------------

What licensable activities do you intend to carry out from the premises?  
(Please see sections 1 and 14 of the Licensing Act 2003 and Schedule 1 and 2 to the Licensing Act 2003)

**Provision of regulated entertainment**

Please tick  yes

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

**Provision of entertainment facilities for:**

- i) making music (if ticking yes, fill in box I)
- j) dancing (if ticking yes, fill in box J)
- k) entertainment of a similar description to that falling within (i) or (j) (if ticking yes, fill in box K)

**Provision of late night refreshment** (if ticking yes, fill in box L)

**Supply of alcohol** (if ticking yes, fill in box M)

**In all cases complete boxes N, O and P**

<b>Live music</b>			Will the performance of live music take place indoors or outdoors or both - please tick <input checked="" type="checkbox"/> (please read guidance note 2)  Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input checked="" type="checkbox"/>
Standard days and timings (please read guidance note 6)			
Day	Start	Finish	Please give further details here (please read guidance note 3)  MUSIC WILL BE AMPLIFIED. MAINLY LOCAL AND AMATEUR MUSICIANS/BANDS. (NO MAJOR POP STARS)
Mon			
Tue			State any seasonal variations for the performance of live music (please read guidance note 4)
Wed			
Thur			Non-standard timings. Where you intend to use the premises for the performance of live music at different times from those listed in the column on the left, please list (please read guidance note 5)
Fri			
Sat			Non-standard timings. Where you intend to use the premises for the performance of live music at different times from those listed in the column on the left, please list (please read guidance note 5)
Sun	12-00PM	10 PM	

F

<b>Recorded music</b>			Will the playing of recorded music take place indoors or outdoors or both - please tick <input checked="" type="checkbox"/> (please read guidance note 2)  Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input checked="" type="checkbox"/>
Standard days and timings (please read guidance note 6)			
Day	Start	Finish	Please give further details here (please read guidance note 3)  MUSIC WILL BE AMPLIFIED. D.J.'S AND C.D.'S. SOUND SYSTEMS WILL BE SPREAD OUT AND LOW-KEY
Mon			
Tue			State any seasonal variations for the playing of recorded music (please read guidance note 4)
Wed			
Thur			Non-standard timings. Where you intend to use the premises for the playing of recorded music entertainment at different times from those listed in the column on the left, please list (please read guidance note 5)
Fri			
Sat			Non-standard timings. Where you intend to use the premises for the playing of recorded music entertainment at different times from those listed in the column on the left, please list (please read guidance note 5)
Sun	12 NOON	10 PM	

**G**

<b>Performances of dance</b> Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both - please tick <input checked="" type="checkbox"/> (please read guidance note 2)
Day	Start	Finish	Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input checked="" type="checkbox"/>
Mon			Please give further details here (please read guidance note 3) <b>CIRCVS AND FIRE JUCVING SHOWS .</b>
Tue			
Wed			State any seasonal variations for the performance of dance (please read guidance note 4)
Thur			
Fri			Non-standard timings. Where you intend to use the premises for the performance of dance entertainment at different times from those listed in the column on the left, please list (please read guidance note 5)
Sat			
Sun	12 noon	10pm	

**H**

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment you will be providing <b>CIRCVS CABARET SIDESHOWS AND WALKABOUT PERFORMANCES .</b> <b>- POSSIBLE FAIRGROUND RIDES -</b>
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both - please tick <input checked="" type="checkbox"/> (please read guidance note 2)
Mon			Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input checked="" type="checkbox"/>
Tue			Please give further details here (please read guidance note 3) <b>POSSIBLE INCLUSION OF A SMALL FUNFAIR .</b>
Wed			
Thur			State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 4)
Fri			
Sat			Non-standard timings. Where you intend to use the premises for the entertainment of similar description to that falling within (e), (f) or (g) at different times from those listed in the column on the left, please list (please read guidance note 5)
Sun	12 noon	10pm	

Provision of facilities for making music			Please give a description of the facilities for making music you will be providing
Standard days and timings (please read guidance note 6)			
Day	Start	Finish	Will the facilities for making music be indoors or outdoors or both - please tick <input checked="" type="checkbox"/> (please read guidance note 2) Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input checked="" type="checkbox"/>
Mon			
Tue			
Wed			State any seasonal variations for the provision of facilities for making music (please read guidance note 4)
Thur			
Fri			Non-standard timings. Where you intend to use the premises for provision of facilities for making music at different times from those listed in the column on the left, please list (please read guidance note 5)
Sat			
Sun	12 noon	10pm	

Provision of facilities for dancing			Please give a description of the facilities for dancing you will be providing
Standard days and timings (please read guidance note 6)			
Day	Start	Finish	Will the facilities for dancing be indoors or outdoors or both - please tick <input checked="" type="checkbox"/> (please read guidance note 2) Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input checked="" type="checkbox"/>
Mon			
Tue			
Wed			State any seasonal variations for providing dancing facilities (please read guidance note 4)
Thur			
Fri			Non-standard timings. Where you intend to use the premises for the provision of facilities for dancing entertainment at different times from those listed in the column of the left, please list (please read guidance note 5)
Sat			
Sun	12 noon	10pm	

**K**

<b>Provision of facilities for entertainment of a similar description to that falling within I or J</b>			Please give a description of the type of entertainment facility you will be providing FUNFAIR - CIRCUS ENTERTAINERS / FIRE JUGGLERS / SILK AND WIRE!
Standard days and timings (please read guidance note 6)			Will the entertainment facility be indoors or outdoors or both - please tick <input checked="" type="checkbox"/> (please read guidance note 2) Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input checked="" type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3) FIRESHOW AREA. CIRCUS / ART / AREA (SHOW!!) - FUNFAIR -
Mon			
Tue			
Wed			
Thur			
Fri			
Sat			
Sun	12 noon	10PM	
			State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within I or J (please read guidance note 4)
			Non-standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within I or J at different times from those listed in the column on the left, please list (please read guidance note 5)

L

Late night refreshment			Will the provision of late night refreshment take place indoors or outdoors or both - please tick <input checked="" type="checkbox"/> (please read guidance note 2)
Day	Start	Finish	
Standard days and timings (please read guidance note 6)			Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input type="checkbox"/>
Mon			Please give further details here (please read guidance note 3)
Tue			
Wed			State any seasonal variations for the provision of late night refreshment (please read guidance note 4)
Thur			
Fri			Non-standard timings. Where you intend to use the premises for the provision of late night refreshment at different times from those listed in the column on the left, please list (please read guidance note 5)
Sat			
Sun			

M

Supply of alcohol			Will the sale of alcohol be for consumption - please tick box <input checked="" type="checkbox"/> (please read guidance note 7)
Day	Start	Finish	
Standard days and timings (please read guidance note 6)			On the premises <input checked="" type="checkbox"/> Off the premises <input checked="" type="checkbox"/> Both <input checked="" type="checkbox"/>
Mon			State any seasonal variations for the supply of alcohol (please read guidance note 4)  ie: IF A DRINK IS SOLD IN A MARKED PEOPLE WILL BE ABLE TO CONSUME IT OUTSIDE OF THE POINT OF SALE.
Tue			
Wed			
Thur			Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times from those listed in the column on the left, please list (please read guidance note 5)
Fri			
Sat			
Sun	12 noon	10 PM	



Name	DUNCAN <del>ER</del> RIDGE Blount Stone House	DEBRA McNICHOUS - J.P.S.
Address	37, OSINGTON ROAD, BRIGHTON	CRICKETERS PUB. 18, NORTHMOULD ROAD, STONE NE-INTON N16 7HR.
Postcode	BN3 1TD	LBH - PER-T-0111
Personal Licence number (if known)		Local Council of HACKNEY.
Issuing licensing authority (if known)		

**N**

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)

n/a - none to be provided/included

**O**

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 6)	State any seasonal variations (please read guidance note 4)																								
<table border="1"> <thead> <tr> <th>Day</th> <th>Start</th> <th>Finish</th> </tr> </thead> <tbody> <tr> <td>Mon</td> <td></td> <td></td> </tr> <tr> <td>Tue</td> <td></td> <td></td> </tr> <tr> <td>Wed</td> <td></td> <td></td> </tr> <tr> <td>Thur</td> <td></td> <td></td> </tr> <tr> <td>Fri</td> <td></td> <td></td> </tr> <tr> <td>Sat</td> <td></td> <td></td> </tr> <tr> <td>Sun</td> <td>12 noon</td> <td>10PM.</td> </tr> </tbody> </table>	Day	Start	Finish	Mon			Tue			Wed			Thur			Fri			Sat			Sun	12 noon	10PM.	<p>Non-standard timings. Where you intend to use the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 5)</p>
Day	Start	Finish																							
Mon																									
Tue																									
Wed																									
Thur																									
Fri																									
Sat																									
Sun	12 noon	10PM.																							

**P** Describe the steps you intend to take to complete the four licensing objectives: Page 144

a) General - all four licensing objectives (b, c, d, e) (please read guidance note 9)

PLEASE SEE ANNEXED DOCUMENT "LICENSING OBJECTIVES".

b) The prevention of crime and disorder

PLEASE SEE ANNEXED DOCUMENT "LICENSING OBJECTIVES".

c) Public safety

PLEASE SEE ANNEXED DOCUMENT "LICENSING OBJECTIVES".

d) The prevention of public nuisance

PLEASE SEE ANNEXED DOCUMENT "LICENSING OBJECTIVES".

e) The protection of children from harm

PLEASE SEE ANNEXED DOCUMENT "LICENSING OBJECTIVES".

Please tick ✓

- I have made or enclosed payment of the fee
- I have enclosed the plan of the premises
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable
- I understand that I must now advertise my application
- I understand that if I do not comply with the above requirements my application will be rejected

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

**Part 4 - Signatures** (please read guidance note 10)

Signature of applicant or applicant's solicitor or other duly authorised agent. (Please read guidance note 11)

If signing on behalf of the applicant please state in what capacity.

Signature

Date

T Marian Lodge

Capacity

Event Co-ordinator / Authorised Agent

For joint applications signature of 2nd applicant, 2nd applicant's solicitor or other authorised agent. (Please read guidance note 12)

If signing on behalf of the applicant please state in what capacity.

Signature

Date

Capacity

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13)

i) - DUNCAN WEST BRIDGE  
 BRANTFORD HOUSE  
 37, OSWING ROAD -  
 BRANTFORD B23 1TD  
 01273 721887

ii) STEVE KENNEDY  
 18, NORTHMOOR ROAD,  
 SOKE REPTON  
 LONDON N16 7MA  
 07903-968-975

Post town

Postcode

Telephone number (if any)

If you would prefer us to correspond with you by e-mail your e-mail address (optional)

**LICENSING OBJECTIVES**

**A.General. All Four Licensing Objectives.**

We will take the guidance of the licensing department, parks department and emergency services regarding all matters relevant to the smooth and safe running of the event

There will be a communications tree and chain of command mapped out for the event which will be made available to the council and emergency services.

**B.The Prevention of Crime and Disorder.**

Steve Kennedy has already spoken with Simon Willmott from Tottenham police and discussed the various areas of concerns which he raised to Daliah Barret in licensing.He was satisfied with the nature of the proposal particularly as it is to be a charitable event

We will continue to liase fully with the police up to the event and on the day if and when required

We will ensure that the event is stewarded effectively by trained stewards briefed specifically to this event.

We will not be providing entertainment that will attract a troublesome element.

We will publicise our event through the charity "Crisis" who are a responsible organisation.

We will ensure that no one is allowed to purchase alcohol if they appear to have consumed excessive drink

We will not allow inflammatory political speakers or entertainment likely to cause disruption or offence during or after the event.

We will do everything possible to ensure that the event will close down quickly and that the crowd will disperse to the exits and to the transport networks promptly.

**C.Public Safety.**

We have appointed a health and safety consultant who is Bill Mcquaide. Bill is part of the health and safety team at Camden Council and has extensive event experience

We have provided the council with a risk assessment for the event.

Crisis have strong links with the Red Cross who will be on site to cover health and emergency issues.

The emergency services have been made aware of the event and have been sent the license application and will be sited on the field at the most prominent and effective position for them to carry out their work.

The event will be fully insured regarding public liability

The event publicity leaflet/flyer will display a simplified site layout diagram which will show where facilities and services are located.

There will be a stop procedure for each area and the whole site

The layout of the site will allow open ingress and regress of crowd movement or evacuation without surges or rushes ie ; in the case of emergency evacuation there will be sufficient points of entry and exit to the site

**D.The Prevention of Public Nuisance**

We will rigidly adhere to the noise levels and cut off times specified in the license

We will ensure that the festival will be cleared of litter regularly throughout the day and that the park will be as tidy as possible for public use as early as possible the next day.

We will specify on our publicity that there will be no public parking and we will list the public transport networks available to minimise traffic congestion.

We will ensure that the area set aside in the site plan will be the only area where entertainment is provided.

We will ensure that no traders unauthorised by our event will flypitch on the park

We will not allow any unlawful publicity of our event within the borough.

There will be adequate and sufficient toilet provision

We will brief area coordinators to be sensitive to crowd issues and use low nimpact methods to diffuse any inflated situation.

**E.The Protection of Children from Harm.**

Our stewards will be briefed specifically regarding child protection issues.

We will have a children's activity area which will have a lost children's point and this will be linked up with police and stewards.

There will be no entertainment unsuitable for children even though children are not the target audience.

No material of an illicit or adult nature such as pornographic text or film will be on sale or on show at the event.

Cigarettes will not be on sale at the event.

Alcohol will be sold in strict compliance with the license conditions and children will not be able to purchase alcohol.

Supporting Document for the License Application regarding

**STREET LIFE FESTIVAL**

FINSBURY PARK

Saturday 10 June 2006

**The Event**

This Festival is a charitable event being proposed on behalf of our committee as a one day free community festival for the homeless charity "Crisis". I have been involved as a volunteer with this organisation first hand for a number of years at their night shelters over the Christmas period and am keen to organise an event with them as the financial beneficiary because of the excellent work that they do and the results that they achieve with the homeless and the vulnerable.

Attendance.

We anticipate a maximum attendance of five thousand and will gauge our localised publicity to suit the facilities which the site will accommodate.

**The Team**

Each area of the festival will be delegated to an experienced hand at the required task. The list is as follows.

**Duncan Lethbridge    *Site Manager Co Licensee and DPS***

Duncan is an experienced event organiser and recently structured the No War in Iraq demonstrations in Hyde Park. He has extensive knowledge of sound system and radio station management as well as open air event production for all types of event from firework displays to skateboard contests and is a highly experienced bar manager ,event designer and sound system installation engineer. He will be responsible for the management of the event leading up to and on the day of the festival.

**Simon McKenna    *Wangos Stage Hire .Staging / Power/ Toilets/Structures.***

Simon builds festival sites for clients including The Big Chill Festival, Glastonbury Festival and many more. The Wango's

Stage is his own design and as ex Tent Master for Zippos Circus for a ten year period he has gone on to build and commission his own tents and stages and now imports and exports internationally due to his vast wealth of knowledge. Wangos are fully conversant in top flight A grade event co ordination. They are equally comfortable and at home with community and charitable events.

**Bill Mcquaide**     *Health and Safety Officer*

Bill is the Health and Safety Officer for Camden Council Human Resource Group and is currently studying a Masters degree in Health and safety. He has a festival safety career spanning fifteen years of event management and is responsible for providing the risk assessment of the event.

**Westminster Security**     *Security Services Company*

John and Jeff will provide security on the day which will be compliant with the direction given by Bill in the Health and Safety consultancy. Westminster Security have been part of our event production team for twelve years and are highly professional as well as being friendly and diplomatic when working. We are advised that with correct stewarding we should need a maximum of six registered security staff. Three at the stage area and three roaming the field with acces to a site buggy to be able to diffuse any particular problem which may arise. There have never to date been any incidents of violence at any of our events.

**Noise Control Audio**     *Site Sound Consultation*

Pyramid audio are professional sound consultants and sound engineers responsible for the consultation and installation of the sound equipment on the main stage where the bands will play. They are a tight unit who will liaise closely with the council on sound management issues and have a track record spanning fifteen years or more working at all levels across the world of festival and live band sound management. They will also brief the smaller systems across the field as to their duties within the scope of environmental sound limitations on the park and close communication between concerned parties and Duncan Lethbridge will be maintained.



**Debra Mcnicholas** *Alcohol Licensee and Bars Manager.*

Debbie is a personal license holder and for nine years has run the Cricketers Pub in Stoke Newington which is a friendly small local pub.

**Nadine Holt** *Stalls.*

Nadine has run stalls and markets areas for various one day London free events including the Volcano festival on Hackney Marshes and the South London Green Fair.

**Robin Collins** *Performers Coordinator*

Robin has been involved as a committee member on Finsbury Park's FinFest as well as the Stoke Newington Festival and has extensive circus knowledge as the stage manager for No Fit State Circus tour 2004-2005 and now is production manager for Bassline Circus.

**Desmond Fitzgerald** *Monty Hammond and Sons Fairground*

Desmond is an accomplished hand in the fairground world and as well as being fairground correspondent for World Fair he is also PR consultant to the Showman's Guild. On a charitable basis Desmond can co ordinate a selection of rides and attractions to bring in revenue towards the production cost.

**Sarah Walker** *Crisis Events Officer*

Sarah organises the Square Mile Run and the South London fireworks shows at Crystal Palace for Crisis and is fund raising events manager for the charity.

**Micky Walsh** *Crisis volunteers coordinator.*

Micky is responsible for coordinating Crisis 3000 volunteers over five shelters and year round organising of the charities activities and duties. He is willing to provide us with Crisis trained stewards and litter pickers to cover the event. Crisis have also offered use of their walkie talkies and are negotiating with the Red Cross to provide first aid on the day.



NEWS

FFA 5000 ground breaking amplifier launched

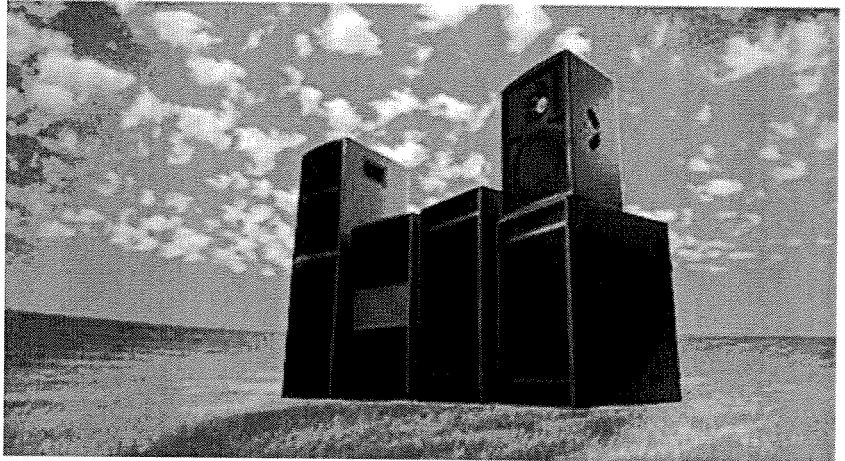
[read more >>](#)

Install at the Brighton Komedia

[read more >>](#)

Barfly goes with Noise Control Audio

[read more >>](#)



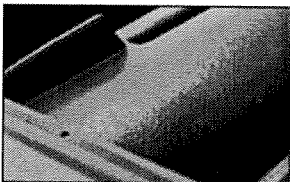
LESS TALK - MORE SOUND

At **Noise Control Audio** we let the quality of our speakers speak for themselves. Our reputation has been built on the production of boxes that create some of the purest sound in the industry. We never compromise our design to fit mass production techniques of the mass market. Our aim is to produce the best equipment possible to achieve the highest quality of sound.

Design over processing is our ethos. A Noise Control system relies on the build quality in tandem with innovative engineering to create boxes that sound incredible in any application. Whether you need a stadium sized system for live bands, an intimate system primarily for DJs or a multi-purpose venue we can offer you a Noise Control system with purity and integrity.

Our team have gathered years of experience across the audio field. From research and development to managing live events and right back to humping boxes across music fields. **Noise Control Audio** is the result of our collective passion and dedication.

Technical Innovation



Learning Curves

All our speakers are designed using ergonomic curves that refract sound more efficiently. For detailed tech specification go to **Products** section.



Design by Refresh Creative Ltd



## ABOUT US

### **Tim Giddings**

Tim manages the manufacture and development of all systems from the drawing board to finished products. His skills have been honed over years of working with touring systems and all that befalls them. A background in manufacturing and custom builds led Tim to be driven to create an independent company that is about pure sound and reliability.

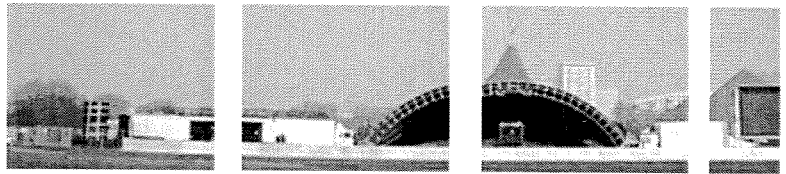
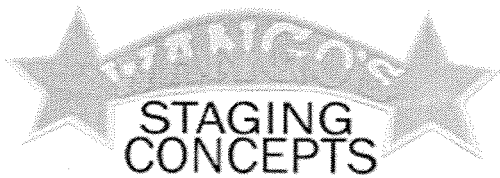
### **Steve Stavrinides**

Steve heads up Business Development for the company. His long experience of stage management, installing systems and djing enables him to give you the answers you need without any messing around.

awaiting images of the team

### **Reay Grant**

Reay is the head of research and development for Noise Control Audio. He dedicates his life to bending sound, not just in front of the computer but front of house at the mixing desk too. This combination gives him the edge of knowing live sound inside out with a laboratory mind.



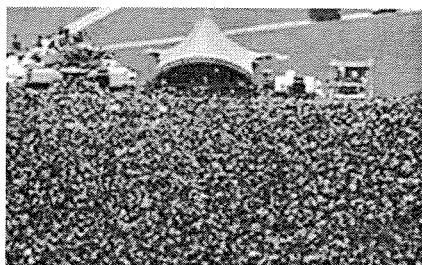
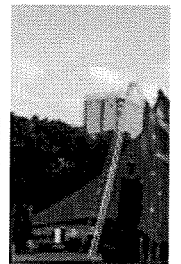
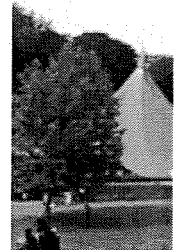
[HOME](#) | [WANGO'S STAGE](#) | [DECKS](#) | [SUPPORTS](#) | [HANDRAILS](#) | [TREADS](#) | [ACCESSORIES](#) | [STOR](#)

### Wango's Stage

Wango's Stage is a 25m x 25m membrane canopy. It is framed by a proscenium arch creating a unique and fascinating stage to promote your entertainment to the full. A versatile structure which can be adapted to cater for a variety of different events.

Wango's Stage has been developed specially to fill the need for a venue that creates a great impression at your event before the entertainment even begins. The structure has an unbeatable build-up time of 7 hours so is easily erected in line with your schedules.

For more information on how Wango's Staging Concepts can provide a fantastic venue at your event, please [contact us](#).

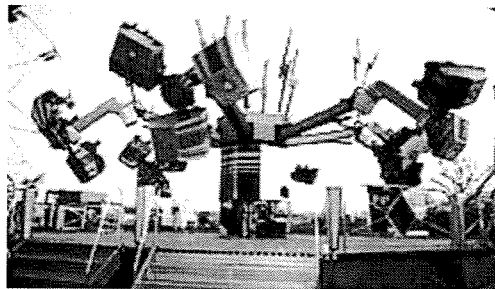


[HOME](#) | [WANGO'S STAGE](#) | [DECKS](#) | [SUPPORTS](#) | [HANDRAILS](#) | [TREADS](#) | [ACCESSORIES](#) | [STORAGE](#) | [APPLICATIONS](#) | [X-DOME](#) | [CONTACT](#)



Waltzer

First built in 1933 this is now the second most popular fairground ride, creating great excitement through speed, lights and music inside enclosed space. A series of round cars, pivoted to platforms, travel around a circular track with hills and a flat section. The undulations cause the cars to spin on their own axis, and they can be made to twist even faster.



Orbiter

Imagine six arms, radiating from central pivot and jointed like an elbow, with a cluster of cars on the end of each. The whole ride rotates, the speed increases and the cars which also turn independently are lifted upwards as the jointed arms swing out. This is an open air ride.





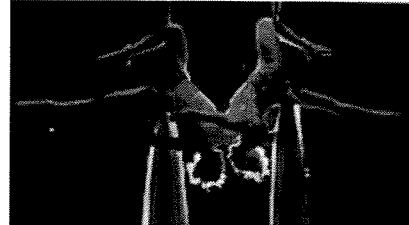
HOME OVERVIEW REPERTOIRE THEMES CONTACT

CIRCO KERNOW BROCHURE PROMOVIDEOLINKS

## SSwamp Circus



- as seen on **BBC1** between programmes
- and live on **CBBC**



### Highly Original Corporate Entertainment

The ultimate in team building and challenges  
 Cabaret and walkabout acts  
 Stunning Big top Productions  
 Outdoor Aerial Spectacular  
 Touring shows including :  
**MOTO** (90mins)  
**FRAGILE** (80mins)and  
**FUNDANGO** (70mins)

### Circus School and workshops in:

Acrobatics  
 Trapeze  
 Breakdance  
 Juggling  
 balancing  
 trick cycle  
 mime and clown.

### INTRODUCTION

**Swamp** designs and produces bright, new contemporary circus for all possible audiences at home and abroad. **Swamp** is the longest running contemporary circus in England; creating and touring performance projects since 1986 in the UK & to 20 countries worldwide.

**Swamp** comprises a touring company experienced in producing top cutting edge shows in both built (theatres, centres) and tented venues (big tops). The core artistic team have toured together internationally for many years.

**Swamp's** aerial dancers can be seen on BBC1 between programmes (red silks).

### DOWNLOADS

 [Click here to load our brochure \(582k\).](#)

[Click here to view our promotional video \(RealPlayer Broadband 5.5Mb\)](#)

[Click here for Windows Media Broadband 6.5Mb version](#)

For more information, or to discuss your requirements, please [contact us](#).



*This is to certify that*

*Paul Drury*

*Has attended a course entitled*

**HEALTH & SAFETY FOR COMPETENT PERSONS**

*on*

**24th & 25th October 2001**

Instructor: Gerald Anderson

*Signed*

*Training Manager*



COATING APPLICATIONS GROUP



CAFLEX

## TECHNICAL SPECIFICATION

FP800

High quality plasticised PVC polymer direct coated onto both sides of a polyester substrate.

The base fabric is a nominal 8 by 7 thds/cm plain woven, high tenacity 1100 d/tex; warp and weft flat yarns. Classified as a 5oz/sq yard (170 gsm) fabric.

Produced in standard width of 150 cm (trimmed) or 155 cm (untrimmed) with a polished, matt, morocco, or cape finish in all colours.

Optional properties : Flame Retardant  
Fungicide / Biocide  
UV Stabilised

Toxicity EN71 : Manufactured to meet BSEN 71-3: 1995  
Safety of Toys

Normal roll lengths are 50m or 100m on 2 inch internal diameter tube.

COATED FABRIC PERFORMANCE

<u>PROPERTY</u>		<u>METHOD OF TEST</u>		<u>TEST VALUE</u>
Coated Weight (gsm)		BS EN ISO 2286: 1998: Part 2	min	600
Tensile Strength (N/50mm)	Warp	BS EN ISO 1421: 1988: Method 1, CRE	min	2200
	Weft		min	2100
Tear Strength (N)	Warp	BS 3424: 1982: Part 5: Method 7B	min	400
	Weft		min	350
Coating Adhesion (N/50mm)		BS 3424: 1982: Part 7: Method 9B	[ ISO 2411: 1991 ]	min 100
Cold Crack (°C)	Non F/R	BS 3424: 1983: Part 8: Method 10A	max	-20
	F/R		max	-15
Fusion		BS 3424: 1983: Part 22: Method 25	[ ISO 6451: 1982 ]	PASS
Artificial Light Fastness (Xenon Arc)		BS 1008: 1990: Part B02	[ BS EN ISO 105-B02: 1997 ]	min 6

Optional Flame Retardancy to the following recognised Standards -

Safety of Toys (filled soft toys)	BS EN 71-2: 1994, Clause 4.5 & 5.8	[ 3s flame application ]
Test Method, face ignition	BS 5438: 1978: Method 2	[ 10s flame application ]
Test Method, face/edge ignition	BS 5438: 1989: Method 2a / 2b	[ 10s flame application ]
Curtains & Drapes, face ignition	BS 5867: Part 2: 1980, Type B	[ 15s flame application ]
Marquees, edge ignition	BS 7837: 1996	[ 10s flame application ]

The test values given are only valid at the point of fabric despatch

The Company reserves the right to alter or amend this specification without prior notice

Prepared By: *Christine Ward*  
Technical Director

Approved By: *[Signature]*  
Sales Director

Issue No: 3 Date: 04/04/01

Copy No: 12

Page: 1 of 1

Ref: FP800

UNCONTROLLED COPY





**TECHNICAL SPECIFICATION**

High quality plasticised PVC polymer direct coated onto both sides of a polyester substrate:  
 The base fabric is a nominal 8 by 7 thds/cm plain woven tenacity 1100 d/tex warp and weft flat polyester yarns. Classified as a 5oz/sq yard (170 gsm) fabric.  
 Produced in standard width of 150 cm (trimmed) or 155 cm (untrimmed) with a polished, matt, morocco, or cape finish in all colours.

Optional properties: Flame Resistance  
 Fungicidal / Biocidal  
 UV Stabilised

Toxicity EN71: Can be manufactured to meet BS 5665: Part 3: 1995 (BSEN 71-3: 1995), Safety of Toys.

Normal roll lengths are 50m or 100m on 2 inch internal diameter tube.

**COATED FABRIC PERFORMANCE**

PROPERTY		METHOD OF TEST	MINIMUM VALUE
Coated Weight (gsm)		BS EN ISO 2286: 1998: Part 2	600
Tensile Strength (N/50mm)	Warp	BS 3424: 1982:	2200
	Weft	Part 4: Method 6, CRE	2100
Tear Strength (N)	Warp	BS 3424: 1982:	400
	Weft	Part 5: Method 7B	350
Coating Adhesion (N/50mm)		BS 3424: 1982: Part 7: Method 9B	100
Cold Crack (°C)	(STD)	BS 3424: 1983:	-20
	(FR)	Part 8: Method 10A	-15
Fusion		BS 3424: 1983: Part 22: Method 25	PASS
Light Fastness		BS 1006: 1990 Part B02	6

A flame retardant version of the above meets the following recognised standards:  
 BS 5867: Part 2: 1980: Type B  
 BS 5438: 1989: Methods 2a & 2b  
 BS 5438: 1976: Method 2, No Flame or hole to reach top or vertical edges  
 BS 5665: Part 2: 1989 (EN71: Part 2: 1988)  
 BS 7837: 1996

N.B. The test values given are only valid at the point of fabric despatch.  
 The Company reserves the right to alter or amend this specification without prior notice.

Prepared By: Christine Watts  
 (Technical Director)

Approved By: [Signature]  
 (Sales Director)

Issue No. 8  
 Date 17/08/99

Copy: 3

Ref: FP600

# Streetlife Festival

Finsbury Park, London ~ <sup>10 JUNE</sup> 14<sup>th</sup> May 2006

## TRADERS APPLICATION FORM

<b>Trading Name:</b>		<b>Description:</b>				
<b>Own Name:</b>						
<b>Address:</b>						
<b>Postcode:</b>			<b>Telephone:</b>			
<b>Business/Mobile:</b>			<b>Fax/e-mail:</b>			
<b>Actual size of pitch required:</b> Include towbars/ barbeques/serving hatches/ tables/chairs menu boards	<b>Type</b>	<b>Total frontage required</b>				
		<b>3m</b>	<b>4m</b>	<b>5m</b>	<b>6m</b>	<b>7m</b>
	<b>General &amp; Craft</b>	<b>£90</b>	<b>£120</b>	<b>£150</b>	<b>£180</b>	<b>£210</b>
	<b>Ethnic Food</b>		<b>£400</b>	<b>£500</b>	<b>£600</b>	<b>£700</b>
	<b>Fast Food</b>	<b>£400</b>	<b>£500</b>	<b>£600</b>	<b>£700</b>	<b>£800</b>
<b>Width:</b>	<b>Charity &amp; campaign</b>	<b>£30</b>				
<b>Depth:</b>						

Full payment must be received by 21<sup>st</sup> April. Cheques must be made out to Streetlife Festival.

It is vital for site planning that you give the actual frontage of your stall plus barbeques, hatches, displays etc. If your pitch size is not shown above you may phone for a price. Incomplete applications will be given low priority.

All traders must provide copies of public liability insurance documents. If you do not have this please contact the National Federation of Market Traders for information.

Caterers must be registered with their local authority and provide Food Hygiene certificates and Risk Assessments.

Local Authority with which you are registered.....

Check that the information you have given is correct and sign below.

Name.....

Cheque enclosed.....

Signed.....

Date.....

### Festival Markets

Nadine Holt 26 Cotswold Road Windmill Hill Bristol BS3 4NT  
 Telephone: 0117 9638815 Mobile: 07974 712182  
 email:nadine@festivalmarkets.fsnet.co.uk

**APPENDIX 2**

**REPS FROM POLICE AND FIRE AUTHORITY**



Working together for a safer London

Haringey Borough Operations Office,  
Wood Green Police Station,  
347 High Road, Wood Green, London, N22 4HZ  
Telephone: 020-8345-2060 / 2058  
Fax: 020-8345-2042

12<sup>th</sup> May 2006

Daliah Barrett,  
Licensing Lead Officer,  
Licensing Department,  
Haringey Council,  
Wood Green Civic Centre,  
London, N22 8LE

Dear Daliah,

My letter is with regards to the application for a Premises Licence, concerning Finsbury Park, by the organisers of the Streetlife (Crisis) Festival for their event on Saturday, 10<sup>th</sup> June, 2006.

All of my concerns listed below are to work towards one, or more, of the four Licensing Objectives listed within the draft Operating Schedule and applicable to the Premises Licence.

- A list of positions, and their times, to be staffed by Security/Stewards. Alongside this should be confirmation as to what training those people have received, if they are SIA trained and what responsibilities they will have on the day. It is a legal requirement that the appropriate level of sufficiently trained stewards, and SIA competent staff, are deployed at the event.
- That the event will finish at 10pm and that the food stalls will close at 9pm. The various stages and funfair rides should also have a staggered closing time from 9pm. This will ensure a staggered, and safe, dispersal of people from the event.
- A contact list of persons, and their respective responsibilities, should be provided to the Emergency Services and Local Authority by the organisers. This should also include the persons responsible for Security and Stewards.
- The named Event Co-Ordinator to be on site from 9.00am and available at all times.
- A signed 'Lost Children' point to be available and staffed by responsible persons who have undergone the necessary checks.

- No vehicle movement with the Band Stage area of Finsbury Park between 12 noon and 10pm or until the Local Authority give such permission. The only exception to this will be vehicles belonging to the Emergency Services who are responding to an incident within the Park.
- Appropriate lighting inside the Festival area and leading to Finsbury Park Gates.
- A list of acts, including DJ's, to be provided to the Police no later than 14 days before the event.
- No glass bottles or containers, or cans, to be sold or dispensed by any vendor or other stallholder within the Park.
- No glass bottles or glass containers to be allowed inside the Band Stage area of the Park for the duration of the event.
- A suitable, and agreed, location to be made available for the Police and Ambulance Services to locate their Control vehicles and staff.

It is important that the above conditions are complied with to ensure a safe event. Respectfully submitted for your consideration.

Yours sincerely,

Simon Willmott, Sergeant  
Haringey Borough

MEMORANDUM

CP-197985

**HARINGEY COUNCIL**

Date: 25 April 2006      Tel: 5103      My Ref: DB/KB/ANN/LIC      Your Ref:

From: Daliah Barrett      To: See below  
Licensing

Section: Enforcement Services

- Building Control
- ~~Food Group~~
- Health & Safety
- Noise Team
- Planning
- Planning Enforcement
- Waste Enforcement
- Legal
- Cleansing Dept.
- Trading Standards

**APPLICATION FOR A PREMISE LICENCE – STREET LIFE FESTIVAL, FINSBURY PARK, N4**

Please find a copy of the application for a Premise License.

All responses must be received within in 21 days, even if you have no comments a response would still be appreciated.

Daliah Barrett  
Licensing Lead Officer

① Event H&S Officer  
B. McQuade to provide  
Copies of Method Statement  
& Sub Contractors Risk Assessments

Health & Safety Comments      ② No Map supplied

③ - No Glass Bottles or Glasses in Public Areas.  
Drinks are to be decanted to plastic/polyStyrene  
glasses/cups.

④ Sound Engineers to wear ear plugs whilst  
operating sound equipment IF working in a  
Loudspeaker Amplified Zone.

⑤ HSE to decide whether fairground/Circus Equipment  
require further application details. Referred to HSE  
04/05/06.  
M Williams (04/05/06)

**FIRE AND COMMUNITY SAFETY DIRECTORATE**  
**Roy Bishop Deputy Commissioner**

Date  
4 May 2006

Our Ref.  
FS/31/013700/LH

Your Ref.

Addressee  
Ms Dale Barrett  
Lead Licensing Officer  
London Borough of Haringey  
2<sup>nd</sup> Floor, Civic Centre  
High Road  
Wood Green  
London  
N22 8LE

Please reply to  
Tony Cadman  
Inspecting Officer

Direct Telephone  
020 8803 7530

Direct Fax  
020 8807 7196

Direct E-mail  
haringeygroup@london-fire.gov.uk

Dear Madam,

**FIRE PRECAUTIONS (WORKPLACE) REGULATIONS 1997, AS AMENDED**

**Workplace address: Crisis Festival Event, Finsbury Park 2006**

Thank you for your recent enquiry concerning the fire risk assessment for the above workplace.

This Authority, as enforcing authority for the above regulations, has no powers to formally validate an employers risk assessment. However, officers have considered your risk assessment and I must advise that the content is not considered satisfactory in that it does not include some key components the brigade would expect to see.

Your assessment does not adequately address the following issues which are considered fundamental to a fire risk assessment:-

- Identification of hazards within the workplace. Account should be taken of fire loading, ignition sources and the products of combustion.
- Identification of person at risk, number and locations (consider employees and others).
- Evaluation of risk against existing precautions (i.e. any control measures).
- There is no emergency plan/the emergency plan is unsatisfactory.

Any queries regarding this letter should be addressed to the person named at the top of the letter. If you are dissatisfied in any way with the response given, please ask to speak to the Team Leader quoting our reference.

Yours faithfully,



for Assistant Commissioner

## **APPENDIX 3**

### **EVENT MANAGEMENT PLAN AND PLANS SUBMITTED SINCE STATUTORY MEETING HELD.**



# Streetlife Festival Finsbury Park June 10th 2006

Based on the meeting on May 11th at Haringey Town Hall and the subsequent communication we have received we are now forwarding the following supporting documents

- Event overview
- Key points
- Checklist

## Event Overview

**Event** Streetlife Festival

**Date** Saturday June 10<sup>th</sup> 2006

**Location** Finsbury Park, London

**Summary** A community music and arts event for the charity Crisis. Stage based presentations of speech, live music performance and DJ's and circus.

The event is being organized, managed and run by volunteers and is only possible with the invaluable contributions of many people and artists working on a not for profit basis to assist the charity and make the event happen.

With regards to the technical production management of this event we operate within Event Safety Guide recommendations for general health and safety management guidelines and operate good working practices. We implement the principles of competence, control, co-operation and communication and we monitor and evaluate our performance.

The following information is based on production meetings, site specific observations and practical event experience. We work with carefully chosen partners, and bring a range of skills to the project to create a safe and enjoyable event for audience, organisers and artists.

### Details of the Organisation

## Relationships/ Contractors

Streetlife events are production management and organizers for the event... For design and planning of the site, coordinate production hardware with selected partners, draft planning documentation, and implement and operate the technical production management on the day. Overall responsibility for health and safety for the event lies with the promoter.

### General summary of Production role

- Site design and equipment recommendations
- Planning documentation and Operation
- stage systems and Audio PA for live bands/music
- Lighting and projection on stage and venue
- Power – co-ordination with venue
- Communication/point of contact with overall event manager, site manager, safety, emergency services etc

**Named roles and responsibilities**

**Promoter/Producer** Steve Kennedy

**Site Management - Stages and structures** Simon McKenna – Wangos

**Production manager – Licence** Duncan Lethbridge

**Duration of responsibility**

For the duration of the event, load-in, show, load out, breakdown

**Delegation of safety duties**

Each technical contractor to manage, operate and maintain own equipment/facility and Health & Safety for the event... and work effectively, safely and in consideration with all event associates and partners.

**Overall responsibility for complying with H&S at Work act (technical)**

Streelife Events

**Overall responsibility for complying with H&S at Work act (event)**

Streetlife Events

## Key Points

1. Organisation chart - a management plan

**Health and Safety**

2. Stewards and Security Role
3. First Aid provision
4. Fire risk assessment
5. Evacuation plan
6. Lost children
7. Electricians certificate
8. HSE - Fairground Rides
9. Rubbish collection team and Recycling plan

**Site and Facilities**

10. The final site plan
11. Lighting plan – parks and exits
12. The traffic plan and system
13. The list of acts
14. List of equipment in, schedule of delivery times, contact details

# 1. Organization chart - a management plan

## Named roles and responsibilities

### **Steve Kennedy          Promoter**

Event coordinator and overall event management Responsible for the build up of the event from the initial first point of contact with the Parks department through to the finalized show presented on the day. Duties include the liaison of all areas of the festival and the management of the contractors to the event and the entertainment content of the festival including its promotion.

### **Duncan Lethbridge      Licensee**

Duncan is licensee to the event and his responsibilities are to manage the license conditions presented to Street Life Festival by Haringey Council at the Statutory meeting on 11 May 2006. This function exists prior to the event in administration and co ordination duties and on the day he is present first hand to the inspectorate to show that the management of the event have fulfilled their statutory duties.

### **Simon Mckenna          Site manager**

Simon builds the festival from the open field to the running show and is structural and technical layout coordinator of plant, hardware, stage-ing, fencing and barriers, site lighting, toilets, generators and all other site crew tasks. This duty is maintained during the festival and through the takedown along with other contractors drafted in for their specialist roles.

Tentmaster with Zippo's Circus for 6 years, Currently MD of staging hire co: Wango's Ltd; and MD of sales of staging, seating etc co: Wango's Staging Concepts Ltd. Supply chain management, logistics, supply of services, equipment and installations of temporary structures. Current and previous recent clients include

Liverpool City Council, - regular booking  
Peterborough City council, - regular booking  
London Borough of Ealing - three years  
Bradford City Council,  
Unique Events - Dali Llama - Dunfermline 2004

### **Mannings          Fairground**

Joseph Manning – HSE to follow

### **Pyramid Audio          Sound contractor**

Fleece is responsible for the installation of sound equipment at the main stage and sound system areas. He is main contractor for sound system and PA hire

### **Nadine Holt          Markets and traders**

Nadine is the market traders coordinator and runs all the stalls from recruitment to departure with all site allocation and agreed H+S issues. She also ensures that preparatory documentation for insurance, local authority registration; hygiene certificate and other requirements are all correctly available to the council on the day of the event. The traders list is already with the council and is subject to change.

**Debra McNicolas      Bars**

Designated Premises Supervisor and personal license holder of her own local pub. Debbie on the day, during licensing hours will be present and responsible for the compliance with the licensing act 2003 in all matters relating to the sale of alcohol at the points of sale on the park.

**Patrick Van-den-Bulck      Stewards**

Already experienced and trained stewards provided by 'Crisis' will arrive at the field at 10 am and be briefed by Patrick as to their event specific criteria and field positioning. Patrick is the chief steward and his role links the observational and practical activities of the stewards to the relevant department of the festival either as an internal issue or in the services of outside agencies particularly the emergency services. He is fully experienced in this domain and has been organising large size demos and rallies since 1983. Most of these have been for CND but also worked for the Labour party and various environmental outfits. Has extensive experience working in most of central London parks liaising with all relevant local authorities, Health and safety ETC.

**James Baggot      Security**

Jim is the director of Phoenix Entertainment and is providing us with 6 SIA qualified and registered security who will ensure that site security on the day is a tightly run ship. They will be deployed at the required locations on the site including the bars the main stage and roaming the site. We will also have a bank of less specialized security marshals who can carry out attendance duties at gates and points of entry to backstage working areas creating a three tier system between SIA, marshals and stewards. The chain of command will be linked to the emergency services as indicated in the command tree attached.

Steve Kennedy	Event Organiser	07903 968975
Simon Mckenna	Site manager	07710 037997
Mannings	Fairground	tbc
Fleece/Pyramid Audio	Sound contractor	07976 946692
Nadine Holt	Markets and traders	07974 712812
Duncan Lethbridge	Licensee	07776 025258
Debra McNicolas	DPS/Bars	
Bill McQuaid	HSE advisor	07949 479118
Patrick van-den-Bulck	Chief steward	07946 241291
James Baggot	Phoenix Security	07737 506040

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## Health and Safety

### 2. Stewards and Security Role

Health & Safety issues are prevalent in all aspects of our event design strategy. This integral part of our festival planning will be properly undertaken when site logistics have been calculated and all aspects of potential risk are identified. We work closely with the council departments, local emergency services and contractors to ensure the festival is run to fulfill all health & safety requirements laid out in The Event Safety Guide.

All crew, partners and contractors will be briefed on our safety policy and emergency procedures. A copy of our safety documents will remain accessible to staff members at all times. Key production partners will receive copies of schedules, operations information.

Forms of communication during the festival will include hand held radio between staff, stewards, relevant onsite authorities as well as telephone and face to face. In the event of incidents, announcements can be made to the public over Public Address systems and megaphones,

Patrick van-den-Bulck will be the head steward.  
He will have 2 experienced assistants

James Baggott is head of security.

Crisis are providing stewards from their list of volunteers who are experienced in a range of public and charity events. 50 stewards will be on duty.

### 3. First Aid provision

First Aid will be provided by British Red Cross.

BRC will supply an operational post and volunteers for the duration of the event.

First Aid Services  
British Red Cross  
Westminster Tower  
3 Albert Embankment  
London  
SE1 7SP

Tel - 020 7793 3380

Fax - 020 7793 3361

Email - [LondonFirstAid@redcross.org.uk](mailto:LondonFirstAid@redcross.org.uk)

[www.redcross.org.uk/londonfirstaid](http://www.redcross.org.uk/londonfirstaid)

### 4. Fire risk assessment and 5. Evacuation plan

See separate attachments – information previously sent

## 6. Lost children

There will be a lost childrens point adjacent to the childrens playground which will be stewarded and linked with the chief steward and the police.

## 7. Electricians certificate

All power to be supplied by Manning's fairground.

An independent, qualified, certified electrician, (Tony Kave 07984 774527), will be present on site to sign off all stages on the morning of the event and remain on site for the duration.

## 8. HSE - Fairground Rides

Joesph Mannings      Fairground – HSE to follow

## 9. Rubbish collection team and Recycling plan

We are working with the Monitoring Office for Finsbury Park/Haringey Waste Management Services.

We have requested notification be forwarded to the relevant boroughs adjacent to the park... to notify them about our event for the clean-up.

Debra McNicholas the DPS is coordinating a team of twenty litter pickers who will sweep the park and ensure that litter is continually recycled at the re cycling points advised by Michael McNicholas from Haringey Waste Management Services. This will be a continuous litter picking operation ensuring a safe and tidy site. We will be using skips bins and recycling equipment provided by Haringey as well as our team.

- Ample facilities will be supplied to recycle the majority of waste created at the event
- Separate refuse containers will be provided for the public, recycling, bars and catering.
- Refuse bins for public use will be positioned outside food areas

## Site and Facilities

### 10. The final site plan – (separate document to follow)

The scale map is included which includes

Exits and entrances  
Emergency exits and entrances  
Information and welfare points/Lost children  
Meeting points  
Fire points  
Structures  
Facilities – toilets, water  
First Aid  
Parking and drop-off points  
Waste – refuse and recycling  
Production area  
Stages and Sound  
Back stage

We will ensure all infrastructures, contractors and catering are certified, insured and suitably competent according to appropriate health and safety regulations and that temporary demountable structures comply fully with the design documentation.

## 11. Lighting plan – parks and exits

The site crew from Wangos Stage Management will be responsible for the safe installation of suitable halogen lighting at the points of access and egress to and from the festival site.

The king pole to the main stage will be fitted with 4x 1000 w halogen parcans each illuminating a 90 degree quadrant away from the main stage. This provides illumination sufficient to reach the Finsbury Park Gate and into the central area of the site along with the adjacent pedestrian routes being floodlit as well.

The rest of the site will be floodlit using halogen parcan units and festoon lighting where appropriate. The Manor House Gate and its approach will be floodlit using halogens. Simon Mckenna will facilitate this task and he has all the equipment to achieve the lighting requirements discussed with the police at the statutory meeting. Our site electrician will be available to oversee this work.

## 12. The traffic plan and system

- All vehicles will display vehicle passes with their number plate and their role within the event
- Vehicles on arrival at Endymion Gate will be greeted by staff of Nadine Holt Market Traders and they will have already had their passes sent to them in the post.
- Security will check the pass and the vehicle will be directed to its allocated pitch
- All vehicles will observe a 5mph speed limit and use hazard lights
- All vehicles will follow roadways, until entering actual event site location/grassed area
- This entrance will be managed and stewarded on the event day for the duration
- No vehicles will move on the field after 11 am and vehicles leaving the park that night will not do so until after 10.30 when the crowds have started to disperse.
- No other vehicles allowed on site apart from emergency vehicles
- Non traders such as artists will be already listed and cleared by their area manager who will have already briefed the driver as to the traffic management policy at this event.
- Lists of such artists and their passes will also be dealt with by the traders staff who will traffic manage the gates and the field on the day.
- Catering vehicles must be stationary during opening times



## 13. The list of acts

### **Wangos stage**

Tarantism  
Cosmics  
Ljp111  
Tone Deaf  
Joan Coffey

### **Solution Reggae `Sound System**

Mc poison  
Ras Echo  
Conscious sounds  
Dougie Wardrop  
Culture Freeman

### **Big Sexy Festy Party Sound System**

Steve B and Steve K  
DJ. Spindrift  
DJ Nelson Dilation  
Chris Liberator

### **Reknaw Live Stage.**

Line up not confirmed

### **DJ,S local small sound**

Little Miki  
Tattoo John  
Dara  
Miguel

## 14. List of equipment in, schedule of delivery times

### March/April/May 2006

#### The Build Up

Planning and Production meetings. Site, stage, sound, facilities... Steve Kennedy, Duncan Lethbridge, Simon McKenna

Plans, correspondence and communication between venue and production partners.  
On-going telephone and email communication between parties.  
Liaison on site plan and recommendations on production and technical aspects.  
Clear definition of roles and responsibility defined.

#### Site Design

The venue has been evaluated with reference to proposed occupant capacity, artist profile, audience profile, duration and timing of event, artistic nature of the event. The stage location takes into consideration capacity, exits, access, entrances, sight lines, and noise. With direction on show content from the promoter we have made technical production recommendations suitable for the type of show and venue environment with competent and experienced companies.

### Tuesday June 6<sup>th</sup> to Thursday June 8<sup>th</sup>

#### The load in

##### Overview

Producer to co-ordinate and manage overall responsibility for technical production requirements in conjunction with partners and agreed site plan.  
Safe and practical set up of equipment within the defined space.

##### Transport management

During load in time... Help set up and operate safe vehicle movement on and off site to the backstage area. To include equipment load in/out. In conjunction with stewards

Site managers on site  
Outline schedule, working guidelines, safe practices  
Site and Producer Mark out location

##### Wangos Main Stage

On site for the duration  
1 x 7.5 tonne truck, 1 x 40 tonne truck, 2 x crew vehicles  
Direct to location, Create safe working space.  
Barriers securing stage location as required  
Build stage. 6 crew

##### Circus

On site for the duration of the event  
10 production vehicles  
10 crew vehicles

## **Friday June 9th**

### **Barriers**

Delivery 1 x 7.5tonne vehicle  
300 meters of Heras  
100 meters of council barrier

### **Fairground**

Joseph Mannings  
4 x fairground ride vehicles  
6 x crew vehicles

### **Sound**

Fleece + crew on site. 1 x 17.5 tonne rigid truck. 1 x crew van.  
1 manager.  
Commence PA build and mixing position on all stages  
PA company supplying FOH PA system, on stage monitors, engineers and crew

### **Market stalls**

20 traders  
20 vehicles and trailers

### **Power**

Joseph Mannings  
3 x power trailers

### **Toilets**

Delivery by truck

### **Marquees**

4 marquees  
Delivery by truck

### **Bars**

Stock and facilities delivery

## **Saturday June 10<sup>th</sup>**

### **The show day**

#### **8am – 12 noon**

Power check – electricians sign off stages

First Aid arrival – 1 x delivery

Stewards arrival

Collection teams arrive

Final caterers arrival

#### **Licence**

Production ready to sign off

Council/licence meeting – site visit

Full Crew meeting to finalise operating and emergency/ safety procedure

Stewards/security/collection team briefing

#### **12 noon 'til 10pm**

### **Event open**

## **Overview**

Streetlife to production manage and operate in conjunction with partners, technical equipment and immediate site, stage and sound vicinity. To be responsible for working on overall event running and communication and liaising with relevant authorities.

#### **Technical management**

Operation of all facilities for the presentation for duration

#### **Site management**

Operating and managing power, facilities, equipment, clean up and recycling

#### **Stage management**

Engineers to work with appointed Stage manager to fulfill artist requirements for duration

#### **Artist management**

Liaise with stage manager and show producer to fulfill production

#### **Backstage area**

Provide and manage safe and secure working environment and facility for artists and associates in conjunction with stewards

#### **Transport management**

For the duration of the event during show time.

Help set up and operate safe artist/guest drop off-pick up area to the rear of the stage. To include equipment load in/out. In conjunction with stewards.

**Sound levels**

Monitor sound levels in accordance with standard guidelines, audience size and suitability

**Emergency planning - Communication - Crowd management**

Agreed site specific plans in place with relevant emergency services and stewards

Clear line of command and defined areas of responsibility

One point of contact for organiser and emergency services

Use of PA for information messages

Site specific strategy in place with venue, emergency services, stewards

**10pm – midnight**

**The load out – 1**

Stewards/security – clear site and monitor park exits

Clean –up operation in conjunction with Waste Management

Caterers – breakdown, clean-up

Sound – de-rig all on stage monitors, desks, backline etc

Sound – Commence FOH de-rig

Sound – complete truck load

Light – commence de-rig

Light – complete truck load

**Sunday June 11<sup>th</sup> – Monday June 12<sup>th</sup>**

**Breakdown – load out 2**

Stage breakdown commences. 8 hours - exit

Circus breakdown - exit

Barriers remain in position until space clear

Clear all production equipment, hazards.

Marquees, bars - exit

Fairground - exit

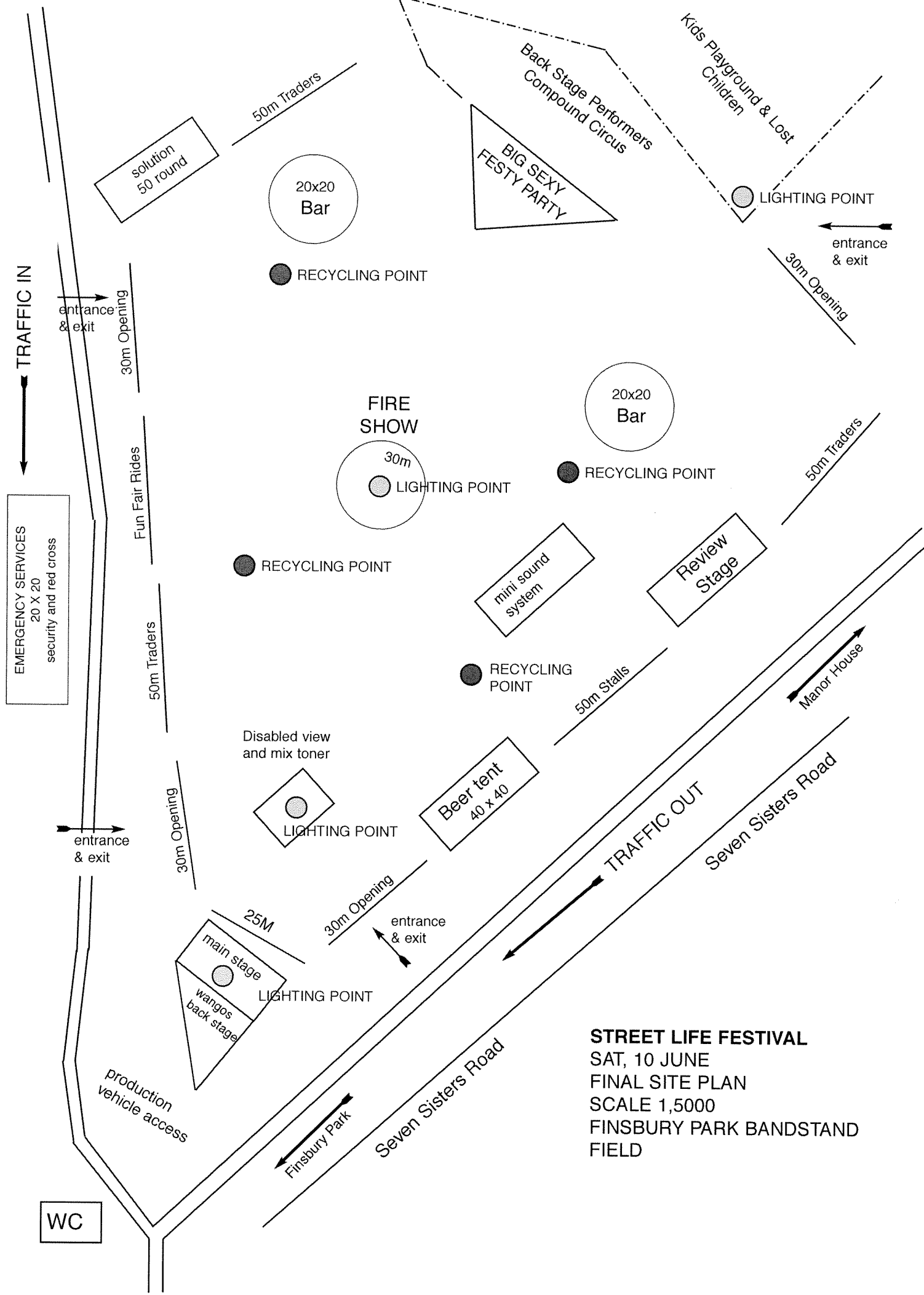
Toilets - exit

Vehicles to exit

Liaise with venue and organiser to sign off site

## Checklist

<b>General</b>	
No fly-posting	Agreed
No radio coverage	Agreed
Event subject to the licensing committee decision	Further information supplied by May23rd
Qualified electrician must sign off each stage	Confirmed – Information supplied
A fire officer - on the day - is a must	Confirmed – Information supplied
The list of acts	Confirmed – Information supplied
How is the event being advertised?	Flyers, posters, email
Subject to contract on publicity	Confirmed
No political speeches	Confirmed
<b>Bar</b>	
Bottles and cans must be pulled	Confirmed
Bars to close at 9.30	Confirmed
<b>Site/structures</b>	
No vehicle movement after 11am	Agreed
Any enclosed structures must have emergency lighting	No enclosed structures
Marquee exits must be held open - or walls off	Agreed
Provide steward/First Aid with own tent - away from main site	Agreed
<b>Food</b>	
No petrol generators	Confirmed – Information supplied
Open fires/bbq's barricaded	Confirmed
Suppliers must be registered	Confirmed
Water supply - standpipes	Confirmed
Provide toilet for workers/caterers	Confirmed
<b>Park</b>	
Tree protection	No signs; vehicles 3m away
Recycling plan	In assoc - Haringey Waste Management
Vehicle passes displayed at all times	
Security at cafe barrier using existing pass system	
Clean - up afterwards - involve 3 boroughs	Partners informed
<b>Police</b>	
The event closing time	
Option 1     Finish earlier	
Option 2     Light areas	Agree to Light areas
Stewards identified and roles and responsibilities defined	In plan
An overall management tree	Information supplied
No glass on site	



**STREET LIFE FESTIVAL**  
 SAT, 10 JUNE  
 FINAL SITE PLAN  
 SCALE 1,5000  
 FINSBURY PARK BANDSTAND  
 FIELD

**APPENDIX 4**

**CONDITIONS TO BE ATTACHED TO LICENSE IF  
GRANTED**



**Schedule of Special Conditions Attached to Occasional Licence for STREETLIFE CRISIS EVENT – FINSBURY PARK 10<sup>TH</sup> JUNE 2006.**

1. The maximum number of persons accommodated within the licensed area at any one time under this Licence shall not exceed 4999.
2. A minimum of 50 no stewards shall be provided at all times. They shall be readily identifiable by means of distinctive attire (e.g. t-shirts, tabards).
3. Stewards shall be controlled from a central control point, equipped with suitable means of communication and be organised in a defined structure, with an established chain of command.
4. All park exit gates will be made available as exits.
5. The licensee shall ensure that any promoter, performer or other person connected with the presentation of the performance, does not breach, or contribute to any breach of any term, condition or restriction of the licence.
6. All electrical supplies to equipment positioned within the park shall be provided with RCD protection.
7. Any generators shall be adequately earthed.
8. A competent electrician with knowledge of the electrical installation shall ensure that the system is satisfactory before the event commences.
9. The arrangements for food shall be subject to any requirements of the Council's Environmental Control Service (Food Group). No petrol generators shall be allowed on site.
10. First aid facilities and personnel shall be provided to the satisfaction of the Council, by arrangement with St John Ambulance, the British Red Cross Society, or other first aid organisation agreed by the Licensing authority, in accordance with the following:

Personnel;	12 (minimum)
First Aid Points;	2
11. A minimum of 2 no. Fire Officers will be required to continuously patrol the Licensed Area during the hours of the event.
12. The licensee shall ensure that the noise levels associated with any live performance of music, with or without amplification, or reproduced amplified music, provided at any stage or premises which is under the control of the licensee, shall be so limited to ensure that no nuisance is caused to nearby residents.

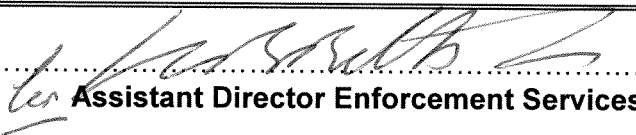
13. The following sanitary accommodation shall be provided:-

	WC's	Wash hand Basins	Urinals
For women	15	15	-
For Men	4	4	8

Note : A Minimum of 1 disabled WC's to be included in any toilet blocks.

14. One CO<sub>2</sub> fire extinguisher shall be provided in the vicinity of the electrical equipment for the stage.
15. All exits and exit routes shall be clearly indicated by notices, in compliance with BS 5499 Part 1, or alternatively European Signs Directive 92/58/EEC. The notices shall be so placed as to be readily seen and in positions indicated and agreed by the Licensing Authority. Notices worded "NO EXIT" or "NO WAY OUT" shall not be provided.
16. Special effects, such as real flame, pyrotechnics, smoke, dry ice, firearms, lasers, strobes, special lighting effects, etc., shall not be used in any performance without the prior consent of the Council in writing.
17. Completion / installation certificates will be required by the Licensing Authority, for the electrical installation, the stage installation and the barriers.
18. A water point is to be provided in each pit at the front of the stages.
19. Any ad-hoc requirements made by the Licensing Authority officers on site shall be otherwise complied with.

**Licensing Act 2003 Sub-Committee on 06<sup>th</sup> June 2006**

<b>Report title: Application for a grant of Section 34 Gaming Permit.</b>	
<b>Report of: The Lead Officer Licensing</b>	
<b>Ward(s) affected ALL AREAS</b>	
<b>1. Purpose</b>	
	To consider an application to renew a Section 34 permit to allow 3 machines on the premises. The premises currently operates with 3 machines and is renewing an existing license Previously granted by the Magistrates Court
<b>2. Recommendations</b>	
<b>2.1 (a) Grant the application as asked</b>	
	The Committee is asked to note that it may not modify the conditions or reject the whole or part of the application unless it is necessary to promote the licensing objectives.
<b>Report authorised by: Robin Payne</b> .....	 <b>Assistant Director Enforcement Services</b>
<b>Contact Officer: Ms Daliah Barrett</b>	<b>Telephone: 020 8489 5103</b>
<b>3. Executive summary</b>	
	For consideration by Sub Committee under Licensing Act 2003 for a New Premises licence
<b>4. Access to information:</b>	
	Local Government (Access to Information) Act 1985 Background Papers The following Background Papers are used in the preparation of this Report: <b>File: Yates Wine Lodge</b> The Background Papers are located at Enforcement Service, Civic Centre, High Road Wood Green N22

## 5. REPORT

### Background

**5.1** Section 34 of the Gaming act 1968 provides for two types of gaming machines which are:

(1) Amusement with Prizes 'coin or token' ie maximum stake 30p and maximum prize £5 cash or £8 non cash (Section 34(1) Gaming Act 1968)

(2) Amusement with prizes 'all cash' i.e. maximum stake 30p and maximum prize £25 (Section 34(5E) Gaming Act 1968).

The relevant statutory provisions are set out in Section 34 and Schedule 9 Gaming Act 1968 as amended by Licensing Act 2003 Schedule 6, paragraph 52 and Gambling Act 2005 Schedule 16, paragraphs 3 (7) and 8.

1. The premises must be licensed under the Licensing Act to sell alcohol
2. The AWP machines must be located on these licensed premises and there must be a bar for serving alcohol to customers on the premises.
3. A Premise License holder is a person holding a Premises License under the Licensing Act 2003.

This matter is brought before the committee as the applicants are renewing more than 2 machines. There is no statutory limit to the number of machines allowed. The Government suggests that hearings should not be required where no more than two machines are applied for. It is standard procedure to bring before the committee any application that is requesting more than 2 machines. These premises are renewing an existing license previously granted by the Magistrates.

**5.2** This permit has a duration of 3 years and will need to be renewed once again after that time

**5.3** Finance

An application for a Section 34 permit cost £32 irrespective of the number of machines being applied for.

**5.4 PREMISES APPLYING FOR SEC 34.**

The Tollgate 26-30 Turnpike Lane, London N8  
Upgrade to 5 machines

New Moon 413 Lordship Lane N17  
3 machines

**APPENDIX 1**

**TOLLGATE APPLICATION FOR 5 MACHINES**



Licensing Department  
Haringey London Borough  
Civic Centre  
High Road  
London  
N22 8LE

Our ref : LTRV / 123775

March 9, 2006

Dear Sir

**Re : Tollgate, London**  
**Section 34 Application to upgrade to 5 Machines**

*e-mail sent  
8<sup>TH</sup> MAY 06*

Please find enclosed an application for the grant of a Section 34 Gaming Machine Permit in respect of the above premises, together with our cheque to the value of 32.00.

We also enclose our R19 form, and would appreciate your completion of the details, and return of the form to this office, in the pre-paid envelope provided.

**I should be grateful if you could advise the anticipated timescale for completion of the above.**

If you require any further information please do not hesitate to contact us.

Once granted will you please send the Permit to this office in the second pre-paid envelope provided. This will then be forwarded directly to the site after a photocopy has been taken for our records.

Yours faithfully

Melanie Smith  
**LICENSING**

**Leisure Link**  
3 The Maltings  
Wetmore Road  
Burton-on-Trent  
Staffordshire  
DE14 1SE

**Telephone**  
01283 512 777

**Facsimile**  
01283 519 200

**Web site**  
[www.leisure-link.com](http://www.leisure-link.com)



APPLICATION FOR THE GRANT OF A PERMIT FOR THE USE OF AMUSEMENT WITH PRIZES MACHINES UNDER THE GAMING ACT 1968 (SECTION 34) - FOR USE BY PREMISES LICENSED TO SELL ALCOHOL

To: Haringey London Borough

Head of Environmental Services / Chief Executive

1. Name of Premises: Tollgate

2. Address of Premises: 26/30 Turnpike Lane, Lonodn, N8 0PS

3. Telephone number of Premises:.....

4. E-mail address of Premises (where available).....

5. Name of Premises Licence holder: J D Wetherspoon Plc

6. Address of Premises License Holder: PO Box 616, Watford, WD24 4QU

7. Telephone number (daytime) of Premises Licence holder: .....

8. E-mail address of Premises Licence holder (where available):.....

9. Name, address, telephone and e-mail of agent (e.g. solicitor) if submitted on behalf of the applicant

Leisure Link, 3 The Maltings, Wetmore Road, Burton on Trent, Staffs, DE14 1SE

Tel: 01283 512777 ex 3122. Email: Melanie.Smith@LLG.co.uk

10. Premises Licence Reference (i.e. number, where provided).....

11. How many gaming machines under Section 34 do you wish to apply for? (See Note 8)

(please indicate how many in total).....5.....

I enclose a sum of (£32) (cheques should be made payable to.....)

I confirm that the premises where the machines are proposed to be located are licensed to sell alcohol for consumption on the premises and that there is a bar for serving alcohol to customers on the premises.

Please note: Where false information is provided this may affect the validity of the permit and the extent to which it can be relied on as lawful authority for making gaming machines available on the premises.

Dated 9-3-06 .....

Signed (by or on behalf of Premises Licence holder).....

Print Name Melanie Smith .....

**Notes:**

1. This form is to be used for the GRANT of a permit or to increase the number of machines licensed. There is a separate form for RENEWAL.

2. The relevant statutory provisions are set out in Section 34 and Schedule 9 Gaming Act 1968 as amended by Licensing Act 2003 Schedule 6, paragraph 52 and Gambling Act 2005 Schedule 16, paragraphs 3(7) and (8).

3. The premises must be licensed under the Licensing Act 2003 to sell alcohol.

4. The AWP machines must be located on these licensed premises and there must be a bar for serving alcohol to customers on the premises.

5. A Premises Licence holder is a person holding a Premises Licence under the Licensing Act 2003.

6. There is no statutory limit to the number of machines you may apply for, however you may wish to contact the Council to ask whether there is a local policy that decisions on applications for certain numbers of machines are made via a hearing of local councillors. The Government has suggested that hearings should not be required where no more than two machines are applied for.

7. The minimum time period for which your permit can be granted is three years. Beyond this, the Council can decide how long your permit is granted for, however the Government has suggested that three years is appropriate.

8. Section 34 of the Gaming Act 1968 provides for two types of gaming machines which are:

i) Amusement with Prizes "coin or token" i.e. maximum stake 30p and maximum prize £5 cash or £8 non-cash (Section 34(1) Gaming Act 1968)

ii) Amusement with Prizes "all cash" i.e. maximum stake 30p and maximum prize £25 (Section 34(5E) Gaming Act 1968)

The application needs to be made for the **total number** of machines. This enables any combination of either type to be utilised up to the maximum number licensed.





J D WETHERSPOON plc PO Box 616 WATFORD WD24 4QU  
DX122490 WATFORD 4  
TELEPHONE: 01923 477777 FAX: 01923 219810  
www.jdwetherspoon.co.uk

Dear Sir/Madam

We are writing to confirm that as the owner/licensee of a number of premises which operate Section 34 Gaming Permits, we hereby authorise Leisure Link Electronic Entertainment Limited to make applications for the grant of (upon instruction) or renewal of Section 34 Gaming Machine Permits under the Gaming Act 1968 on our behalf in respect of gaming machines supplied or to be supplied to all of our premises.

Signed Stacey.....

Duly authorised to sign on behalf of J D Wetherspoon Plc

Position Legal Director.....

Date 7/12/05.....



Leisure Link  
3 The Maltings  
Wetmore Road  
Burton-on-Trent  
Staffordshire  
DE14 1SE

**PLEASE RETURN TO:**

**FROM:**

**Leisure Link Electronic Entertainment Ltd**

123775

3 The Maltings  
Wetmore Road  
Burton on Trent  
DE14 1SE

Licensing Department  
Haringey London Borough  
Civic Centre  
High Road  
London  
N22 8LE

Telephone  
01283 512 777  
Facsimile  
01283 519 200  
Web site  
www.leisure-link.com

Date: 09/03/06

Name of Applicant(s): Wetherspoons Plc

Address: Tollgate, London  
Section 34 Application to upgrade to 5 Machines

I acknowledge receipt of your cheque to the value of £32.00.

Your application is due to be heard Date: \_\_\_\_\_

Time: \_\_\_\_\_ Completion: \_\_\_\_\_

Applicant(s) to attend the hearing YES/NO (Please delete as applicable)

Any additional remarks: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

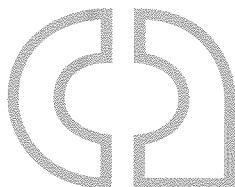
If granted the permit will be sent to: \_\_\_\_\_

Signed: \_\_\_\_\_



**APPENDIX 2**

**NEW MOON APPLICATION FOR 3 MACHINES**



# Claremont Automatics Limited

Fritch Industrial Estate, Great Dunmow, Essex, CM6 1XJ

Telephone: (01371) 875131

Facsimile: (01371) 875348

Email: [claremont@dunmow-sales.fsnet.co.uk](mailto:claremont@dunmow-sales.fsnet.co.uk)

4th April 2006

Our Ref: LAT/PER

London Borough of Haringey  
Licensing Team  
Civic Centre  
High Road  
London  
N22 8LE

Dear Sir or Madam

**Re: New Moon, 413 Lordship Lane, Tottenham, London. N17 6AG**

Please find enclosed an application for the renewal of the Section 34 permit in respect of the above site.

We would be grateful if the permit, when granted, is sent to our offices here so that a copy may be taken and our records kept up to date. We shall then immediately forward the permit to the Licensee.

A cheque is enclosed for £32 in respect of the permit fee and a stamped addressed envelope is enclosed for your convenience.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Lorraine Tyler', is written over a faint, illegible stamp or watermark.

Mrs Lorraine Tyler  
Permit Control

enc.

AMUSEMENT WITH PRIZES MACHINES UNDER THE GAMING ACT 1968 (SECTION 34)  
- FOR USE BY PREMISES LICENSED TO SELL ALCOHOL

To:

LONDON BOROUGH OF HARINGEY

1. Name of Premises..... NEW MOON
2. Address of Premises..... 413 LOROSHIP LANE, TOTTENHAM  
LONDON N17 6AG
3. Telephone number of Premises..... 0208 801 6887
4. E-mail address of Premises (where available).....
5. Name of Premises Licence holder..... WOOLWICH TAUGENS LTD
6. Address of Premises Licence holder..... 862 HIGH ROAD, TOTTENHAM  
LONDON N17 0EY
7. Telephone number (daytime) of Premises Licence holder .....
8. E-mail address of Premises Licence holder (where available).....
9. Name, address, telephone and e-mail of agent (e.g. solicitor) if submitted on behalf of the applicant  
CLAREMONT AUTOMATICS LIMITED  
FLITCH INO EST, QUAMW, ESSEX CM6 1XT  
01371 875131
10. Premises Licence Reference (i.e. number, where provided) ..... 1325
11. Existing permit number (if applicable)..... 00717 .....renewal application only
12. Date existing permit issued..... 2/5/2003 .....renewal application only
13. Date existing permit expires..... 2/5/2006 .....renewal application only
14. How many gaming machines under Section 34 do you wish to apply for? (See Note 8)  
(please indicate how many in total)..... THREE

I enclose a sum of (£32) (cheques should be made payable to Ipswich Borough Council)

I confirm that the premises where the machines are proposed to be located are licensed to sell alcohol for consumption on the premises and that there is a bar for serving alcohol to customers on the premises.

Please note: Where false information is provided this may affect the validity of the permit and the extent to which it can be relied on as lawful authority for making gaming machines available on the premises.

Dated..... 4/4/2006

Signed (by or on behalf of Premises Licence holder).....

Print Name..... LORRAINE TYLER - CLAREMONT AUTOMATICS

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